**Iowa State “Buddhism for Peace” Club Constitution**

**Code of Conduct**-Iowa State Buddhism for Peace will abide by Iowa State University rules and regulations, state and federal laws.

**Article 1 - Name**

The name of this organization shall be: “Buddhism for Peace” at Iowa State University.

**Article 2 – Purpose & Goals**

The fundamental purpose of “Buddhism for Peace” is to help students unlock their hidden potential and achieve creative harmony with their environment through the philosophy and practice of Nichiren Buddhism in the SGI-USA. This is the ultimate expression of individual empowerment-that each student can transform the inevitable challenges of daily life into sources of growth and fulfillment and become a positive influence in his or her school, workplace, family and community. By promoting an understanding of how Nichiren Buddhism can be applied to the challenges of modern living, our activities contribute to the development of peace, culture and education within society, inspire respect for cultural diversity and human rights, and encourage the protection of nature and the environment.

**Article 3 - Statement of Compliance**

Section 1: “Buddhism for Peace” abides by and supports established Iowa State University policies, State and Federal Laws and follows local ordinances and regulations.

Section 2: “Buddhism for Peace” agrees to annually complete President’s Training, Treasurer’s Training and Adviser Training (if required).

Section 3: “Buddhism for Peace” abides by and supports the guidelines established by the Soka Gakkai International – U.S.A. (SGI-USA) organization, which shall not infringe on Iowa State University policies or local, state, and federal laws and regulations. In cases in which conflicts are found between university policies and SGI guidelines, “Buddhism for Peace” shall strictly abide by the university policies.

**Article 4 - Non-Discrimination Statement**

Iowa State University “Buddhism for Peace” do not discriminate on the basis of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national, origin, age, marital status, sexual orientation, gender identity, or status as a U.S Veteran.

**Article 5 - Membership**

Section 1: Membership is open to students (including graduate and undergraduate), faculty and staff at Iowa State University. Any eligible person who voluntarily completes and signs a club membership application shall be deemed a member.

Section 2: Club members may voluntarily withdraw membership from the “Buddhism for Peace.”

Section 3: “Buddhism for Peace” invites participation from all members of the Iowa State University community, regardless of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national, origin, age, marital status, sexual orientation, gender identity, or status as a U.S Veteran.

**Article 6 - Risk Management**

The vice president of “Buddhism for Peace” will automatically be the risk management officer. Other committee members or designated person would take the responsibility of risk management officer if the vice president is not presented. The role of the risk management officer is to [a] help minimize potential risks for club activities, [b] recommend risk management policies or procedures to “Buddhism for Peace”, [c] to submit documentation to ISU’s Risk Management Office and [d] to ensure that Iowa State University policies are followed at all of the organization’s events and [e] to ensure that proper waivers and background checks are on file with Risk Management for events (if applicable)

**Article 7 - Officers**

**Section 1:** The Executive Committee consists of four club members who preside as president, treasurer, vice president and secretary at organization meetings, and plan events and activities. They share duties in representing the policies, views and opinions of the organization in relation to Iowa State University and the community at large. These officers will accept further responsibilities as required and necessary for the fulfillment of the mission of the organization. Additional officers will be elected to the Executive Committee on an ad hoc basis.

The officers of this organization must meet the following requirements:

1. Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.
2. Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.
3. Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b).

The officers of Buddhism for Peace are as follows:

**1. President**
    - Preside over Executive Committee meetings
    - Ensure that the organization is operating in conformity with the standards set forth by Iowa State University and Student Activities Centre
    - Supervise and coordinate cooperation among officers
    - Represent organization on campus
    - Correspond with adviser when necessary

**2.    Vice President and Risk Management**

 -Monitor weather or activity environment before practices
    -Vehicle checkout with the university
    - Assume Presidential duties in the absence of the President

**3.    Secretary**

 - Maintain membership directory and assist Treasurer in maintaining record of due payment
    - Correspond when necessary with University administration and other recognized organizations.

**4.   Treasurer**
    - Maintain accurate record of organization transactions
    - Collect dues when necessary
    - Develop organization budget and present to Executive Committee for review
    - Solicits additional funding if needed from the Student Government
    - Correspond with Campus Organizations Accounting Office when necessary
6. **Adviser**

 -Sign University paper work when necessary

 -Cooperate with President when assistance is requested

1. The term of office will be one full year (August to August the next year). All officers shall comprise the Executive Committee of the organization. The Executive Committee shall meet in addition to regular organization meetings. The Executive Committee shall appoint additional committees that are needed to carry out organization goals, if such needs are apparent

**Section 2**: Campus club presidents must turn in an SGI-USA Campus Club Leadership Application for all candidates for office in the Executive Committee. All applications must be reviewed and approved by the SGI-USA region personnel committee before elections are held. Candidates must be enrolled in a minimum of three credits hours at Iowa State University. And have a minimum cumulative GPA of 2.0. Candidates for president should be actively practicing in a local district and have a leadership position within the SGI-USA line youth organization. In addition, the president should seek out the support/advisory role of the local SGI-USA four divisional line leaders in planning and carrying out campus activities. All outgoing presidents must propose a slate of Executive Committee officers to the SGI-USA region personnel committee for review and approval before elections are held.

In the event an election results in a tie, approved candidates may share a position and the corresponding responsibility of the position or run the poll one more time.

In the event of misconduct resulting in the obstruction of the rights of members to enjoy the benefits of the campus club organization, officers may be removed from office by a two thirds approving vote from the SGI-USA region personnel committee. Officers expelled from office may appeal the matter to the zone personnel committee.

**Article 8 - Adviser**

**Adviser Duties**

The role of the advisor is to support, encourage, offer suggestions and help the Executive Committee and general membership work more effectively in the university setting.

Method of election/selection of adviser(s)—there is no specified selection method. Anyone who is interested is welcome to volunteer for the position.

Adviser(s) Term of Service—Adviser can serve at his or her leisure. However, once the responsibility has been taken, adviser is required to perform his or her duties.

Removal of Advisers--If any issues arise, the club president and/or executive cabinet will meet together to discuss about the concern. The decision to remove an adviser will be done by taking poll within the executive officers. The adviser involved will be able to present his or her opinion or feedback prior to final decision. However, adviser should not present at the final vote.

Replacement of Advisers—Officers of the club are responsible to find a new adviser if the previous adviser decided to step down or be removed.

**Article 9 – Finances**

“All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment.”

**Description of Dues**: The dues of “Buddhism for Peace” will be 5 dollar for a semester. The dues shall not exceed 50 dollar for a semester.

Funds will help provide exhibits, displays and materials to support the mission of the “Buddhism for Peace.”

Financial records shall be maintained by generally accepted accounting principles. Both the president and vice president/treasurer must authorize any disbursements. All disbursements in excess of $100 require the majority approval of the executive committee.

The SGI-USA has no interest in the financial affairs of the “Buddhism for Peace.” All matters regarding the use of funds for club activities are to be conducted at the sole discretion of the club leadership.

**Article 10 - Amendments**

**Section 1**: The Executive Committee shall propose constitutional amendments to the SGI-USA region youth leaders and national student division leaders for review and approval before being voted on.

**Section 2**: Upon approval by the region youth leaders and national student division leaders, a vote to pass a constitutional amendment may be held. Approval by two-thirds of the voting members present at a regular meeting shall pass a proposed amendment. The amendment shall be put into effect immediately, unless otherwise stipulated in the amendment.