**Constitution of the Comic Book Club**

**ARTICLE I**

NAME

1. The name of this organization shall be the Comic Book Club at Iowa State University.

**ARTICLE II**

PURPOSE

1. The purpose of this club is to bring students of different disciplines together in order to create social connections through the art of comic books. This club aims to explore the varying aspects of comic books in order to enrich members’ knowledge of this popular media form. Members will be able to explore their creativity and interests in depth with like-minded people in a comfortable and friendly environment.

**ARTICLE III**

STATEMENT OF COMPLIANCE

1. The Comic Book Club abides by and supports established Iowa State University policies, State and Federal Laws, and follows local ordinances and regulation.
2. The Comic Book Club agrees to annually complete President’s and Treasurer’s Training.

**ARTICLE IV**

NON-DISCRIMINATION STATEMENT

1. Iowa State University and the Comic Book Club do not discriminate on the basis of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national origin, age, martial status, sexual orientation, gender identity, or status as a U.S. Veteran.

**ARTICLE V**

MEMBERSHIP

1. Membership shall be open to all registered students in good standing at Iowa State University with an interest in comic books.

**ARTICLE VI**

OFFICERS

1. **Student Officers and their Duties**

*President*

Acts as the chief student leader and is in charge of conducting meetings, organizing club events, and handling inherent responsibilities. Leads outreach efforts to attract members from all disciplines. Completes the Risk Management training and helps to minimize potential risks for club activities by recommending risk management policies or procedures, submitting documentation to Iowa State University’s Risk Management Office, ensuring that Iowa State University policies are followed at all of the organization’s events, and checking that proper waivers and background checks are on file with Risk Management for events (if applicable).

*Treasurer*

Has authority over dealing with the organization’s finances, which includes keeping track of club funds, filing necessary paperwork with the university, and informing officers of the budget regularly. Also completes Iowa State University’s Risk management training and helps to minimize potential risks for club activities by recommending risk management policies or procedures, submitting documentation to Iowa State University’s Risk Management Office, ensuring that Iowa State University policies are followed at all of the organization’s events, and checking that proper waivers and background checks are on file with Risk Management for events (if applicable).

1. **Student Officer Terms of Office**

The terms of office for all student officers will be one academic year.

1. **Student Officer Elections**

Student officer elections for all positions will be held at the second to last meeting of the spring semester. Elections will also be held as soon as possible in the case of an officer vacating their position. They shall be conducted as a secret ballot vote and candidates must achieve a ½ majority vote to be appointed the position. If candidates fail to receive a majority vote, then a runoff election shall be held with the two candidates that received the most votes. Members interested in becoming an officer must meet academic requirements as established by the Student Organization Recognition Policy.

1. **Student Officer Requirements**

The officers of the Comic Book Club must meet the following requirements:

1. Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.
2. Have a minimum cumulative grade point average (GPA) as stated below and meet the minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment, and semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.
3. Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b).
4. **Impeachment/Removal of Student Officers**

Officers may be removed with a ⅔ majority vote of the general membership if their actions are deemed inappropriate by the membership. Nomination for removal must be made via a signed petition of at least ½ of the membership to the Club Advisor. An officer can be nominated for impeachment on grounds of not carrying out the duties of their position, or using their position as an officer to negatively affect other club members.

1. **Replacement of Student Officers**

Elections will be held as soon as possible in the case of an officer vacating their position. They shall be conducted the same as regular officer elections, with a secret ballot and a ½ majority vote. If candidates fail to receive a majority than a runoff election shall be held with the two candidates that received the most votes. Members interested in becoming an officer must meet academic requirements as established by the Student Organization Recognition Policy.

**ARTICLE VII**

ADVISOR

1. **Advisor** **Duties**

Keep in contact with the officers and up-to-date with club issues and concerns in order to ensure that the organization is operating in conformity with the standards set forth by Iowa State University and Student Activities Center.

1. **Selection of Advisor**

The advisor will be selected by the president and ratified by a ⅔ majority vote of the other officers.

1. **Advisor Term of Office**

The term of office will be long as he or she is at ISU and as long as he or she is willing to fulfill advisor duties.

1. **Impeachment/Removal of Advisor**

Advisors will be removed if there is at least a ⅔ majority vote among the remaining officers and a ⅔ majority vote of the general membership if their actions are deemed inappropriate by the membership. Nomination for removal must be made via a signed petition of ½ of the membership to the president. An advisor may be impeached on the grounds of not meeting their duties as an advisor or for acting in a manner that would hurt the club.

1. **Replacement of Advisor**

When a vacancy occurs, the president will select an advisor with a ⅔ majority approval from the other officers.

**ARTICLE VIII**

FINANCES

1. **Club** **Dues**

The organization may establish reasonable dues that must be paid by all members. The amount of the dues will be determined at the beginning of the academic year by a ⅔ majority vote of the officers. The treasurer shall maintain all financial records and shall countersign with the president for all organization transactions.

Dues shall not exceed 20 dollars.

1. **Procedure**

All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Advisor to this organization must approve and sign each expenditure before payment.

1. **Dissolution**

Upon dissolution all monies shall be donated/passed to the Iowa State University College of Design.

**ARTICLE IX**

AMENDMENTS & RATIFICATION

1. A proposal for an amendment to the Comic Book Club Constitution may be proposed by an active member or officer and will be submitted to a majority vote by the officers for approval. Upon officer approval the amendment is put up for consideration to the general membership. Members will be given at least one week to consider the amendment. There needs to be a ⅔ majority for ratification of the amendments.
2. Ratified amendments to the Comic Book Club Constitution must be submitted to the Student Activities Center within 10 days of the vote.