**Article I Name:**

The name of this organization shall be (Iowa State Car Club) at Iowa State University.

**Article II Purpose:**

The purpose of the Iowa State Car Club shall be to inform whomever interested on the basics of cars and how they work, also to hold car meets where anyone can bring their vehicle of choice and enjoy the show being held. This club will also hold informational meetings pertaining to the first statement of wanting to help educate people on what they drive.

**Article III Statement of Compliance:**

“(Iowa State Car Club) abides by and supports established Iowa State University policies, State and Federal Laws and follows local ordinances and regulations. (Iowa State Car Club) agrees to annually complete President’s Training, Treasurer’s Training and Adviser Training (if required)”.

**Article IV Non-Discrimination Statement:**

“Iowa State University (and Iowa State Car Club) do not discriminate on the basis of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national origin, age, marital status, sexual orientation, gender identity, or status as a U.S Veteran”.

**Article V Membership:**

“Membership shall be open to all registered students in good standing at Iowa State University. Also any Iowa State University faculty, or alumni shall be able to become members.”

**Article VI Risk Management:**

The role of the risk management officer is to [a] help minimize potential risks for club activities, [b] recommend risk management policies or procedures to Iowa State Car Club, [c] to submit documentation to ISU’s Risk Management Office and [d] to ensure that Iowa State University policies are followed at all of the organization’s events and [e] to ensure that proper waivers and background checks are on file with Risk Management for events (if applicable)

**Article VII Officers:**

* **Officer Duties**: President (Term) until graduation, step down, or impeachment.

-Shall set up all of the club events and make sure they run Smoothly.

-Run and get all meetings together.

-Most all propositions must go through president.

* Treasurer (Term) until graduation, step down, or impeachment.

-Shall regulate all expenses.

-The treasurer will keep track of all the income and spending of the organization.

**Method of election officers:** There will be a secret ballot on voting for all officers, once an officer is no longer in office. It will be a majority vote.

**Election dates:** All elections will be held at the beginning of each school years. Only will there be an election in the middle of the year if some leaves their duties or is impeached.

**Impeachment:** Impeachment will occur if the officer is not doing his or her duties. Also impeachment may occur if the officer is making a disgrace of the club. The impeachment process will be a 2/3 anonymous vote. The person that is getting impeached will not be present for the final vote. Examples for reason to impeach. If the officer is making other members of the club not feel comfortable. Also if the officer fails to do what is needed of him to make the club run smoothly. Another example of when the impeachment process would take place is if the officer is harassing members or anyone of that matter. Also officers will be impeached if rules are broken, or if common sense is not being displayed.

**Replacement of officers:** If an officer is impeached there will be normal reelection of another person or persons for election.

**Minimum Cumulative GPA for Officers:** "The officers of this organization must meet the following requirements:

(a) Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.

(b) Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.

(c) Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b)."

**Article VIII Adviser:**

* Adviser Duties: Duties of the advisor are to make sure all of the events and plans of the club run according to the rules.
* Method of Election/Selection of Adviser: Shall be the same as any other officer of the organization. The group will select three possible candidates; then vote on which one they would like. Whomever receives the most votes will be the victor, and at that point will be asked to be our advisor.
* Advisors Term of Service: The Advisor may step down at any point in his term of service, and a new one will be elected. The Advisor may serve as long as he or she would like, as long as the organization does not impeach said officer.
* Impeachment/Removal of Advisor: Impeachment will only happen if the Advisor is not making good with the club or organization. Impeachment will begin only if half the club members wish so. If this happens there will be a one meeting discussion and the advisor will attend to defend themselves. At the conclusion to this meeting there will be an anonymous vote. If 2/3 of the club members vote the advisor out, then it will be final. The advisor will have been impeached.
* Replacement of Advisor: Replacement of an advisor is the same a method of election. If the advisor steps down or is impeached, regular election procedure occurs for the advisor.

**Article IX Finance:**

The finance of the organization shall be only handled by the President, and Treasurer. It will also only be used for the organization. If the organization is dissolved the funds will be donated to the organization or business that they were inquired from. For example, if student government gave us funds to run the club, and the club dissolves the funds that were given to the club will be returned back to the place of origin.

* "All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment."
* This club understand that overspending on a purchase account is not aloud at any time. These bills are paid by Iowa State before they take money out of our account. If the account is negative Iowa State will not receive payment, which is unacceptable. In the case of charging to the purchase cards when no funds are present the club understands that its university privileges could be taken away, like club recognition, or purchase cards.
* Description of dues: Dues will not exist.

**Article X:**

Amendments and Ratification will be made to the constitution only when there is dire need for them. The officers of the organization will be the only one’s participation in this amendment process. When an amendment in needed someone will propose the amendment. If we decided, it is worthwhile over an anonymous majority vote. After that is going to be backed by and argument and after that we will hold another vote of a 2/3 vote. If that passes the constitution will then be officially amended.