Article I – Name:

 The name of this organization shall be Wind Energy Student Organization at Iowa State University

Article II – Purpose:

 The purpose of the Wind Energy Student Organization at Iowa State University is to participate in the Department of Energy’s Collegiate Wind Competition. To achieve these goals, students will work in teams to learn and design components of a wind turbine, as well as designing a wind farm and learn what makes a wind farm successful and environmentally friendly. Students will also learn how to design components within the specifications ordered by the Department of Energy’s Collegiate Wind Competition.

Article III – Statement of Compliance:

 Wind Energy Student Organization abides by and supports established Iowa State University policies, State and Federal Laws and follows local ordinances and regulations. Wind Energy Student Organization agrees to annually complete President’s and Treasurer’s Training.

Article IV – Non-Discrimination Statement:

 Iowa State University and Wind Energy Student Organization do not discriminate because of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national origin, age, marital status, sexual orientation, gender identity, or status as a U.S Veteran.

Article V – Membership:

 Membership shall be open to all registered students, undergraduate, graduate, or professional, in good standing with Iowa State University.

Article VI – Risk Management:

The President of the Wind Energy Student Organization shall be responsible for fulfilling the duties of risk management officer. The role of the risk management officer is to [a] help minimize potential risks for club activities, [b] to recommend risk management policies or procedures to the Wind Energy Student Organization, [c] to submit documentation to ISU’s Risk Management Office, [d] to ensure that Iowa State University policies are followed at all the Wind Energy Student Organization’s events, and [e] to ensure that proper waivers and background checks are on file with Risk Management for events (if applicable).

Article VII – Officers:

 The following elected positions and their duties are as follows.

 President

The President shall oversee the activities of the organization, preside over all meetings, and keep files of the organization’s duties and traditions; the President’s service shall be one year. The President shall also keep attendance records and maintain a relationship with Iowa State. The President shall assume the duty of Risk Management Officer, in which they must minimize potential risks for club activities, as well as recommend risk management policies or procedures to the Iowa State University Risk Management Office. This shall also mean they must file proper waivers and background checks are on file with Risk Management when applicable.

 Treasurer

The Treasurer will keep financial records of the organization, as well as prepare an annual budget and hold the purchasing card for the Wind Energy Student Organization. The Treasurer will advise on all financial matters, as well as preparing purchase orders or supply requests. The Treasurer will oversee all fundraising and will maintain inventory of all belongings of the Wind Energy Student Organization. The Treasure’s service shall be one year. The Treasurer shall fulfill duties of the president in their absence

Secretary

The Secretary shall be responsible for keeping all minutes of meetings, as well as assisting the president in attendance and file maintenance.

 Elections

Elections for officers shall occur annually in the month of April. All candidates will be nominated by either themselves or others and will give speeches of up to 5 minutes in length as to why they believe that they would be a good fit. After this, members of the club will do a hand count vote, in which a simple majority will elect an officer.

 Impeachment and Removal of Officers

Impeachment or removal of an officer may be considered if an officer fails to uphold the duties of their position or commits wrongdoing against another club member. Impeachment proceedings may be initiated by a written complaint submitted to the President. If impeachment charges are being brought against the President, the written complaint should be submitted to the Treasurer. To move forward with the impeachment proceedings, 2/3 of members must vote to continue the removal process. The officer being impeached should be notified at least 2 weeks before the impeachment hearing. The officer will have 5 minutes to speak in front of the general membership. The member bringing the accusations will then have 5 minutes to speak. Then, a secret ballot will be held. An officer can be impeached by 2/3 of members.

 Replacement for Officers

To fill an officer vacancy, a special election will be held within two weeks of the previous officer’s leave. The special elections will follow the same procedures as general elections.

 Requirements for Officers

The officers of this officers of this organization must meet the following requirements:

(a) Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate-level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.

(b) Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment, and semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.

(c) Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b).

Article VIII – Adviser:

 Adviser Duties

The duties of the advisor include maintaining communication and meeting with the president and treasurer regularly throughout the semester.

 Method of Adviser Selection

The Adviser of this organization shall be suggested to the members of the organization by the Officers. If the members vote in a simple majority, they establish an advisor.

 Adviser Term of Service

 The Adviser of this organization shall serve for a two-year term.

 Impeachment of Advisers

Impeachment proceedings for the Adviser shall follow the same format as Officer impeachment proceedings.

 Replacement of Advisers

If an adviser steps down, Officers may decide upon a replacement based off a majority vote. If the Officers can agree, this matter is then brought before all members in a hand count, if half of voting members agree, the replacement is officially an Advisor.

Article IX – Finances:

 All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment.

 Dues

 No dues will be collected from the members of this organization.

 P-Cards

The Treasure has the duty of maintaining the P-Card, as well as creating yearly budgets as well as working with group members to fund raise money for the organization.

 Use of Funds if Dissolved

If this student organization is dissolved, the funds shall be gifted to Iowa State Student Government.

Article X – Amendments and Ratification:

 A proposal to amend this constitution may be extended to Officers by any member of this organization. Proposals should be presented to the general membership at least one week before the vote. A constitution may be amended with a 2/3 vote of members. The emended constitution will be submitted within 10 days to the Student Activities Center for approval.