The Constitution of Cy’d Out Crew

**Article I. Name**

The name of this organization shall be Cy’d Out Crew at Iowa State University; hearafter referred to as Cy’d Out Crew or COC.

**Article II. Purpose**

The mission of Cy’d Out Crew shall be to come together as students to create a positive and fun atmosphere at the volleyball games of Iowa State University. COC will the official student section and be involved in promotions, in-game contests and helping make Hilton Magic come alive.

**Article III. Statement of Compliance**

Cy’d Out Crew abides by and supports stablished Iowa State University policies, State and Federal Laws and follows local ordinances and regulations. Cy’d Out Crew agrees to annually complete President’s Training, Treasure’s and Advisor Training.

**Article IV. Membership**

1. Enrollment

All members must be currently enrolled at Iowa State University and be in good standing. Executive committee and members must not be on conduct probation.

1. Dues

Members will be required to pay a twenty dollar fee at the start of the school year.

1. Organization:

Cy’d Out Crew consist of an executive committee and general membership.

**Article VI. Risk Management**

Cy’d Out Crew shall elect a risk management officer to help [a]minimize potential risks for club activities, [b] recommend risk management policies or procedures to Cy’d Out Crew, [c] to submit documentation to ISU’s Risk Management Office and [d] to ensure that Iowa State University policies are followed at all of the organization’s events and [e] to ensure that proper waivers and background checks are on file with Risk Management for events.

**Article IV. Non-discrimination Statement**

Iowa State University Cy’d Out Crew do not discriminate on the basis of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national origin, age, marital status, sexual orientation, gender identity, or status as a U.S Veteran

**Article VII. Officers**

1. Officer Duties and Term of Service

The Executive Committee consist of a President, Treasure, Vice President of Game Operations, Vice President of Promotions, Vice President of Social Media and Vice President of Memberships.

* President:
	+ Oversees whole club
	+ Check-in with every committee member
	+ Acts as face of club when needed to be represented
	+ Risk management officer
* Vice President of Game Operations:
	+ Oversees student game day promotions and in-game contest
	+ Helps come up with ideas for in-game contests
* Vice President of Promotions:
	+ Plans out specific game themes
	+ Helps come up with ideas for in-game contests
	+ Communicates with VP of Game Operations on new ideas
	+ Reaches out to businesses for food or giveaways
* Vice President of Social Media:
	+ Manages all social media accounts (Facebook, Twitter and Instagram)
	+ Manages emails
	+ Posts weekly and every game day
* Vice President of Memberships:
	+ Keeps record of all members
	+ Makes sure members have paid dues
* Treasurer:
	+ Keeps track of spending
	+ Depositing dues into bank account
	+ Pays any company the club owes money to
	+ Manages how many vouchers are given away during games

The Executive Committee shall meet once a week outside of regular meetings and games.

1. Election Method

All people interested in executive positions will fill out an application and then be interview by advisor and the current executive committee.

1. Election Date

Elections will take place during April for the next school year.

1. Impeachment/Removal of officers

If executive committee does any of the following they will be released for the rest of the year for their position and the election process for someone to fill their spot will happen.

* Fail to communicate meeting absences more than twice, officer or large group
* Fail to communicate game absences more than twice
* Fail to fulfill the position duties listed above
1. Minimum Cumulative GPA for Officers

The officers of this organization must meet the following requirements:

* Be in good standing with the university and enrolled: at least half time (six or more credit hours).
* Have a minimum cumulative grade point average of 2.00 with taking at least six hours of credits.

**Article VIII. Adviser**

One adviser of the Marketing Athletic Department for Iowa State will be present at all executive committee meetings, large group meetings and game days. The advisor will be the one holding the role of Assistant Director of Athletic Marketing. The adviser will be responsible for:

* Overseeing the selection of executive committee members
* Attending and providing advice and insight at all meetings and events
* Assist the executive committee member in regard to their Risk Management duties.
* Attend all home volleyball games held while classes are in session.
* Personally providing written authorization for all Cy’d Out Crew financial decisions, allocations, and disbursements
* Administering any and all disciplinary actions with the assistance of the President.

**Article IX. Finances**

All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization by the Iowa State Athletic Department. All funds must be deposited within 24 hours after collection. The adviser must approve and sign each expenditure before payment in accordance with Iowa State Athletic policies. The dues will be twenty dollars per member and an additional four thousand dollars will come from Iowa State Athletics.

**Article V.**

If any part of the constitution needs to be changed or added it will require 2/3 vote from the executive committee and the advisers approval. When resubmitting the constitution to the SAC, the adviser and president must sign off be for submission.