

Article I: Name

The name of this organization shall be Network Against Human Trafficking Chapter (NAHT) at Iowa State University."

Article II: Purpose

- The NAHT chapter is affiliated with the NAHT Iowa-based organization. The organization seek to recognize that the problem of human trafficking: people coerced into involuntary servitude for the purpose of financial profit for traffickers. And: a crime against the most basic human rights, it affects women, children and men; an underground activity about which there is limited information and knowledge; the result of complex issues with a global magnitude, involving social, economic, health, political and legal factors.

Article III: Statement of Compliance

- NAHT abides by and supports established Iowa State University policies, State and Federal Laws and follows local ordinances and regulations.
- NAHT agrees to annually complete President's Training, Treasurer's Training and Advisor Training (if required).

Article IV: Non-Discrimination Statement

- Iowa State University and NAHT do not discriminate on the basis of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national origin, age, marital status, sexual orientation, gender identity, or status as a U.S Veteran

Article V: Membership

- Membership shall be open to all students and community members in good standing with Iowa State and people who have a passion to fight against involuntary servitude.

Article VI: Risk Management

The role of the risk management officer is to [a] help minimize potential risks for club activities, [b] recommend risk management policies or procedures to (name of student organization), [c] to submit documentation to ISU's Risk Management Office and [d] to ensure that Iowa State University policies are followed at all of the organization's events and [e] to ensure that proper waivers and background checks are on file with Risk Management for events (if applicable)

Article VII: Officers

The officers of this organization shall be President, Treasurer, and Leaders.

ELECTION TO OFFICE

Election of officers will require a majority vote from the general membership. If a candidate fails to receive a majority of votes, a runoff election will be held with the top two candidates that received the most votes. Members interested in becoming an officer must meet academic requirements as established by the Student Organization Recognition Policy

DUTIES AND TERMS OF SERVICE

President's responsibilities shall include but are not limited to:

- Preside over all meetings.
- Endorsing any official documents deemed necessary by the university.
- Appointing Webmaster and Leaders.
- Be a point of contact for relations with the university and SAC.

Treasurer

- Maintain accurate record of organization transactions
- Develop organizational budget and present to membership for $\frac{3}{4}$ vote
- Association in conjunction with the President
- Arrange fundraising opportunities for the organization.

Leader(s)

- Responsible for any additional duties in the organization not fulfilled by the above and delegated.

All officers shall be elected before May.

All officers' terms will be for one year starting in May. Officers will hold their positions for no more than 6 consecutive years.

All officers shall comprise the Executive Committee of the organization. The Executive Committee shall meet in addition to regular organization meetings. The Executive Committee shall appoint such committees that are needed to carry out organizational goals.

METHOD OF ELECTION

Election meetings will be announced prominently at least one week in advance. Officers and advisors may nominate themselves or be nominated by others. Nominations will be announced at the administrative meetings, all nominees must be present in order to be elected. Officers and Advisors will be elected during special administrative meetings. Officers and Advisors will be elected via majority vote from leaders

including President and Treasurer, during the caucus.

IMPEACHMENT/REMOVAL OF OFFICERS, AND LEADERS

Officers, and leaders may be removed from office by $\frac{1}{2}$ vote of the other officers and leaders and $\frac{3}{4}$ of the general membership if actions are deemed inappropriate by the membership. The officer is permitted to speak before the Executive Committee and the general membership about the charges made concerning his/her performance. The officer is not permitted to participate in the deliberation of the Executive Committee regarding the charges.

INAPPROPRIATE BEHAVIOR

Inappropriate behavior includes things such as a.) actions that conflict with the mission and purpose of this organization b.) not meeting the officer or leader expectations c.) and failing to meet other university guidelines d.) this is not an exhaustive list.

REPLACEMENT OF OFFICERS, AND LEADERS

In the event of removal or resignation of an officer, or leader, a replacement will be chosen in a timely manner, in accordance with the normal election procedure.

ELIGIBILITY

All officers must per University policy "The officers of this organization must meet the following requirements:

1. Have a minimum cumulative grade point ratio (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. For undergraduate students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.
2. Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.
3. Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b)."

Article VIII: Advisor(s)

Advisor

- Serve as a liaison between the organization and Iowa State University and to ensure compliance with University policy.
- Maintain communication with officers.

- Awareness and approval of financial expenditures.

Election meetings will be announced prominently at least one week in advance. Officers and advisors may nominate themselves or be nominated by others. Nominations will be announced at the administrative meetings, all nominees must be present in order to be elected. Officers and Advisors will be elected during special administrative meetings. Officers and Advisors will be elected via majority vote from leaders including President and Treasurer, during the caucus.

Advisor shall be elected before May.

Advisor's terms will be for one year starting in May.

Advisors shall comprise the Executive Committee of the organization. The Executive Committee shall meet in addition to regular organization meetings. The Executive Committee shall appoint such committees that are needed to carry out organizational goals.

IMPEACHMENT/REMOVAL OF OFFICERS, AND LEADERS

Officers, and leaders may be removed from office by $\frac{1}{2}$ vote of the other officers and leaders and $\frac{3}{4}$ of the general membership if actions are deemed inappropriate by the membership. The officer is permitted to speak before the Executive Committee and the general membership about the charges made concerning his/her performance. The officer is not permitted to participate in the deliberation of the Executive Committee regarding the charges.

INAPPROPRIATE BEHAVIOR

Inappropriate behavior includes things such as a.) actions that conflict with the mission and purpose of this organization b.) not meeting the officer or leader expectations c.) and failing to meet other university guidelines d.) this is not meant to be an exhaust list.

REPLACEMENT OF ADVISOR(S)

In the event of removal or resignation of an advisor, a replacement will be chosen in a timely manner, in accordance with the normal election procedure.

Article IX. Finances

The organizational finances shall be overseen by the Treasurer and advisor with the counsel of any Leaders designated by the President or Treasurer of the organization only.

Per University Policy "All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment."

This organization will not collect dues though admission to some conferences, retreats and events may be contingent on the payment of a fee.

Upon request the treasurer will give financial records.

Article X. Amendments & Ratification

This constitution may be amended and subsequently ratified at any time, with the unanimous approval of the President, Vice President, and Treasurer and with a simple majority of the membership, not counting abstainers. Members will be given one week to consider amendments.

Ratified amendments to this Constitution must be submitted to the Student Activities Center within (10) days.

END.