

February 2012

The Constitution of the Iowa State Chapter of Delta Upsilon Fraternity

We, the members of the Iowa State Chapter of Delta Upsilon, in order to perpetuate our own existence, and to properly regulate our membership, do acknowledge this to be our Chapter Constitution, which supersedes all prior Constitutions.

ARTICLE I - NAME

Section 1 – Name

1.1: The name of this organization shall be the Iowa State Chapter of Delta Upsilon, affiliated with the Delta Upsilon International Fraternity, at Iowa State University.

1.2: Henceforth, all uses of the Chapter or the House shall refer to this organization. Henceforth, all uses of the words International or the Fraternity shall refer to Delta Upsilon International Fraternity. Henceforth, all uses of the words the University shall refer to Iowa State University.

ARTICLE II - PURPOSE

Section 2 - Purpose and Goals

2.1: It shall be the purpose of the Chapter to build better men through The Four Founding Principles of the Delta Upsilon International Fraternity.

2.2: The Four Founding Principles of the Fraternity are: The Promotion of Friendship, The Development of Character, The Diffusion of Liberal Culture, and the Advancement of Justice. These principles will be met through chapter activities, participation in the larger Iowa State Greek Community, leadership training, academic excellence, alumni relations, and philanthropic events.

2.3: The Iowa State Chapter of Delta Upsilon Fraternity abides by and supports established Iowa State University policies, State and Federal Laws.

ARTICLE III – MEMBERSHIP

Section 1 – Member Eligibility

1.1: Membership shall be open to all registered male, undergraduate students at Iowa State University. Iowa State University does not discriminate on the basis of race, color, age,

religion, national origin, sexual orientation, gender identity, marital status, disability or status as a U.S. Veteran.

1.2: The membership of the Chapter shall consist of any male duly initiated according to the ritual of the Fraternity as administered by the Chapter. An associate member shall be required to fulfill the initiation requirements before he shall be initiated.

1.3: Any duly enrolled male student of the University, who has been extended an invitation to be an associate member by the Chapter, may become an associate member of the Chapter.

1.4: Any member, who shall have graduated from the University and is no longer currently enrolled at the University, shall be considered a graduate member. Members currently enrolled in the University, in good standing with the Fraternity, and wishing to maintain membership shall be considered active members.

1.5: No member of another Chapter of this Fraternity shall be a member of this Chapter, except he who shall be currently enrolled in the University and requests affiliation with this Chapter. He shall follow the rules set forth by this Chapter.

Section 2 – Member Selection

2.1: Potential members who have attended a University/4 year college for at least one semester must have a cumulative GPA of 3.0 in order to be selected for membership. Potential members in their first semester at the University, coming out of High School, must have a cumulative High School GPA of 3.0. Potential members transferring from a community college must have at cumulative community college GPA of 3.0.

2.2: Potential members must have attended at least two Fraternity events before they are extended a bid.

2.3: Potential members must have at least three members speak on their behalf in order to receive a bid.

Section 3 - Member Requirements

3.1: Every member must be in good standing with the University, and be enrolled as a full-time student.

3.2: Every member must attend and participate in Chapter meetings on a regular basis.

3.3: Every member is required to participate in Chapter philanthropy events.

3.4: Every member is required to participate in Member Education programs.

3.5: Every member is expected to pay his dues in a timely manner.

3.6: All members are required to maintain a cumulative GPA of 2.70.

Section 4 - Discipline

4.1: Membership will be revoked by a ½ vote of the executive council and a ¾ vote of active Chapter Membership if actions are deemed to not observe all bylaws and rules adopted by the Chapter, the House Corporation, the Entrepreneurship & Innovation Learning Community, Delta Upsilon International Fraternity, Federal, State, or Local Laws, and Iowa State University.

4.2: Failure to maintain the aforementioned member requirements will result in disciplinary action as deemed appropriate by judicial standards adopted by the Chapter.

ARTICLE IV – OFFICERS

Section 1 - The Executive Council

1.1: The executive council shall consist of the following eight members.

- 1.1.a: President
- 1.1.b: Vice President of Recruitment
- 1.1.c: Vice President of Finance
- 1.1.d: Vice President of Loss Prevention
- 1.1.e: Vice President of External Relations
- 1.1.f: Vice President of Administration
- 1.1.g: Vice President of Academic Excellence
- 1.1.h: Vice President of Member Education

1.2: The members of the executive council will serve a term of one calendar year, from January to December.

1.3: The executive council shall meet every week of the academic year, at a time determined by the President. The executive council's weekly meeting shall take place before the week's regular Chapter meeting. The President shall preside over these meetings, and can call a special executive council meeting whenever he deems necessary.

Section 2 - Executive Council Position Descriptions

2.1: President

2.1.a: The chapter President will serve as the chief executive officer and chief operating officer of the chapter. He shall be the head of the chapter's organizational structure. He will be the liaison between the chapter and the university, community, alumni, and International Fraternity. He shall lead all executive council and chapter meetings. He is to oversee all of the following officers and ensure accountability and responsibility in all members.

2.2: Vice President of Recruitment

2.2.a: The Vice President of recruitment coordinates the chapter's recruitment efforts. He will develop and chair the recruitment committee. In conjunction with the committee, and through the efforts of the entire chapter, coordinate, plan, and implement a successful recruitment program. He shall compile and maintain a list of prospective members using all available resources including undergraduate and alumni members, university admissions and Greek affairs offices, International Headquarters, non-Greeks and other campus organizations. He shall coordinate and oversee the bidding process.

2.3: Vice President of Finance

2.3.a: The vice president of finance is directly responsible for the receipt, care, and disbursement of all chapter funds. He must work with the undergraduates, alumni officers, and International Fraternity to secure a sound and fiscally prudent future for the chapter. He will communicate all significant financial activity and results to undergraduates, alumni officers, and the International Fraternity.

2.4: Vice President of Loss Prevention

2.4.a: The vice president of loss prevention works to prevent and reduce risk within the chapter. He educates the entire membership on Fraternity policies and loss prevention in general. He provides regular reports to the chapter and to the Fraternity concerning risk reduction and ensures that the chapter operates under guidelines established by federal, state, local, university, and Fraternity officials.

2.5: Vice President of External Relations

2.5.a: The vice president of external relations plans and directs the chapter's efforts in addressing alumni, parents, Greeks, other students, faculty and administrators, and the local community. He keeps a record of all graduates with their addresses, occupations, and other pertinent information. He is to organize a minimum of two alumni and/or parent(s) events per year such as Founders Day, initiation, parent's day, or homecoming. He is to actively pursue positive relations with the campus and surrounding community.

2.6: Vice President of Administration

2.6.a: The vice president of administration takes minutes of all official meetings of the chapter, and distributes them to the undergraduates, alumni, and International Fraternity. He keeps all records of the chapter and maintains relations with the International Fraternity. He will prepare outline form agendas for chapter and executive council meetings detailing all agenda items. He shall produce a master chapter calendar for planning and coordinating events.

2.7: Vice President of Academic Excellence

2.7.a: The vice president of academic excellence is responsible for developing and implementing the chapter's academic assistance program. He educates the entire membership on ways to improve their study skills and helps to cultivate an attitude that academics are important. He will maintain a recognition program to reward scholastic achievement. He is to enforce the academic eligibility requirements to vote at chapter meetings, or hold chapter offices.

2.8: Vice President of Member Education

2.8.a: The vice president of membership education assumes the role of the president in the event that the president is unable to perform his duties. He is responsible for all educational programming and activities that promote the Fraternity's purposes and ideals. He shall organize a minimum of two workshops per year with another fraternity, sorority, or campus organization. He will develop a written membership education program which includes a monthly agenda of activities.

Section 3 – Officer Nominations and Elections

3.1: Election of executive council positions will require a majority vote of Chapter Membership. If no candidate receives a majority vote, a runoff election will take place between the two candidates with the most votes.

3.2: The nomination process will be decided upon by the Executive Council and approved by the Chapter Membership by a majority vote at least one week before elections.

Section 4 - Additional Officers and Committees

4.1: The executive council members shall appoint such committees as they see necessary to carry out the Chapter's goals.

4.2: The executive council shall create additional officer positions they see necessary to carry out the Chapter's goals (chair positions, committee heads, liaisons, etc.)

4.3: Any position the executive council feels is necessary shall be brought to the Chapter for election, decided by a majority vote of eligible active members.

Section 5 - Officer Requirements

5.1: All members of the executive council must meet the following requirements.

5.1.a: Have a minimum cumulative grade point average (GPA) of 3.00 and meet that minimum cumulative GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. For undergraduate students, the minimum GPA required by the university is 2.00, and our standards are 3.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.

5.1. b: Be in good standing with the university and enrolled at least half time (six or more credit hours) if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits) if a graduate student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.

5.1c: Be ineligible to hold an office should the student fail to maintain the requirements as prescribed above.

5.2: All officer positions not included in the eight executive council positions must meet the following requirements.

5.2.a: Have a minimum cumulative grade point average (GPA) of 2.70 and meet that minimum cumulative GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. For undergraduate students, the minimum GPA required by the university is 2.00, and our standards are 2.70. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.

5.2.b: Be in good standing with the university and enrolled at least half time (six or more credit hours) if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits) if a graduate student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.

5.2.c: Be ineligible to hold an office should the student fail to maintain the requirements as prescribed above.

5.3: A member shall be ineligible to hold an office should the student fail to maintain the requirements for their position as prescribed above for the semester under consideration.

Section 6 - Officer Removal

6.1: Any officer of the chapter shall be removed from office through any of the following processes.

6.1.a: Failure to maintain the requirements outlined in 5.1, for members of the executive council, and 5.2, for all other officer positions.

6.1.b: A majority vote of the executive council if actions are deemed to not observe all bylaws and rules adopted by the Chapter, the House Corporation, the Entrepreneurship & Innovation Learning Community, Delta Upsilon International Fraternity, and Iowa State University. (5/8 vote if officer does not serve on the executive council, and 4/7 of the remaining officers if the officer does serve on the executive council).

6.1.c: A 3/4 vote of the Chapter Membership if actions are deemed to not observe all bylaws and rules adopted by the Chapter, the House Corporation, the Entrepreneurship & Innovation Learning Community, Delta Upsilon International Fraternity, and Iowa State University.

6.2: If an officer's actions have been deemed to be inappropriate by either 6.1.b or 6.1.c above, then the officer will have the option to speak to the respective body that voted him out of his position. The respective body will then re-vote on the issue if the officer chooses to do so. The officer will then be removed from office only if the vote still meets the conditions in 6.1.b or 6.1.c. This re-vote process may only occur once.

Section 7 – Officer Replacement

7.1: In the event that an officer must be replaced, the officer's position will be opened to the Chapter Membership for election. Election procedures will follow the outline provided in Article IV Section 3.

Article V – ADVISERS

Section 1 – Faculty Adviser

1.1: The duties of the Faculty Adviser shall include being the direct representative to the university. They shall also have knowledge of university policies. The Faculty Adviser is to be responsible for the academic oversight of the active chapter members. The Faculty Adviser shall be responsible for financial oversight of the organization. He/she shall be a council for the chapter members and officers.

1.2: The Faculty Adviser is nominated and elected by a majority vote of the active chapter and shall be approved by the Colonnades (the alumni corporation board).

1.3: Once a Faculty Adviser is elected, they retain the position until any of the following: death, a successor is nominated and elected, or resignation.

Section 2 – Chapter Adviser

2.1: The duties of the Chapter Adviser shall include being the direct representative to Delta Upsilon International Fraternity. He/she shall also have knowledge of Delta Upsilon International's and university policies. The Chapter Adviser is to regularly attend chapter meetings. The Chapter Adviser shall be responsible for assisting in financial oversight. He/she shall be a council for the chapter members and officers.

2.2: The Chapter Adviser is nominated and elected by a majority vote of the active chapter. The Chapter Adviser must also be approved by the Colonnades (the alumni corporation board).

2.3: Once a Chapter Adviser is elected, they retain the position until any of the following: death, a successor is nominated and elected, removal by a majority vote of Delta Upsilon International Fraternity or the Colonnades, or resignation.

Article VI - FINANCES

Section 1 - Procedures

1.1: The Vice President of Finance will draft a proposed budget on at least an annual basis. The budget shall be determined by the financial obligations to Delta Upsilon International Headquarters, current balance of account, and transactions of previous semesters.

1.2: The amount of the dues shall be determined by a formal budget passed by the executive council and a $\frac{3}{4}$ vote of Chapter membership. Dues statements will be specific, and will not exceed \$1000/semester per member.

1.3: Member dues shall be collected by the Chapter's Vice President of Finance within the first three weeks of the semester.

1.4: All members must abide by the Chapter's collection policies.

1.5: All monies belonging to Delta Upsilon shall be deposited and disbursed through a bank account established at an approved institution/office. All funds must be deposited within 48 hours after collection. The advisor to this organization must approve and sign each expenditure before payment for amounts above \$500.

1.6: The Vice President of Finance is responsible for presenting the incomes and expenditures of the Chapter to all members and advisers.

1.7: All financial documents and procedures will be developed by the Vice President of Finance and executive council before adoption by Chapter membership.

Article VII - AMENDMENTS AND RATIFICATIONS

Section 1 - Amendments to the Constitution

1.1: Any active member may prepare and present in writing to the Executive Board a proposed amendment to this constitution.

1.2: This constitution may be amended and ratified with a three-quarter majority vote of active membership in General Chapter Meeting, not counting abstainers. Active members will have one week advance notice to consider amendments to the constitution.

1.3: The amended or ratified constitution will be submitted within 10 days to Student Activities Center for approval.