

Article I Name:

The name of this organization shall be Iowa State Hillel at Iowa State University.

Article II Purpose:

Iowa State Hillel encourages students to be involved and connected with Jewish life and activities. To support Jewish students and connect them to the larger Jewish community.

Article III Statement of Compliance:

Iowa State Hillel abides by and supports established Iowa State University policies, State and Federal Laws and follows local ordinances and regulations. Iowa State Hillel agrees to annually complete President's Training, Treasurer's Training and Adviser Training (if required)"

Article IV Non-Discrimination Statement:

"Iowa State University Iowa State Hillel do not discriminate on the basis of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national origin, age, marital status, sexual orientation, gender identity, or status as a U.S Veteran"

Article V Membership:

Membership shall be open to all registered students in good standing at Iowa State University. Behavior including, but not limited to, attempts to convert a member to another religion at an Iowa State Hillel program, mockery, acts of anti-semitism, or behavior that is offensive to Iowa State Hillel members and/or the Jewish community, may result in expulsion from the group.

Serious or repeated occurrences of the above behavior during Iowa State Hillel activities will be grounds for expulsion from the organization as a safe, inclusive environment is vital to our organization.

Members who misrepresent Iowa State Hillel and the principles of Judaism as taught in the Old Testament may be asked to leave the organization.

Active membership is defined as attending at least one meeting or event each academic year. Membership may be revoked by a majority vote of the officers including the advisors.

Questions or disagreements about appropriate behavior and conduct will be mediated by the Iowa State Hillel adviser and the professional Student Activities staff.

Article VI: Risk Management:

The role of the officer responsible for risk management is to [a] help minimize potential risks for club activities, [b] recommend risk management policies or procedures to Iowa State Hillel, [c] to submit documentation to ISU's Risk Management Office and [d] to ensure that Iowa State

University policies are followed at all of the organization's events and [e] to ensure that proper waivers and background checks are on file with Risk Management for events (if applicable)

Article VII Officers:

- President: —Preside over leadership meetings for one year. Organize and plan appropriate events. Represent organization on campus; ensure that the organization is operating in conformity with the standards set forth by Iowa State University and the Student Activities Center, and maintain communication with the adviser, Treasurer and Ames Jewish Community.
- Vice President: - Support the President in their efforts to provide programming. Assume President position if for any reason the President is unable to continue in their role.
- Treasurer: - Maintain a record of the organization transactions. Collect dues as needed. Cosign organization checks along with the advisor. Be responsible for the purchasing card and transactions.
- Method of election of officers—Hand vote at the last meeting of the spring semester.
- Date(s) for election of officers—March or April of spring semester, annually.
- Impeachment/Removal of officers— Impeachment of the officers will be voted on by the executive board. If there is no majority vote, the membership will be asked to vote for impeachment in order to become final. The person who is impeached is not allowed to speak or be present during the final vote. Impeachable offenses can include – mismanagement of the Iowa State Hillel budget, violation of the Iowa State Hillel constitution, and/or violation of state of Iowa and Federal law.
- Replacement of officers—A replacement is appointed by the adviser or executive board.
- Minimum Cumulative GPA for Officers—All recognized student organizations at Iowa State University must include the following statement (or its equivalent) in their constitution:

"The officers of this organization must meet the following requirements:

(a) Be in good standing with the university and enrolled in a degree seeking program. Iowa State Hillel encourages but does not require the executive board members to be an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.

(b) Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00.

(c) Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b)."

Article VIII Adviser:

All recognized student organizations at Iowa State University must provide a general statement about the duties and method of selection of the club's adviser. Discuss adviser duties, terms of

service, method of election, selection or appointment, impeachment, and replacement of advisers here.

- Adviser Duties—Maintain communication and meet with officers at least twice a semester. Be aware of and approve financial expenditures. Pass any information assumed to be of importance to Iowa State Hillel of the organization. Be present at events to help build community among the students, within Iowa State, and Ames Jewish community.
- Method of election/selection of adviser(s)—Selected by the executive board of Iowa State Hillel. Preference would be for the adviser to be a member of the Iowa State University faculty or staff.
- Adviser(s) Term of Service—the advisor will serve on a year to year basis and the Iowa State Hillel executive board will vote on renewing the adviser/organization relationship.
- Impeachment/Removal of Advisers—Impeachment of the adviser will be voted on by the executive board. If there is no majority vote, the membership will be asked to vote for impeachment in order to become final. The person who is impeached is not allowed to speak or be present during the final vote. Impeachable offenses can include – mismanagement of the Iowa State Hillel budget, violation of the Iowa State Hillel constitution, and/or violation of state of Iowa and Federal law.

Article IX Finances:

The funds of Iowa State Hillel are to be used to support the mission of Iowa State Hillel. Officers may set dues for the membership as needed.

If Iowa State Hillel were to disband, any remaining funds should be donated to the Jewish National Fund, 78 Randall Avenue, Rockville Centre, NY 11570

All recognized student organizations at Iowa State University must include the following statement (or its equivalent) in their constitution:

- "All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment."
- Dues will be \$5.00 per semester.

Article X:

Amendments to this constitution may be proposed by any member, and will be voted on during the meeting that officers are elected. They may be approved by a simple majority of both membership and leadership, or by a $\frac{3}{4}$ vote of the membership.

Amended or ratified constitution should be submitted within 10 days to Student Activities Center for approval.

