

Article I Name:

The name of this organization shall be Cellular Agriculture Society at Iowa State University.

Article II Purpose:

At the ISU chapter of Cellular Agriculture Society (CAS) we aim to provide an opportunity for those interested in cellular agriculture to meet like minded individuals and provide learning about the research and development in the field.

CAS at ISU will focus on three primary areas of concern: animal welfare, environmental concerns, and global food production/distribution, and how these areas can be improved using cellular agriculture.

Activities may include:

- Informational sessions about cellular agriculture
- Spreading awareness about the growing field of cellular agriculture
- Understanding current scientific publications in cellular agriculture
- Providing information on internship or graduate school opportunities in the field of cellular agriculture
- Annual trip to New Harvest Conference
- Fundraising

Meetings (held weekly or bimonthly) will include an opportunity to plan the above activities as well as grow our understanding of cellular agriculture as a club.

Article III Statement of Compliance:

- Cellular Agriculture Society abides by and supports established Iowa State University policies, State and Federal Laws and follows local ordinances and regulations.
- Cellular Agriculture Society agrees to annually complete President's Training, Treasurer's Training and Adviser Training (if required)

Article IV Nondiscrimination Statement:

Iowa State University and Cellular Agriculture Society do not discriminate on the basis of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national origin, age, marital status, sexual orientation, gender identity, or status as a U.S Veteran

Article V Membership:

Membership shall be open to any person(s) aged 18 or older wishing to join (if currently an ISU student, age requirement does not apply). Membership may be revoked by a majority vote of the officers, if actions are deemed inappropriate.

Article VI Risk Management:

If the club has no appointed risk manager, the following duties shall fall into the responsibility of the president:

- [a] help minimize potential risks for club activities
- [b] recommend risk management policies or procedures to Cellular Agriculture Society
- [c] to submit documentation to ISU's Risk Management Office and
- [d] to ensure that Iowa State University policies are followed at all of the organization's events and
- [e] to ensure that proper waivers and background checks are on file with Risk Management for events (if applicable)

Article VII Officers:

President-one officer serving as chief student leader

- Lead club meetings and activities
- Delegate tasks to other officers
- Create new officer positions (if applicable)
- Maintain contact with advisor
- Select new adviser in case of vacancy
- Represent Cellular Agricultural Society on campus
- Ensure the organization is operating in conformity with the standards set forth by ISU and Student Activities Center

Treasurer-one officer authorized to deal with the organization's finances

- Responsible for fiscal management and accountability of CAS
- Maintain record of organization transactions
- At minimum, participate in fundraising opportunities for the organization, ideally assist with coordination
- Setup and maintain all billing accounts of CAS with ISU or other businesses
- Apply for and manage P-card (if applicable)

Term of service-Each officer shall hold office for one academic year. In the event summer activities take place, the officers from the past year shall delegate and lead those activities, unless is the case of an officer graduating or leaving ISU, in which case the newly appointed officer will handle the summer duties (if any).

Dates for election-Elections are held at the end at the approximate last meeting of the spring semester.

Method of election-Elections for the officers for the next academic year will be held by secret ballot. Club members and current officers wishing to run for office will be listed with their name and desired position, this list must be visible to all voters. Members and current officers will then vote by secret ballot. If the club consists of 15 members or greater, members wishing to run for office must have been a member for a minimum of one year (per club records and have attended greater than 60% of the meetings) prior to running for office position (exception to this rule may be made if said person running for office will graduate ISU in one years time).

Impeachment/Removal of officers—Officers may be removed by majority vote of the other officers and by 3/4 votes of the general membership (members must have paid all outstanding dues in order to vote). Examples of inappropriate actions include but are not limited to: illegal activity, violent behavior, conduct disrespecting officers or members, and officers failing to meet their obligations. The person in question of being impeach may be allowed to speak before voting takes place, but must not be present in the room while voting is taking place.

Replacement of officers-Officers will be replaced using regular election procedures. (see: *method of election*)

Officer requirements:

(a) Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.

(b) Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election, the semester

of election and semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.

(c) Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b)."

Article VIII Adviser:

Advisor-one officer who provides general oversight to the group ensuring that the organization is operating in conformity with the standards set forth by Iowa State University and Student Activities Center

Adviser Duties

- Ensure CAS is abiding by ISU rules and regulations
- Act as a resource and provide support and information as deemed necessary by the co-directors.
- Sign all expense documents
- May attend meetings and vote in meetings (Adviser vote will be counted as an officer vote)

Method of election/selection of adviser(s)-It is the president's responsibility to select an adviser(s) in the case of the adviser position being vacant. The remaining officers of CAS may object to the adviser being selected by a majority vote. Objection must be voiced before the new adviser has formally signed into the adviser position. In the case of the majority of the CAS officers (*excluding* the president) objecting to the adviser being selected by the president, a new adviser shall be selected by the officer(s) who objected to the president's original adviser selection. That/these officer(s) must then receive approval by majority vote from the other officers (*including* the president) of their adviser selection before that adviser may formally sign into position.

Adviser(s) Term of Service-The Adviser(s) is serving at his/her leisure (providing they remain at Iowa State University). Adviser(s) may step down at any time. CAS asks that the president being given a 2 week notice prior to the adviser's decision to stepping down.

Impeachment/Removal of Advisers-An adviser may be removed from their position by $\frac{3}{4}$ vote of all members, general and officers, in the event that he/she has neglected and/or

failed to fulfill the duties of that position. The person in question will be allowed to speak before voting takes place, but must be absent from the room while voting is in session.

Replacement of Advisers-(See method of election/selection of adviser(s))

Article IX Finances:

- All monies belonging to CAS shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment.
- In the case CAS dissolves, all CAS funds shall go to the parent Cellular Agriculture Society organization (<https://www.ocf.berkeley.edu/~cellag/>).

Description of dues-Dues are \$15 per year or \$10 per semester. Members may choose to pay either by semester or by year. Dues shall not exceed \$20 per year. Dues shall be paid for before 4 weeks has passed since a member joins the organization (per CAS records).

Article X Amendments and Ratification:

- Any future amendments to this constitution may be made but must be approved by a majority vote from all members (including officers).
- Amendments must be submitted to the Student Activities Center within 14 days.

