CONSTITUTION

IOWA STATE UNIVERSITY PRE-CHIROPRACTIC CLUB

ARTICLE I-Name

The name of this organization at Iowa State University shall be recognized as the Pre-Chiropractic Club.

ARTICLE II-PURPOSE

Section 1: The Pre-Chiropractic Club is an organization dedicated in providing opportunities for students who are interested in pursuing a career in the chiropractic field upon completion of his or her undergraduate degree. The Pre-Chiropractic Club will allow students to learn the art, science, and philosophy behind chiropractic medicine, as well as network with current doctors, and learn about the admissions process and various chiropractic colleges.

ARTICLE III-STATEMENT OF COMPLIANCE

The Pre-Chiropractic Club abides by and supports established Iowa State University policies, State and Federal Laws and follows local ordinances and regulations. The Pre-Chiropractic Club agrees to annually complete President’s Training, Treasurer’s Training and Adviser Training (if required).

ARTICLE IV-NON-DISCRIMINATION STATEMENT

Iowa State University and The Pre-Chiropractic Club do not discriminate on the basis of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national origin, age, marital status, sexual orientation, gender identity, or status as a U.S Veteran.

ARTICLE V-MEMBERSHIP

Membership shall be open to all registered students at Iowa State University.

Section 1: Requirements

 - Payment of yearly dues, amount determined each year by the officer team

 -Attendance at monthly meetings, unless absence has been excused prior to the meeting

 -Active participation in activities that the club partakes in

In the case a member of the Iowa State Pre-Chiropractic Club does not abide by the membership requirements, his or her membership may be revoked by majority vote of officers.

ARTICLE VI-RISK MANAGEMENT

The president will be acting as the risk management officer. The role of the risk management officer is to [a] help minimize potential risks for club activities, [b] recommend risk management policies or procedures to the Pre-Chiropractic Club, [c] to submit documentation to ISU’s Risk Management Office and [d] to ensure that Iowa State University policies are followed at all the organization’s events and [e] to ensure that proper waivers and background checks are on file with Risk Management for events (if applicable)

ARTICLE VII-OFFICERS

The officers of the Iowa State Pre-Chiropractic Club include, but are not limited to, President, Vice President, Treasurer, and Secretary.

1. Officer Duties
	1. President –
		1. Preside over all meetings
		2. Work with executive board to schedule meetings
		3. Maintain communication with club adviser
		4. Plan events and activities for each club meeting not limited to: guest speakers, clinic visits, social events, graduate school visits, and graduate school speakers.
		5. Ensure that the organization is operating in conformity with the standards set forth by Iowa State University and Student Activities Center
	2. Treasurer –
		1. Maintain accurate record of organizations transactions
		2. Collect dues, when necessary
		3. Create a fiscal budget each year
		4. Attend a treasurer training session
		5. Arrange fundraising opportunities for the organization
		6. Obtain funding from outside organizations such as Student Government
2. Terms of Service
	1. All office terms shall be for one academic year unless noted otherwise
3. Election of Officers
	1. Election will be held during the last meeting of the spring semester
	2. Elections will be voted on by all club members, and positions will be filled by a simple majority
	3. All general members will have the opportunity to apply for all executive positions, if they have been active members for the past semester
4. Removal and Replacement of Officers
	1. If the case arrives, an officer may be removed from his or her office by majority vote of the other officers as well as majority vote of the general membership. The vacated office will be open for election by any member suitable and normal election processes will be done.
	2. Impeached officers will be allowed to speak during the final vote
5. Officer requirements
	1. Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office.
	2. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.
	3. Be in good standing with the university and enrolled at least half time during the term of office.
	4. An officer will be ineligible to hold an office should he or she fail to maintain the requirements as described in (a), (b), and (c).
	5. Officers must attend all club meetings unless they have notified the club Treasurer or President at least 24 hours in advance of absence

ARTICLE VII-OFFICERS

1. Adviser Duties
	1. Maintain communication and meet with the officers
	2. Awareness and approval of financial expenditures
	3. Ensure that the organization is operating in conformity standards set forth by Iowa State University Student Activities Center
2. Adviser Appointment
	1. A faculty or staff member from the Kinesiology and Health department will be asked to serve as the adviser for the club. If he/she accepts, he/she will be allowed to serve until resignation or removal.
3. Adviser Removal
	1. Advisers not fulfilling duties may be removed from office by a two thirds majority vote of current executive board members. Advisers may step down from their positions.
	2. Impeached advisers will be allowed to speak at the final vote
	3. New adviser will be appointed in the same way the previous adviser was appointed.

ARTICLE IX- FINANCES

The treasurer will handle all financial duties and ensure all members have paid their annual dues. All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organization Accounting office and/or approved institution/office. All funds must be deposited within 48 hours after collection. The Adviser of this organization must approve and sign each expenditure before payment.

Dues will not exceed $10 per semester.

ARTICLE VI-AMENDMENTS & RATIFICATION

If members of the Iowa State Pre-Chiropractic Club see the constitution and requirements unsuitable, future amendments may be brought forth to the Executive Council. The Executive Council will review the amendments for two weeks and then present them to the organization. In order for approval, majority vote by general membership must be obtained following normal voting procedures. The amended or ratified constitution will be submitted within 10 days to the Student Activities Center for approval.