

# **CONSTITUTION**

**of the**

## **Iowa State University Wrestling Club**

### **Article 1 – Name and Objectives**

1. The name of this organization will be the Iowa State University Wrestling Club, and will be located at Iowa State University, Ames, Iowa.
2. **The Iowa State University Wrestling Club will abide by Iowa State University rules and regulations, state and federal laws.**
3. It will be the object of the club to promote directly and indirectly the interests of any student to partake in weekly practices and open club tournaments.
4. This constitution, and any bylaws or rules adopted in its connection, will not oppose the rules, regulations, and policies of Iowa State University.

### **Article II – Membership**

1. **Membership is open to all students, including** undergraduate or graduate students faculty, or staff member at Iowa State University and who have paid dues. Dues will be determined annually and influenced by the year's budget.
2. Members of the club must attend a majority of the practices in order to be eligible to travel to tournaments unless extenuating circumstances arise and are discussed with the President or other available officers.

### **Article III – Officers and Advisors**

1. The officers of the club will be President, Vice President, Treasurer, and Secretary.
2. The requirements to be eligible for an officer position are as follows:
  - a. Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election/ appointment, the semester of election/appointment and semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.
  - b. Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits

- are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.
- c. Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b).
3. The President will preside at all meetings when present. He/She shall assume active leadership of the club, perform other customary duties of the office, and shall have the power to call special meetings. He/She is required to annually attend president's training offered by Iowa State University. He/She will be a non-voting member of the club.
  4. The Vice President will preside in the absence of the President. His/Her major duty will be the preparation of programs for the Branch meetings. He/She will also be responsible for sending letters of invitation and appreciation to guest speakers.
  5. The Treasurer will collect and receive all dues, fees, and other money due to the club. He/She will properly care for such monies and upon proper authorization pay them out to meet the obligations of the club. He/She will keep suitable financial records and accounts of all such money. The record will be subject to the rules of Iowa State University, which govern student organizations, and will be kept open for inspection by any member or college authority. He/She must take treasurer's training at the beginning of his/her term as Treasurer.
  6. The Secretary will keep the attendance, minutes, and other official records of the club.
  7. All officers of the club will be members of the club who are in good standing and have been enrolled at Iowa State University for two full semesters before assuming office. A candidate for President must be one whose term of office will fall in his/her junior or senior year. A candidate for Vice President must be of at least a sophomore status. Any officer that has been expelled from the club will immediately be removed from office.
  8. The Advisors will be the official representatives between the club and the Iowa State University Athletic Department. They will counsel officers, members, and committees of the club. The Executive Council will appoint an advisor from a compiled list of candidates during the club officer election late in the spring semester. The chosen volunteer will serve a year term. The club will have, but is not limited to, one faculty advisor. Faculty Advisors are not subject to the same dues as student members.
  9. The Executive Council will consist of the officers as provided in Article III, Paragraph 1, and the Advisors as provided in Article III, Paragraph 7. Two-thirds of the officers will constitute a quorum for the transaction of business. The Advisors will be non-voting members of the Executive Council. The Executive Council may postpone regular meetings or call special meetings when in their judgment such action is to the best interests of the club. They may act at once on any business of an urgent nature.
  10. Any officer or advisor, for conduct unbecoming of his/her office, may be removed by a two-thirds majority of the members of the club present and voting at a regular meeting, but only after specific charges in the form of a petition signed by two-thirds of paid members has been filed with the Secretary and after they have been given an opportunity to be heard in their own defense, either orally or in writing. If the President is charged, the Vice President will preside.

#### **Article IV – Meetings**

1. The Executive Council will decide at the beginning of each semester when to hold meetings and practices. A minimum of one scheduled meeting and eight practices will take place each month during the school year. This schedule will hold true except during vacations, final exam weeks, or when so changed by the Executive Council. The Executive Council shall meet prior to the regular club meeting so that the regular meeting can be handled more efficiently.

#### **Article V - Finances**

1. All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment.
2. Membership dues will be collected annually at the beginning of the Fall semester. Dues will be paid once per Spring/Fall term membership and shall not exceed \$100.00.

#### **Article VI – Elections and Installations**

1. Officers will be elected at the last meeting in the Spring Semester to serve for one year, or if the office is vacated.
2. Faculty Advisors will be voted on during the last meeting of the Spring Semester to serve for a two-year term in accordance with Article III, Paragraph 7.
3. New officers will be installed following their election, at the last meeting in the Spring Semester. The retiring President, emphasizing the aims and ideals of the Branch, will conduct a proper installation ceremony.
4. The new officers and faculty Advisors shall read the constitution soon after receiving their position. The retiring President shall remind new officers at the election to read the constitution.
5. Candidates running for an office who are not elected may be allowed to run for the next office being voted on. Candidates will be voted on in the order provided in Article 3, Paragraph 1, starting with the President.
6. Officer nominations shall take place at the regular business meeting one meeting prior to the elections meeting. Voting will take place at the next regular meeting after nominations have been closed by a simple majority vote. A majority is needed to elect a candidate. If a majority can not be reached a run-off of the two highest vote recipients will take place. If the run-off candidates tie the President will cast the deciding vote.

#### **Article VII – Committees**

1. Committees of the Branch will be created/dissolved following proper discussion of and majority vote of the officers of the club. To create a new committee, there must be substantial evidence of a need for their existence and purpose for their actions and activities. All committees will be dissolved by the Sunday before the start of the next Fall Semester or if there is substantial evidence their function is no longer needed or required by the club, and a majority vote by the Executive Council.
2. It will be the duty of the club Secretary to record created/dissolved committees when applicable. He/She will also have in the minutes stating reasons why any one committee was created/dissolved and the functions and duties of each.
3. The committee chairperson will be appointed by a majority vote of the Executive Council.
4. The committees will be comprised of volunteers from the club.

#### **Article VIII – Miscellaneous**

1. A regular meeting agenda will be distributed at least one day prior to the meeting and will include the planned business and program for the coming meeting and other items of student interest by the Secretary as provided by Article III, Paragraph 5. Necessary expenses will be paid out of funds from the club treasury.
2. The club will have the authority to buy, maintain, operate, and sell properties subject to the limitations prescribed by Iowa State University.
3. This Constitution will become effective when it has been adopted by a two-thirds vote of the members present at any regular or special meeting. Amendments may be adopted in the same manner.
4. The Constitution may be revised only if three-fourths of the members present at any regular meeting approve.
5. Any officer elected prior to the revision of the Constitution shall not be removed from office for violating provisions discussed in Article III, Paragraph 11.
6. The Constitution shall be revised yearly by the Executive Council and be ratified by three-fourths of the members present at the second regular business meeting of the Fall Semester.
8. This copy was **edited on January ,26 2011.**

#### **Article IX – Amendment**

#### **Article X – Bylaws**

**These Bylaws have been**

1/26/2011

ADOPTED by the \_\_\_\_\_ Iowa State University Wrestling Club

(Date) \_\_\_\_\_

(Signed) \_\_\_\_\_ (Office) \_\_\_\_\_

APPROVED by the Student Activities Center

(Signed) \_\_\_\_\_ (Title) \_\_\_\_\_