

## ISU IDSA Student Chapter Constitution

### **Article I:**

Our organizations name is as follows: ISU Industrial Designers Society of America Student Chapter (IDSA). ISU Industrial Designers Society of America Student Chapter will abide by Iowa State University rules and regulations, state and federal laws.

### **Article II: Purpose**

The main goal of the IDSA student chapter is to give students access to the many advantages that IDSA has to offer.

IDSA offers you:

- The opportunity to connect and interact with members of the design industry and your peers. Access to the Member Directory
- Showcase your work through our new online portal
- Discounts on IDSA Conferences & Awards Programs
- Industry Discounts (software, etc.) IDSA Student Membership offers you the fundamental tools for professional and educational development, networking and research.
- Scholarship Opportunities
- INNOVATION Quarterly
- studentBytes (monthly newsletter)
- Educational Webinars
- Student-Mentor Directory Industrial Designers give shape to experiences; IDSA gives you the venue to shape your design experience. Every professional gets out of their career what they put into it. IDSA provides a platform and entry point for students to get connected to the professional world of design as well as be recognized for their talents and contributions.
- Student Merit Awards
- International Design Excellence Awards (IDEA) competition

### **Article III: Membership**

Membership to ISU Industrial Designers Society of America Student Chapter is open to all students of the College of Design at Iowa State University. However, students from other departments can be admitted on a case-to-case basis. Our organization doesn't discriminate based on race, color, age, religion, national origin, sexual orientation, gender identity, sex, marital status, disability or status as a U.S. Veteran

As a member, one is required to attend organization meetings regularly, pay dues, and

actively support organization projects. Membership will be revoked by 1/2 vote of officers plus 3/4 vote from the general membership if actions are deemed inappropriate by the membership.

#### **Article IV: Officers**

##### Election:

Election of officers will require a majority vote from the general membership. If a candidate fails to receive a majority of votes, a runoff election will be held with the top two candidates that received the most votes. Members interested in becoming an officer must meet academic requirements as established by the Student Organization Recognition Policy. Elections will be held at the beginning of the fall semester.

The term of office will be one full year (when to when). All officers shall comprise the Executive Committee of the organization. The Executive Committee shall meet in addition to regular organization meetings. The Executive Committee shall appoint such committees that are needed to carry out organization goals.

##### "The officers of this organization must meet the following requirements:

(a) Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.

(b) Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.

(c) Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b)."

##### Duties:

###### President

- Preside over all meetings
- Represent organization on campus
- Ensure that the organization is operating in conformity with the standards set forth by  
Iowa State University and Student Activities Center
- Maintain communication with organization adviser

###### Vice-president

- Preside over meetings in the absence of the President
- Schedule meetings/events with appropriate University offices
- Coordinate organization promotion and publicity of events

#### Secretary

- Maintain an accurate record of all organization meetings and post for members
- Maintain membership directory
- Correspond when necessary with University administration and other recognized organizations

#### Treasurer

- Maintain accurate record of organization transactions
- Collect dues if required
- Develop organization budget and present to membership for  $\frac{3}{4}$  vote
- Cosign organization checks along with the Adviser
- Arrange fundraising opportunities for the organization
- Solicits additional funding if needed from the Student Government
- Association in conjunction with the President

#### Adviser

- Maintain communication and meet with officer(s) regularly
- Awareness and approval of financial expenditures
- Ensure that the organization

#### Officer removal:

Officers may be removed from office by  $\frac{1}{2}$  vote of the other officers and  $\frac{3}{4}$  of the general membership if actions are deemed inappropriate by the membership. The officer is permitted to speak before the Executive Committee and the general membership about the charges made concerning his/her performance. The officer is not permitted to participate in the deliberation of the Executive Committee regarding the charges.

#### Replacement of Officer or Adviser:

If an officer or adviser is removed the replacement procedure is the same as the election procedure described in Article IV. It shall take place at the first meeting following the removal of the previous officer/adviser.

### **Article V: Finances**

"All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment."

#### Dues:

The organization may establish reasonable dues that must be paid by all members. The amount of the dues will be determined in the beginning of the academic year by the Executive Committee and presented to the general membership for a  $\frac{3}{4}$  vote. Dues must be paid by (enter week in semester). The treasurer shall maintain all financial records and shall countersign with the president for all organization transactions. Dues cover IDSA membership fees.

Dues shall not exceed \$50.00

#### **Article VI: Amendments/Ratifications**

This constitution may be amended and subsequently ratified at any time, with the unanimous approval of the President, Vice President, and Treasurer and with a simple majority of the membership, not counting abstainers. Members will be given one week to consider amendments.

Ratified amendments to this Constitution must be submitted to the Student Activities Center within (10) days.