

Constitution - Iowa State Sports Business Club

Article I – Name

The name of this organization shall be the Iowa State Sports Business Club at Iowa State University

Article II – Purpose

The Iowa State Sports Business Club is dedicated to providing a platform for students to gain insight, experience, and opportunities in the field of sports business. Club members will have the opportunity to participate in a variety of activities that will include guest speakers from the sports world, visits to athletics oriented companies, and hands on activities that will give you a base for success in the world of Sports Business. Although this club primarily caters to business students, The Iowa State Sports Business Club will be an asset to any student interested in a sports related field.

Article III – Statement of Compliance

The Iowa State Sports Business Club abides by and supports established Iowa State University policies, State and Federal Laws and follows local ordinances and regulations. The Iowa State Sports Business Club agrees to annually complete President’s Training, Treasurer’s Training and Adviser Training (if required).

Article IV – Non-Discrimination Statement

Iowa State University and the Iowa State Sports Business Club do not discriminate on the basis of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national origin, age, marital status, sexual orientation, gender identity, or status as a U.S Veteran.

Article V – Membership

Membership shall be open to all registered students in good standing at Iowa State University.

Article VI – Risk Management

The role of the Vice President is to [a] help minimize potential risks for club activities, [b] recommend risk management policies or procedures to the Iowa State Sports Business Club, [c] to submit documentation to ISU’s Risk Management Office and [d] to ensure that Iowa State University policies are followed at all of the organization’s events and [e] to ensure that proper waivers and background checks are on file with Risk Management for events (if applicable).

Article VII – Officers

Section 1:

The officers of this organization must meet the following requirements:

(a) Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.

(b) Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.

(c) Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b).

Section 2:

Officer duties are as follows:

President: Serve as the chief student leader of the organization. The president will preside at all meetings and appoint special committees.

Vice President: The vice president shall perform the duties of the president in the president's absence. In the event of vacancy of the presidency, the executive vice president shall succeed to the presidency. They shall also encompass the duties of a director of communications. He/She shall keep all records, except financial, handle written correspondence, perform such other related duties as the president delegates, and prepare a written report of each meeting which will be read at the next meeting. his person will also hold any risk management officer duties. The role of the risk management officer is [a] to recommend risk management policies or procedures to the Iowa State Sports Business Club, [b] to submit documentation to ISU's Risk Management Office and [c] to ensure that Risk Mgt. procedures are implemented at all of the organization's events.

Director of Finance: The director of finance shall collect all club funds and deposit them in an account on behalf of the Iowa State Sports Business Club. He will also work with the Director of Membership to collect dues. He/she will be responsible for making all necessary expenditures when authorized by the president and faculty

advisor, keeping financial records, and submitting a written financial report to the club's advisor at the last regular meeting of each semester.

Director of Membership: The Director of Membership shall provide the Iowa State Sports Business Club's application to all potential student members. He/she shall check each application for accuracy, making sure all information requested is given and keep accurate membership records. In accordance with the chapter's determined goals, he/she shall conduct an active and aggressive membership campaign.

Director of Public Relations: The Director of Public Relations will be responsible for maintaining all appropriate web platforms. The website, along with social media, is meant to keep members informed of upcoming meetings, relevant sports business news, and may be used as a means to reach out to potential members. Additional duties may arise as new websites develop.

Section 3:

All officers will serve a one year term beginning after the officer transitions retreat (the week following the last meeting of the Spring semester) and ending after the election of the new executive team (during the last meeting of the Spring semester).

All officers will be elected during the last meeting of the Spring semester by simple majority using handwritten ballots. All members who wish to run for a position must be dressed in business formal attire on the day of elections.

A grievance for the removal of an officer can be filed by a simple motion by a club member during a meeting. After a grievance is filed, if $\frac{1}{2}$ of the club moves to open a discussion, a discussion will be held where the accused will be able to state their case and other members can voice their opinions. An officer can be impeached by a $\frac{3}{4}$ vote of the club. Examples of impeachable offenses are: embezzlement of club funds, discrimination of any form, or neglect of positional duties.

If an officer is impeached, his/her position will be filled by a majority vote of the executive team. Nominations will be made by application. Applications are due by the meeting following the impeachment.

Article VIII – Advisor

The duties of the advisor to the Iowa State Sports Business Club are as follows: Review a financial statement submitted by the Director of Finance on a semester basis, meet with the executive team on a monthly basis, and assist in the planning of club activities. The executive team will choose advisors.

The advisor will serve at his or her leisure. An advisor can be impeached by a $\frac{2}{3}$ vote of the executive team. He/she shall not be present during the impeachment

proceedings. Upon a vacancy in the advisor position, the executive team will appoint a new advisor.

Article IX – Finances

All monies belonging to the Iowa State Sports Business Club shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office. All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment. Dues will not exceed 50 dollars per semester. Dues will be collected by the second club meeting of each semester in the form of either cash or check.

If the club is dissolved, all remaining club funds will be dispersed among our financial backing conglomerate (Business Council or Government of the Student Body).

Article X – Amendment Procedures

The constitution, together with the bylaws, shall constitute the operating basis of the chapter. The constitution may be amended and subsequently ratified at any time, with the unanimous approval of the President, Vice President, Treasurer, and with a simple majority vote of the members present, with at least one week notification having first been given to the entire membership.

Bylaws may be added or amended by a majority vote of the members present, with at least one week notification having first been given to the entire membership. Ratified amendments to this Constitution must be submitted to the Student Activities Center within 10 days.