CONSTITUTION OF THE
ISU COMPUTER SCIENCE CLUB

Contents

ARTICLE I   Purposes_and_Goals

The purpose of the Computer Science club is to create a social and competitive atmosphere for ISU students interested in computer science and software related areas. The club will use its relationship with the ISU Department of Computer Science to provide information and financial resources to any and all students that are interested in donating their time to participate in any club projects and events. A few specific purposes are:

- Organize several social events to promote student-student interactions. In particular, one goal is to allow freshmen and sophomore to better integrate with the department.

- Organize local programming contests with a goal to win the regional ACM programming contests and to reach the yearly ACM finals.

- Promote computer science during various events throughout the year, such as: Veisha, Women in Science and Engineering events, High School visits, etc. Club members would create and present software demonstrations, posters, and hand out flyers, gadgets, door prizes etc.

- Invite companies in the region to give presentations to club members with the goal of facilitating student-industry networking which is crucial in acquiring good internships and jobs.

- Maintain a website to provide useful and timely information for its members.

ARTICLE II   Membership

Membership in the ISU computer Science Club is open to all individuals registered as full time or half time students at Iowa State University. The ISU Computer Science Club does not discriminate on the basis of race, color, age, religion, national origin, sexual orientation, gender identity, sex, marital status, disability or status as a U.S. Veteran. Membership can be revoked by any subset of the club cabinet along with Advisor approval.

ARTICLE III   Officers

Section 1   Composition

At any given time, the ISU Computer Science Club must have the following permanent officers: President, Vice President, and Treasurer. Additional appointments can be made by the either club president with support from the faculty advisor and should always be made in such a way that will help the club function, such as: WebMaster, Social Events Coordinator, and Industry Liason.

Section 2   Requirements

Members wishing to occupy a cabinet position must:

a) Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.

b) Be in good standing with the university and enrolled: at least half time(six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.

c) Be ineligible to hold an office should he/she fail to maintain the requirements as prescribed in (a) and (b).

Section 3   Roles

President: The President will organize and <u>schedule</u> club activities in coordination with other cabinet members, manage relations between the ISU Computer Science Department and the club, decide what resources the club needs to operate well, and make an appearance and handle club business in all club activities, within reason.

Vice President: The Vice President will provide additional input for the club activities schedule, appear and handle any club business in any club gathering where the president is unable to attend, and act as an additional conduit between the club and the ISU Computer Science faculty members.

Treasurer: The Treasurer will manage the club budget, process reimbursement vouchers, and deposit club monies.

In addition to the above KEY roles that are mandated by ISU student body, the club requires members to fill other roles such as: WebMaster, ACM Contest coordinator, Social Events Coordinator, and Industry Liason.

Section 4   Election to office

Elections shall occur annually in the last week of March. Election of officers will require a majority vote from the general membership. If a candidate fails to receive a majority of votes, a run-off election will be held within the top two candidates that received the most votes. Members interested in becoming an officer must meet the academic requirements in Section 2. In case of delayed elections, the advisor can choose club officials after discussions with the student body.

Section 4: Term of Office

The term of office will be one full year. The committee officers shall appoint such committees that are needed to carry out organization goals.

Section 5   Removal from office

Removal of officers and re-assignment of officer positions can be done for any reason by the club's faculty advisor with support from at least two of the three cabinet members holding the permanent positions. The faculty advisor may also temporarily reassign the duties discussed above. The officer being removed is permitted to speak before the membership about the charges made concerning his/her performance, but is not allowed to participate in the deliberation of the committee regarding the charges.

Section 6   Replacement

If an officer or adviser is removed the replacement procedure is the same as the election procedure described in section 6.

ARTICLE IV   The Advisor

Section 1   Duties

The ISU Computer Science Club Advisor is responsible for maintaining communication and meeting with officer(s) regularly, awareness and approval of financial expenditures, and ensuring that the organization is operating in conformity with the standards set forth by Iowa State University and Student Activities Center. He is to help resolve conflicts and to guide the club so as to have productive outcomes each year. The adviser also serves as a type of liason between students and the departmental faculty.

Section 2   Appointment

The term of the adviser will be one full year (from August to August). The adviser is typically chosen by the department chair to provide his/her services to the club.

ARTICLE V   Finances

Section 1   Management

All monies belonging to this organization should be used strictly to forward the interests of the club itself and shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign expenditures before payment.

Section 2   Dues

Students enrolled in Computer Science, Computer Engineering, or Software Engineering are not required to pay dues. All other students wishing to take advantage of club resources are required to pay $10 per semester or alternatively $15 per year.

ARTICLE VI   Provisions for amending this constitution

This constitution may be amended and subsequently ratified at any time, with the unanimous approval of the President, Vice President, and Treasurer and with a simple majority of the membership, not counting abstainers. Members will be given one week to consider amendments. Ratified amendments to this Constitution must be submitted to the Student Activities Center within (10) days.