Article I: The name of this organization shall be The Iowa State University Chess Team at Iowa State University.

Article II: The Iowa State Chess Team is a team where all students at Iowa State can learn and play chess competitively.. The first 30 minutes on Tuesday's will be dedicated to learning a new strategy; the next hour will be dedicated to open game play to practice new strategy. On Thursday the entire time will be dedicated to play as a means to rank players by skill level. All days are subject to have change in activities do to special event, as well as studying for finals. The club will actively host tournaments as well as actively play across the state/country as permitted by Iowa State University.

Article III: The Iowa State Chess Team Abides by and supports established Iowa State University policies, State and Federal Laws and follows local ordinances and regulations. The Iowa State Chess Team agrees to annually complete President’s Training, Treasurer’s Training and Adviser Training (If required)

Article IV: Iowa State University and The Iowa State Chess Team do not discriminate on the basis of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national origin, age, marital status, sexual orientation, gender identity, or status as a U.S Veteran.

Article V: Membership shall be open to all registered students in good standing with Iowa State University.

Article VI: This risk management officer of the team will be the president. If case of emergency comes about the president will be prepared to contact emergency services as soon as possible. The role of the risk management officer is to minimize risk for club activities, recommend risk management policies or procedures to the Iowa State Chess Team, to submit documentation to ISU’s Risk Management office and to ensure that Iowa State University Policies are followed at all of the organization’s events and to ensure that proper waivers and background checks are on file with risk management (if applicable).

Article VII: President – 2 semesters –

a. Duty is to orchestrate and oversee other officers & serve as the official leader and spokesperson of the club

b. Preside and direct club and executive meetings

c. Schedule all meetings of the Iowa State University Chess Team and the executive committee

d. Act as liaison to the faculty advisor(s)

e. Post all club meetings and activity times

f. Arrange all class announcements for the promotion of the meeting and activity attendance

g. Reserve rooms and areas for conducting club and executive meetings

Treasurer – 2 semesters

a. Duty is to manage and oversee funds.

b. Follow the guidelines as stated in the *Student Organization Resource Manual* prepared by the ISU Student Organization and Activities Center

c. Keep an account journal of all transactions made through the Iowa State Chess Team

d. Process all Campus Organization Vouchers and the receipts of all additional purchases made by a club member or the club advisor(s)

e. Provide updated budgets of the financial situation of the Iowa State Chess Team at all executive committee meetings and to the club advisor(s)

Public Relations Chair - 2 semesters - Duty is to:

1. Advertise the club
2. Organize Club fest Activities
3. Recruit new members

Secretary – 2 semesters Duties are to:

a. Record, publish, and make available minutes of all Iowa State University Chess Team and executive meetings within five (5) days after the meeting

b. File and maintain minutes from all meetings in a binder for reference

c. Take attendance at Iowa State University Chess Team meetings

Method of election: Secret ballot

Dates of Election: Last meeting of spring semester

Impeachment of officers: The person subject to being impeached will have 3-5 five minutes to explain their situation to the officers. After the 3-5 minutes, the person subject to being impeached will leave and will be told of the decision within 24 hours via email. Majority decision of officers will result in impeaching. Examples of incidents that would call for impeaching: Laundering of money meant for chess team or destruction of chess team property.

Replacement of an officer: If a vacancy of a position occurs before election, the president shall appoint another one.

Minimum Cumulative GPA for officers:

(a) Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.

(b) Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.

(c) Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b)."

VIII: Adviser Duties:

* Oversee group activities and events
* Provide mentoring, direction and support
* Communicate Iowa State policies and procedures
* Assist in the planning and evaluation of programs and events

Method of election: president shall appoint Adviser

Adviser’s term of service: He or she shall serve as long as they please, unless impeached

Impeachment/removal of advisers: If majority of officers agree to impeach adviser they will be removed from their position.

Replacement of Advisers: President shall appoint new Adviser

IX: All finances of the club will be handled with intent to buy chess equipment as well as a means to pay for activities the chess club is involved in. If the team is to be dissolved all funds will go to a local high school to provide them with chess materials. All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office. The Campus Organizations Accounting Office must authorize the approved institution/office. All funds must be deposited within 48 hours after collection. The Advisor to this organization must approve and sign each expenditure before payment.

X: Constitutional laws are always available to be amended, for this to take place majority of officers must vote and agree to the change. After a change, the updated submission should be promptly delivered to the Student Activities Center. Amended or ratified constitution should be submitted within 10 days to Student Activities Center for approval.