ISU Global Health & AIDS Coalition Constitution

***Article I: Name***

The name of this organization shall be ISU Global Health & AIDS Coalition (ISU GHAC).

***Article II: Purpose***

*Section One: Purpose & Relationship to Iowa State University*

The ISU Global Health & AIDS Coalition is an organization that advocates for policies in the political arena that are favorable toward increased access to medications and healthcare. While keeping politicians accountable to the promises they make in regard to global health, we also educate ourselves and promote awareness on campus about the resource constraints and pervasive disparities in global health. Because of the new nature of the club, there is a lot of room for involvement and learning.

*Section Two: Compliance with Applicable Laws*

ISU GHAC abides by all established Iowa State University policies as well as applicable City of Ames, State of Iowa, and Federal Laws.

***Article III: Membership***

*Section One: Eligibility*

Membership shall be open to all registered students at Iowa State University. Non-students can also be members of clubs/organizations as long as they do not exceed 1/5 of its membership. ISU GHAC shall not discriminate on the basis of race, ethnicity, sex, pregnancy, color, religion, national origin, physical or mental disability, age, marital status, sexual orientation, gender identity, genetic information or status as a U.S Veteran.

*Section Two: Voting*

Each member shall get one vote.

*Section Three: Establishing Voting and Membership Status*

Voting status and membership for the purposes of a quorum shall not begin until a majority vote of the current membership recognizes the new member.

*Section Four: Termination of Membership*

Membership shall be terminated at the time of any resignation. A member graduating or withdrawing from Iowa State University shall constitute resignation. Membership may be terminated through an affirmative two-thirds vote. Notice of a motion to remove a member shall be presented at a meeting at least 48 hours prior to the vote.

***Article IV: Officers***

*Section One: Election*

(1) Election of officers shall occur during the first April meeting during the spring semester. Special elections may be held at any time if necessary due to a vacancy in a position.

(2) Election to any officer position shall require a majority vote. If no nominee acquires a majority vote, the nominee with lowest vote total shall be removed and there shall be a vote of the remaining nominees. This process shall continue until a nominee acquires a majority vote.

*Section Two: Eligibility to be an Officer*

An officer shall be a member as defined under Article III. All officers shall meet the following requirements in order to be elected or to continue to hold office:

(1) Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum cumulative GPA in the semester immediately prior to election, the semester of election, and semesters during the term of office. For undergraduate students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.

(2) Be in good standing with the University and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.

(3) Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (1) and (2).

*Section Three: Officer Positions and Duties*

(1) Chair (or President)

The Chair shall:

Preside over all meetings of the organization

Serve as chief executive of the organization

Act as the risk manager for the organization

(2) Treasurer

The Treasurer shall:

Deposit and maintain all funds of the organization

Make expenditures as approved by the organization

(3) The membership, through a majority vote, may create other officer positions for the efficient operation of the organization for no more than one year.

*Section Four: Removal from Office*

An officer may be removed by an affirmative two-thirds vote. Notice of a motion to remove a member shall be presented at a meeting at least 48 hours prior to the vote. The person who is being impeached may speak for up to 5 minutes, but s/he may not be present during the vote.

*Section Five: Vacancies of Office*

In the event of an officer vacancy, the officers will confer and vote whether they would like to conduct a special election, which follows regular elections rules, or an appointment.

***Article V: Adviser***

*Section One: Selection*

The Adviser shall be chosen by ISU GHAC. A majority vote shall be needed for this approval. One or more graduate adviser(s) may be selected under this same process.

*Section Two: Term*

The term of the Adviser shall be ongoing until the resignation or removal of the Adviser.

*Section Three: Responsibilities*

The Adviser shall:

Give guidance to the members on the operations of the group such as risk management, fiscal matters, University policies, and any other topics as necessary.

Be available to members of the organization for questions.

Keep matters confidential if requested by a member.

*Section Four: Removal*

The Adviser may be removed under the same procedures outlined in the officer removal section.

*Section Five: Vacancy of Adviser*

In the event of an adviser vacancy, the officers will confer and vote whether they would like to conduct a special election, which follows regular elections rules, or an appointment.

***Article VI: Finances***

*Section One: Maintenance of Funds*

All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Advisor to this organization must approve and sign each expenditure before payment.

*Section Two: Dues*

Dues may be charged to the members of ISU GHAC by a majority vote of the members. These dues shall not exceed $10 for an academic year.

***Article VII: Risk Management***

*Section One: Risk Management Officer*

The Risk Management Officer duties shall be delegated to the Vice President.

*Section Two: Risk Management Officer Duties*

The Risk Management Officer shall be responsible for the following duties: to recommend risk management policies or procedures to (name of student organization), to submit documentation to ISU’s Risk Management Office, and to ensure that Risk Mgt. procedures are implemented at all of the orgs. events.

***Article VIII: Meetings***

*Section One: Quorum*

Quorum to conduct votes, including election of officers, requires a majority of members to be present.

*Section Two: Content*

Meetings shall consist of education regarding global health, and the planning of advocacy efforts.

***Article IX: Dissolution***

ISU GHAC may be dissolved as a student organization by a three-fourths vote of the total membership. Upon dissolution, all remaining funds donated or allocated by other entities (including student organizations) shall be returned to each respective organization. Any funds gained by membership dues may be distributed by direction of the membership.

***Article X: Amendments***

Amendments to this Constitution shall require an affirmative two-thirds vote for approval. If amended, the updated version of the Constitution shall be forwarded to the Student Activities Center within 10 days of the amendment.