**Article I: Name**

The name of this organization shall be called the Tumbling Club at Iowa State University.

**Article II: Purpose and Goals**

This is a club where you would learn how to do acrobatics in a safe and correct form. We will use mats to prevent injuries and avoid falling on hard ground. The proper techniques will be used for spotting. People will perform what they feel comfortable doing and will get the correct instructions on how to improve themselves. This club will be a fun way to relieve stress, stay active, improve tumbling techniques, and meet some new people within the Iowa State Campus.

\*\*The Tumbling Club is for individuals who want to explore an interest in Tumbling. Although safety precautions will be taken, the ISU Tumbling club is not providing professional or expert instruction in tumbling and participants will engage in all club activities at their own risk. Members **will** be asked to sign waivers prior to participating in club activities. \*\*

The Tumbling Club abides by and supports established Iowa State University policies, State and Federal Laws, and local ordinances or regulations. Our Tumbling Club agrees to annually complete President’s Training, Treasurer’s Training, and Advisor’s Training (if required).

Iowa State University and the Tumbling Club does not discriminate on the basis of race, ethnicity, sex, pregnancy, color, religion, national origin, physical or mental disability, age, marital status, sexual orientation, gender identity, genetic information, or status as a U.S. Veteran.

**Article III: Membership**

Membership shall be open to all registered students and faculty at Iowa State University and any persons who wishes to join.

As a member, one is required to attend organization meetings regularly, pay dues if required, and actively support organization projects. Membership will be revoked by ½ votes of officers plus ¾ votes from the general membership if actions are deemed inappropriate by the membership.

**Article IV: Officers**

Election of officers will require a majority vote from the general membership. If a candidate fails to receive a majority of votes, a runoff election will be held with the top two candidates that received the most votes. Members interested in becoming an officer must meet academic requirements as established by the Student Organization Recognition Policy.

Offices include:

* President
  + Report directly to the advisor, who must confirm/approve plans.
  + Work with fellow officers to plan meetings and set agendas and notify those who may be required to attend the meetings.
  + Lead officer meetings.
  + Delegate responsibilities for projects to officers, subcommittees, and participants.
  + Maintain responsibility for the committees’ meetings and establish deadlines.
  + Ensure that the organization is operating in conformity with the standards set forth by Iowa State University and Student Activities Center
  + Facilitate general Tumbling club meetings.
  + Serve as spokesperson and role model for the Tumbling Club.
* Vice President
  + Report to the advisor, as requested by the president.
  + Assume leadership for the president in any role he/she cannot fulfill or in any role that is requested.
  + Attend meetings and actively participate in planning, assisting with delegation of responsibilities, and implementing activities and programs.
  + Serve as spokesperson and role model for the Tumbling Club.
  + Serve as public relations contact.
* Treasurer
  + Keep account of all chapter income and expenses.
  + Maintain bank accounts and pay bills as necessary.
  + Provide an up-to-date report of chapter finances at each meeting.
  + Work with other officers to plan meetings.
  + Actively participate in planning and implementing chapter activities and programs.
* Secretary
  + Keep accurate records of each meeting and provide a copy to all officers and attendees as well as to the advisor.
  + Keep track of names and attendance.
  + Maintain committee lists.
  + Maintain chapter correspondences and other contacts in the community.
  + Assume the duties of the vice president when requested.
  + Work with other officers to plan meetings.
  + Post meeting and activity times and places.
  + Actively participate in planning and implementing chapter activities and programs.
* Advisor
  + Approve Financial Expenditures
  + Facilitate leadership transitions within the club
  + To represent the club’s interests to various campus groups or individuals
  + To help the club officers understand their roles and duties
  + To serve as the official representative of the college to the club
  + To provide guidance as to policies and procedures

The term of office will be one full year (August 1st to May 30th). Elections will be held at the last meeting of every spring unless said so otherwise. Elections may be moved due to someone not being able to attend that meeting or another acceptable excuse. All officers shall comprise the Executive Committee of the organization. The Executive Committee shall meet in addition to regular organization meetings. The Executive Committee shall appoint such committees that are needed to carry out organization goals.

The officers of this organization must meet the following requirements:

* Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.
* Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.
* Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b).

Officers may be removed from office by ½ votes of the other officers and ¾ of the general membership, if actions are deemed inappropriate by the membership.

Such as:

* Misusing their status to their own personal gain
* Not attending to their appropriate duties
* Using inappropriate language that is discriminating

More inappropriate behavior can be voted on by a majority vote of the general membership and added to the constitution.

The officer is permitted to speak before the Executive Committee and the general membership about the charges made concerning his/her performance. The officer is not permitted to participate in the deliberation of the Executive Committee regarding the charges.

Officer replacement will be made by using regular election procedures, a majority of the general membership votes.

Selecting an Advisor will be decided by the officers and majority vote of the general membership. The advisor will serve a full year term and may be reselected at the spring voting meeting as long as they are a part time member of Iowa State University.

Advisors may be removed from office by ½ votes of the other officers and ¾ of the general membership, if actions are deemed inappropriate by the membership. The advisor is permitted to speak before the Executive Committee and the general membership about the charges made concerning his/her performance. The advisor is not permitted to participate in the deliberation of the Executive Committee regarding the charges.

Advisor replacement will be made by officers appointing a temporary advisor until the final decision can be made using regular election procedures and majority of the general membership votes.

**Article V: Finances**

All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment.

The organization may establish reasonable dues that must be paid by all members. The amount of the dues will be determined in the beginning of the academic year by the Executive Committee and presented to the general membership for a ¾ vote. Dues must be paid by (enter week in semester). The treasurer shall maintain all financial records and shall countersign with the advisor for all organization transactions.

There are no dues as of this time but may be decided upon at a later date.

**Article VI: Risk Management**

The president of the Tumbling club will serve as the risk management officer.

Every member will be required to sign a waiver stating that oneself is liable for their own injuries.

* Risk management officer duties
  + To recommend risk management policies or procedures to the Tumbling Club
  + To submit documentation to ISU’s Risk Management Office
  + To ensure the risk management procedures are implemented at all of the organization’s events

**Article VII: Amendments and Ratification**

This constitution may be amended and subsequently ratified at any time, with the unanimous approval of the President, Vice President, and Treasurer and with a simple majority of the membership, not counting abstainers. Members will be given one week to consider amendments.

Ratified amendments to this Constitution must be submitted to the Student Activities Center within (10) days.

**Article VIII: Public Notice**

Dear Prospective Tumbling Club Member,

Thank you so much for your interest in the ISU Tumbling Club. I would like to inform you that the Tumbling Club is for individuals who want to explore an interest in Tumbling. Although safety precautions will be taken, the ISU Tumbling club is not providing professional or expert instruction in tumbling and participants will engage in all club activities at their own risk. Members will be asked to sign waivers, limiting the liability of Iowa State University and the State of Iowa, prior to participating in club activities. The ISU Tumbling Club will use mats provided by Janice Baker. Any Tumbling Club member who engages in practices that are unsafe or who fail to use the mats and the spotters provided by the club may be asked to leave the group. You may also be asked to leave the group by misusing equipment provided by the Tumbling Club.

We appreciate your interests in the Tumbling Club and cannot wait to share some experiences together.

Thank You,

Tumbling Club