

<p style="text-align: center;">Fraternity of Phi Gamma Delta Iowa State University Greek Chapter Recognition Document</p>

The Student Engagement requires registered student organizations to upload a constitution. Greek chapters at Iowa State University are affiliates of their (inter)national organization. The constitution for the organization is held at the national level, not with the local chapter. Therefore, a recognition document has been created for chapters that do not have a local constitution to upload.

(Last updated 11/3/2025)

ARTICLE I: NAME

The name of this organization shall be **Phi Gamma Delta at Iowa State University**.

ARTICLE II: PURPOSE AND GOALS

The purpose of **Phi Gamma Delta** is to cultivate membership in areas of academic, leadership, philanthropic and social growth. **Phi Gamma Delta** abides by and supports established Iowa State University policies, state, and federal laws.

ARTICLE III STATEMENT OF COMPLIANCE:

Phi Gamma Delta abides by and supports established Iowa State University policies, State and Federal Laws and follows local ordinances and regulations. **Phi Gamma Delta** agrees to annually complete President's Training, Treasurer's Training and Adviser Training (if required).

ARTICLE IV: MEMBERSHIP

Membership in Phi Gamma Delta shall be open to all registered male students in "good standing" at Iowa State University. Iowa State University and Phi Gamma Delta do not discriminate on the basis of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national origin, age, marital status, sexual orientation, or status as a U.S. Veteran, except as permitted by law. The membership selection process, types of membership and procedures for disciplining and/or removing members should follow (inter)national procedures.

As a member, one is required to attend meetings on a regular basis, pay dues in a timely manner, and actively support the mission, vision and purpose of the chapter.

ARTICLE V: RISK MANAGEMENT:

The Chapter President shall serve as the organization's "Risk Management Officer."

The role of the risk management officer is to [a] help minimize potential risks for club activities, [b] recommend risk management policies or procedures to **Phi Gamma Delta**, [c] to submit documentation to ISU's Risk Management Office and [d] to ensure that Iowa State University policies are followed at all of the organization's events and [e] to ensure that proper waivers and background checks are on file with Risk Management for events (if applicable)

ARTICLE VI: OFFICERS

Elections for officer positions will be held annually during the month of November. An advisor will be chosen and may serve longer than an annual term. **Phi Gamma Delta** shall have the following officers:

President – Provide strategic leadership for the chapter, run most day to day operations of the chapter.

Treasurer-Manage the financials of the chapter in a responsible manner, create a budget, create member dues, etc.

Risk Management Officer – Fulfill the duties outlined in Article V of this Constitution.

Adviser- Provide adult supervision to the chapter to ensure all matters of the Fraternities business are handled responsibly.

Election of Office

Election of officers will follow (inter)national requirements. Members interested in becoming an officer must meet the following academic requirements:

- Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum cumulative GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. For undergraduate students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.
- Be in good standing with the university and enrolled at least half time (six or more credit hours) if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits) if a graduate student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.
- Be ineligible to hold an office should the student fail to maintain the requirements as prescribed above.

Officers are elected through a ballot vote process by simple majority.

The Adviser is elected through a ballot vote process by a simple majority of the Cabinet. Every year, an application for the position is sent out Chapter-wide, where graduate members may apply. The Cabinet reviews all applications and conducts interviews prior to the ballot vote.

The President or Cabinet may appoint an interim officer/adviser to be approved by a simple majority vote of eligible membership within two weeks of the vacancy notification to the chapter.

Impeachment of officers and advisers are possible through a $\frac{3}{4}$ vote of eligible membership. Impeachment proceedings may begin at the request of any 1 member to any member of the Cabinet or the organization's Adviser. These two (or more) people then become responsible to

organize a meeting of all members, including the officer in question. This meeting will include a formal, written complaint to be announced to the membership by the President (or highest ranking officer present, if President is the officer in question). The officer in question must then present his response followed by questions and exit the meeting. (This step may be omitted if the officer in question is adequately informed of the meeting and available to be present, but is not present). Members will then discuss the impeachment followed by a vote. The officer in question will then be notified of the result in writing (required) and verbally (optional). Examples of behavior that constitutes reason for impeachment of either officers and/or advisers include, but are not limited to the following:

1. Inappropriate use of chapter funds.
2. Major criminal charges.
3. Gross negligence of outlined duties.

Term of Office

The term of office for all positions will be one year. All officers and advisers shall comprise the Executive Committee of the organization. The Executive Committee shall meet in addition to regular chapter meetings. The Executive Committee shall appoint such committees that are needed to carry out chapter goals.

ARTICLE VII: FINANCES

Phi Gamma Delta will have (inter)national dues determined by the national organization and local dues determined by the Iowa State University chapter leadership. For information regarding dues please contact the chapter treasurer. The dues will not exceed \$5000/semester or \$/annually.

All monies belonging to **Phi Gamma Delta** shall be deposited and disbursed through a bank account established at the Campus Organizations Accounting Office and/or **approved institution/office**. All funds must be deposited within 48 hours after collection. The adviser to this organization must approve and sign each expenditure request before payment.

ARTICLE VIII: AMENDMENTS AND RATIFICATION

An amended Recognition Document will be submitted within 10 days to the Student Engagement for approval. The executive council will review this document annually and submit changes as necessary.

Amendments to the constitution may take place after a successful 2/3 vote of eligible membership.