**College Republicans**

**CONSTITUTION**

**Article I: Name**

The name of this organization at Iowa State University shall be College Republicans. This organization agrees to abide by all Iowa State University Rules, Regulations, and Policies, as well as all Federal, State, and Local laws. This Constitution supersedes any rules and regulations set in any other club documents.

**Article II: Purposes & Goals of the Club**

***Section 1:*** The College Republicans is organized for charitable and educational purposes, specifically to advance the goals set in this Article.

***Section 2:*** To make known and to promote Republican principals and to educate students of The Iowa State University about the Constitution of the United States of America.

***Section 3:*** To educate Iowa State University students about becoming registered voters.

***Section 4:*** To aid in the election of Republican candidates at all levels of government.

***Section 5:*** To develop political thought, skills, and leadership abilities among Republican students as preparation for future services to their nation and community.

**Article III: Membership**

***Section 1:*** The College Republicans is a group open to any and all individuals who are registered students at Iowa State University and does not discriminate on the basis of Race, ethnicity, sex, pregnancy, color, religion, national origin, physical or mental disability, age, marital status, sexual orientation, gender identity, genetic information or status as a US Veteran. race, color, age, religion, national origin, sexual orientation, gender identity, sex, marital status, disability, or status as a US veteran.

***Section 2:*** To become a voting member, one is required to attend two (2) regular club meetings, pay dues (if required), and actively support club projects.

***Section 3:*** Once an individual gains membership into the club, their membership is valid for one calendar year.

***Section 4:*** All members shall act in a manor becoming of a member of the Republican Party and an Iowa State student. They shall act with honesty, integrity, and kindness towards others. They shall endeavor to advance the goals and purposes set aside in Article 2 of this Constitution. And never discriminate against others based on the classes listed in Article III Section 1.

***Section 5:*** Any members who fail to meet the minimum expectations set forth in Article III Section 4, may be removed from College Republicans by impeachment proceedings.

**Art**i**cle IV: Executive Board (Officers)**

***Section 1:*** The Executive Board shall consist of a Chairperson, a Vice-Chairperson, a Secretary, and a Treasurer, which will be elected by the voting members following Sections 2 through 6 in this Article, and will include an Executive Director, which will be appointed following Section 7 of this Article.

***Section 2:*** Elections of the Executive Board shall be scheduled by the current Executive Board, and must take place at least two weeks before Dead Week of the Fall semester. Members must be given at least a two week notice before the elections take place. Newly elected Executive Board members shall assume leadership at the end of the Fall semester. If needed, an emergency special election may take place by either a majority vote of the Executive And ratified at the next club meeting by a majority vote of present voting members, or by a petition signed by no less than two-third (2/3) of the voting membership. If passed, the special election will take place as soon as possible, following the format of normal elections.

***Section 3*:** Members of the Executive Board of this club must meet the following requirements:

***1):*** Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election/appointment and semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.

***2):*** Be in good standing with the University and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring or fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.

***3):*** Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (1) and (2).

***Section 4:*** Notice of elections must occur at least two (2) weeks prior to the regular meeting in which the elections are to be held. If a special election is approved, they may occur at the next regular club meeting, including the current meeting that is in progress, if the special election is approved while in a regular club meeting. A quorum is not required to be present at the elections because voting members were given a two (2) week notice prior to the elections.

***Section 5:*** Executive Board candidate nominations must be made by a voting club member that is present at the regular club meeting when the Executive Board elections are Announced or to occur, and only voting club members who fit the requirements set in Section 3 of this Article are eligible to receive the nominations.

***Section 6:*** Executive Board members shall be elected by a majority vote of the voting club members present at the elections. The individual presiding over the meeting shall abstain from voting to be the tie-breaking vote in the event of a tie. If a candidate fails to receive a majority of the vote, a runoff election will be held with the two (2) candidates who received the most votes. Their term of service shall last one year until elections are held again or they are impeached.

***Section 7:*** The Executive Director shall be appointed following the format outlined below:

***1):*** The newly-elected Chairperson shall appoint an individual of their choice for the Executive Director position within seven (7) days of their election and the appointee shall be confirmed by the following format:

***a):*** After the appointment of the Executive Director, the remaining three (3) members of the newly-elected Executive Board (Vice-Chairperson, Secretary, and Treasurer) shall vote on the confirmation of the Executive Director appointee at the next regular club meeting or Executive Board meeting.

***b):*** The members have seven (7) days from the appointment of the Executive Director to vote on the confirmation. If an Executive Board member does not reply after the seven (7) day deadline, their vote is assumed to be a YES vote.

***2):*** The Executive Director appointee, if confirmed, shall assume their position with the rest of the Executive Board as outlined in Section 2 of this Article.

***Section 8:*** The duties of the Executive Board members shall be as follows:

***1):*** The **Chairperson** shall preside over all meetings of the club, all meetings of the Executive Board and shall represent the club in an official capacity and shall have completed Presidents Training. The Chairperson will also have the responsibility of appointing a Risk Management officer.

***2):*** The **Vice-Chairperson** shall preside over all meetings of the club and all meetings of the Executive Board in the absence of the Chairperson; shall perform other tasks as the Chairperson may assign; shall ensure the Chairperson performs his/her duties in conformance with the Constitution, and he/she must report any dereliction of duty to the club.

***3):*** The **Executive Director** shall preside over all meetings of the club and all meetings of the Executive Board in the absence of both the Chairperson and the Vice-Chairperson; shall perform such other tasks as the Chairperson may assign; shall keep accurate record of voting membership; shall be allowed to get a p-card from COA; and shall provide oversight of the Chairperson jointly with the Vice-Chairperson.

***4):*** The **Secretary** shall prepare meeting agendas; shall find a suitable place for meetings, preferably in a recurring place; shall provide minutes of all regular club meetings and all Executive Board meetings; shall send all official correspondence; and shall coordinate, prepare, and distribute any and all club publications.

***5):*** The **Treasurer** shall make financial reports at all regular club meetings and all Executive Board meetings; and shall promptly receive and distribute club funds upon authorization of the Executive Board and shall have completed Treasurers Training.

***6):*** The **Advisor** shall be a faculty member of Iowa State University who is committed to the advancement of the purpose the College Republicans; shall act as a liaison between the University and the Executive Board. The advisor will remain in contact with the organization. A new advisor will be selected by the Executive Board immediately following the resignation of the previous advisor.

***Section 9:*** The line of succession starts with the Chairperson followed by the Vice-Chairperson, followed by the Executive Director, followed by the Secretary, followed by the Treasurer.

**Section 10:** Members of the Executive Committee and Committee chairs shall uphold the responsibilities and duties of their respective positions as delineated in Article IV Section 8. Furthermore they shall be called upon to represent College Republicans in an official and professional manor at College Republican events and functions. They shall endeavor to advance the goals and purposes set aside in Article 2, and be held to a higher standard of responsible and respectable conduct. Failure to uphold their respective Responsibilities shall be grounds for impeachment. All officers are also bound by Article III Section 4 and subject to Article III Section 5.

***Section 12:*** Vacancies occurring among the Executive Board shall be filled according to the line of succession and remaining vacancies post-succession shall be filled by special election With a majority vote of present voting members at the next regular club meeting after such vacancies occur. The individuals elected to the vacant positions shall only hold their position until the other officer’s terms end with the installation of the new Executive Board.

**Article V: Committees**

***Section 1:*** The following is a list of standing committees of the club and their duties:

***1):*** The **Events Committee** is responsible for planning events to be sponsored by the club.

***2):*** The **Social Committee** is responsible for planning social events for the members of the club to meet and socialize.

***3):*** The **Fundraising Committee** is responsible for the fundraising aspect of the club to make day-to-day activities possible.

***4):*** The **Recruitment Committee** is responsible for communicating club activities with prospective members and finding individuals who possess values aligning with those of the club.

***Section 2:*** The Chairperson has the authority to appoint, with the consent of a majority of the Executive Board, such committees as they deem necessary for the successful operation of the club.

***Section 3:*** The Chairperson has the authority to appoint, with the consent of a majority of the Executive Board, committee chairpersons, liaisons, parliamentarians, webmasters, and any other position as they deem necessary for the successful operation of the club.

**Article VI: Regular Meetings**

***Section 1:*** The club shall hold regular club meetings no less than once (1) monthly while school is in session.

***Section 2:*** Regular club meetings may be called by the Chairperson or by any three (3) Executive Board members.  Notice of a regular club meeting shall be given to all club members in the timeliest manner possible not less than three (3) days prior to the regular club meeting.

***Section 3:*** A quorum for a regular club meeting shall consist of not less than three (3) Executive Board members and not less than one-third (1/3) non-Executive Board voting members.

***Section 4:*** All Executive Board members are required to attend regular club meetings.

***1):*** If an Executive Board member must be absent from a regular club meeting or an Executive Board meeting, he or she must, prior to the meeting, obtain an excused permission from the Chairperson.

***2):*** Executive Board members are allowed two (2) unexcused absences per term of office. If an Executive Board member receives a third (3) unexcused absence, he or she shall be immediately removed from office, and the vacancy shall be filled at the next regular club meeting.

**Article VII: Impeachment**

***Section 1:*** Officers may be Impeached from office by a unanimous vote of the other officers or two-thirds (2/3) of the voting membership if actions are deemed inappropriate by the club. Or they are in violation of Article IV Section 10. The officer is permitted to speak before the Executive Board and the voting membership about the charges made concerning his/her performance. The officer is not permitted to participate in the deliberation of the Executive Board regarding the charges.

***Section 2:*** Members may be impeached for reasons previously stated in Article III Section 4. Impeachment of members may be initiated by Officers but shall require a three-fourths (3/4) vote of all present voting members. Notice of impeachment shall be given to the member in question 7 days before the vote is to take place. The member in question shall be allowed to speak before the club at the time of the vote but is not required to.

***Section 3:*** An Advisor may be impeached for failure to fulfill duties listed in Article IV Section 8 with a Unanimous vote of the Executive Committee and majority vote of voting members, or a three-fourths (3/4) vote of voting members.

**Article VIII: Amendments**

***Section 1:*** Any proposed amendments to the Constitution shall be submitted, in writing, to the Executive Board, accompanied by a petition signed by no less than one-fifth (1/5) of the voting members or a majority of the Executive Board.

***Section 2:*** Members shall be notified that amendments to the Constitution have been proposed, not less than seven (7) days prior to the consideration of said amendments.

***Section 3:*** Amendments to the Constitution shall be adopted upon an affirmative two-thirds (2/3) vote of the voting members at a regular club meeting.

***Section 4:*** Amended or ratified constitution will be submitted within 10 days to Student Activities Center for approval.

**Article IX: Sovereignty**

***Section 1:*** College Republicans shall remain separate and independent from all other campus organizations.

***Section 2:*** College Republicans may choose to co-sponsor events with other campus organizations.

**Article X: Finances**

***Section 1:*** All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office. All funds must be deposited within 24 hours after collection.

***Section 2:*** Dues will be collected at the fall of each new school year. Dues shall be determined by the Executive Board representing the College Republicans for that year. Current dues are five dollars and dues are not to exceed fifteen dollars in any given year. The Chairperson has the authority to waive dues for the entire membership in a given year. This decision can be reversed by a two-third (2/3) vote of the entire voting membership.