

Iowa Corn Growers Collegiate Club at Iowa State University
Constitution and By-Laws
Revised 2021

Article I Name

The name of this organization shall be the Iowa Corn Growers Collegiate Club at Iowa State University.

Article II Purpose & Goals

Section One: The objective of the Iowa Corn Grower's Collegiate Club at Iowa State University is to increase involvement by students in the Iowa Corn Growers Association. Students will become immersed in the real-world issues that they will face when they graduate from college. In order to become industry leaders, we need to have the proper training and networking to conquer the challenges we will face during our careers. We will have meetings once a month and plan to have a speaker at each meeting. The speaker will be linked to the agricultural industry and will speak about current issues affecting agriculture.

Section Two: The Iowa Corn Growers Collegiate Club at Iowa State University abides by and supports established Iowa State University policies, state and federal laws, and follows local ordinances and regulations. Iowa Corn Growers Collegiate Club agrees to annually complete President's and Treasurer's Training

Article III Membership

Membership shall be open to all registered students at Iowa State University. The Iowa Corn Growers Collegiate Club at Iowa State University does not discriminate on the basis of race, ethnicity, sex, pregnancy, color, religion, national origin, physical or mental disability, age, marital status, sexual orientation, gender identity, genetic information, or status as a U.S. Veteran.

Membership dues will be Iowa Corn Growers Association Student Membership. This will cover both semesters. Membership will be revoked by $\frac{1}{2}$ vote of officers plus $\frac{3}{4}$ vote from the general membership if actions are deemed inappropriate by the membership.

Article IV Officers

Election of officers will require a majority vote from the general membership. If a candidate fails to receive a majority of votes, a runoff election will be held with the top two candidates that received the most votes. Members interested in becoming an officer must meet academic requirements as established by the Student Organization Recognition Policy.

Section One: Officer Positions and Responsibilities

President

- Preside over all meetings and represent the organization on campus
- Ensure that the organization is operating in conformity with the standards set forth by Iowa State University and the Student Activities Center

- Maintain communication with this organization's adviser
- Delegate powers of scheduling, meeting dates and times, food, activities, and speakers
- Organizer of the Annual Spring Barbeque
- In co-working with the Treasurer collect sponsorships for the club

Vice President

- Presides over meetings in the absence of the President
- Will serve as the risk management chair and oversee all risk management responsibilities

Duties of the Risk Management Chair

- A. Help minimize potential risks for club activities
 - B. Recommend risk management policies to this organization
 - C. Submit documentation to Iowa State University's Risk Management Office
 - D. Ensure proper waivers and background checks are on file with Risk Management for events
 - E. Ensure that this organization Risk Management Policy is implemented at all events
- Will serve as overseer of committees if they are formed

Secretary

- Maintain an accurate record of all organization meetings
- Will send out to members an email the meeting minutes following meetings
- Correspond when necessary with Iowa State University Administration and other recognized organizations

Treasurer

- Holder of this organization's P-Card from Iowa State University
- Will maintain an accurate record of this organization's transactions
- Will be a promoter and collector of dues for this organization
- Will develop a budget and present it to the membership for $\frac{3}{4}$ vote
- In co-working with the President collect sponsorships for the club

Iowa Corn Liaison

- Update the Club on Iowa Corn Growers Association activities and opportunities, and the Collegiate Advisory activities and opportunities
- Will assist the President or Treasurer in preparing for monthly meetings

Social Media Chair

- Promote our sponsors and this organization on social media platforms
- Take pictures at meetings and events
- Promote the Iowa Corn Growers Association and the Iowa Corn Growers Collegiate Club at Iowa State University in a positive manner
- Will advertise meetings in different department newsletters and across campus

Student Advisor

In the event of a whole new officer team being elected, and no one on the new officer team has held a position on the officer team in the past, a student advisor can be elected. To be considered as a student advisor, one must have served on the officer team in the past while at Iowa State University. Responsibilities of the student advisor are to help with problems that come about, and share insight of what was done in the past.

Adviser

- Maintain communication and meet with officer(s) regularly
- Awareness and approval to financial expenditures

The Adviser will serve a term of two years, and will be voted on by the members of the club, when officer candidate elections are held. The adviser will work alongside the Iowa Corn Growers Association District 5 Manager. When a member(s) become dissatisfied with an adviser, the complaint should be brought up with the officer team, and the officer team will determine if the matter should be brought to a vote. If the matter is brought up to a vote, 2/3-majority will determine the victor. If the adviser is brought up for impeachment, is allowed to be present for the vote as well as give a speech on their behalf as to why they should remain the adviser or anything else they deem necessary. Should a vacancy occur in the adviser role, the officer team will draft a list of potential replacements and options. Those potential candidates who have agreed then will be brought to a 2/3-majority vote of the members present at the meeting.

Section 2: Elections

The term of office will be one full calendar year; from January to December. Elections will occur in the last meeting of the fall semester. All officers shall comprise the Executive Committee of the organization. The Executive Committee shall meet in addition to regular organization meetings. The Executive Committee shall appoint such committees that are needed to carry out organization goals. Iowa Corn Growers Collegiate Club agrees to annually complete President's Training, Treasurer's Training, Advisor Training, and Safe Food 101.

Should an officer vacancy occur, an unlimited amount of nominations for the vacated office should be taken from the floor at the soonest meeting since the vacancy occurred, and nominations are voted upon by members with the victor receiving a majority vote of the membership present at the meeting, and will serve until elections.

Section 3: Officer Requirements

The officers of the Iowa Corn Growers-Iowa State Chapter must meet the following requirements

(a) Have a minimum cumulative grade point average 2.00 as stated below and meet that minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.

(b) Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.

(c) Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b)."

In the case of the removal of the President, the Vice President shall have the option of assuming the office. If not, nominations can be held at the earliest possible meeting for a special election. In the event of other executive officer removals, these shall be filled by nominations at the earliest possible meeting, and the election shall be held at the following meeting. In any special election, no current executive officers are nominated.

Officers may be removed from office by $\frac{1}{2}$ vote of the other officers and $\frac{3}{4}$ of the general membership if actions are deemed inappropriate by the membership. Examples of impeachment offenses include two or more unexcused absences at club main meetings, does not meet the minimum GPA requirement as listed in section (a), or exhibits an offense that is not in good standing with the university. The officer is permitted to speak before the Executive Committee and the general membership about the charges made concerning his/her performance. The officer is not permitted to participate in the deliberation of the Executive Committee regarding the charges.

Article V. Finances

All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment.

Funding of the Iowa Corn Growers Collegiate Club is obtained through club sponsors at three levels of sponsorships: Silver (\$100 -249), Gold (\$250-499), or Platinum (\$500+). All officers collectively work together to modify the sponsorship list, gain renewals, and reach out to potential new sponsors. Sponsorship letters should be sent out within the first month of the elected officer team's term.

The Iowa Corn Growers Collegiate Club requires members to pay a \$20/year membership fee that enrolls them as a student member of the Iowa Corn Growers Association. The Iowa Corn Growers Association in return, provides additional sponsorship to the club to carry out yearly events.

The budget of this organization is created each year by the club's treasurer and is voted on by members during the first monthly meeting of an officer team's term. This budget includes allocations to monthly meals and events, committee planning funds, and an annual Spring BBQ.

Article VI. Amendments & Ratification

This constitution may be amended and subsequently ratified at any time, with the unanimous approval of the President, Vice President, and Treasurer and with a simple majority of the membership, not counting abstainers. Members will be given one week to consider amendments. Ratified amendments to this Constitution must be submitted to the Student Activities Center within (10) days.