

INTER-RESIDENCE HALL ASSOCIATION CONSTITUTION

AMENDED AND RATIFIED 16 October 2025

The Inter-Residence Hall Association shall be formed to represent all students in the residence halls and to provide each residence hall member with an effective voice in the University community.

We do establish this constitution of the Inter-Residence Hall Association.

ARTICLE I - COMPOSITION AND AUTHORITY

1.1. Composition

1.1.1. The Inter-Residence Hall Association, hereafter referred to as “IRHA,” shall be composed of all residence halls at Iowa State University. For the purposes of this Constitution and the IRHA Bylaws, a residence hall shall be defined as a self-governing building or group of buildings whose hall council has approved this Constitution and whose residents pay IRHA dues.

1.1.2. Every student who pays IRHA dues shall be represented by one and only one hall council.

1.2. Authority

1.2.1. All members shall be bound by the provisions of this Constitution and by the acts of the IRHA governing body. At no time shall IRHA assume any power or duty specifically designated to the hall councils or to the residents as a whole.

1.2.2. The Inter-Residence Hall Association (IRHA) abides by and supports established Iowa State University policies, State and Federal Laws and follows local ordinances and regulations. IRHA agrees to annually complete President’s and Treasurer’s Training.

ARTICLE II - NON-DISCRIMINATION POLICY

2.1. Non-Discrimination Statement

2.1.1. Iowa State University and the Inter-Residence Hall Association (IRHA) do not discriminate on the basis of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national origin, age, marital status, sexual orientation, or status as a U.S. veteran.

2.1.2. IRHA, in addition to complying with federal and state non-discrimination policies, does not discriminate on the basis of gender identity or gender expression.

ARTICLE III - EXECUTIVE BRANCH

3.1. Officers

3.1.1. The Executive Board of IRHA shall consist of at least the following members: President, Vice-President, Director of Finance, and Director of Communications.

3.1.2. The officers of this organization must meet the following requirements per the requirements of the Office of Student Engagement.

3.1.2.1. Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.

3.1.2.2. Have a minimum cumulative grade point average (GPA) of 2.00 and meet that minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.

3.1.2.2.1. First-year students, if seeking appointment to the Executive Board in their first semester, must demonstrate their ability to meet this provision by having maintained a 2.50GPA on a 4.00 scale for receiving their High School diploma. Students may also present a minimum GPA of 2.00 on a 4.00 scale in an Associates program to fulfill this organizational requirement.

3.1.2.3. Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (3.1.3.1) and (3.1.3.2).

3.1.2.4. Executive Board members shall also abide by the Organizational requirements set forth in the Bylaws.

3.2. Advisor

3.2.1. IRHA shall have an Advisor who is a Coordinator of Residence Life or higher position appointed by the Department of Residence to serve in the position for the fiscal year.

3.2.2. The Advisor shall be responsible for approving financial transactions made by the Officers of this organization, shall hold weekly meetings with the President and any

other officers as outlined in the Bylaws, and shall attend all meetings of the Executive Board and Parliament unless other duties require their absence.

3.2.3. The Advisor shall remain in their position until they resign, are removed by the Department of Residence to fulfill another duty, or are impeached.

3.2.4. Process for the Impeachment and Removal of the Advisor

3.2.4.1. Prior to any regular meeting of the Executive Board, any Executive Board member may present to the President a request to impeach the Advisor and grounds for the impeachment. The President and said officer(s) will determine if the impeachment will be brought forward to the Executive Board.

3.2.4.2. At the next regular meeting of the Executive Board, the President shall anonymously present the grounds for impeachment, and will motion to vote for the impeachment of the Advisor. A two-thirds majority of officers is necessary for the impeachment to be considered valid. The vote will occur while the Advisor is not present in the Executive Board meeting.

3.2.4.3. The President and the presenting officer will bring the grounds and the result of the vote to the head of the Department of Residence, who will determine if removal of the Advisor is necessary.

3.2.4.3.1. If removal is deemed necessary, the Advisor shall immediately vacate their position, and an interim Advisor shall take their place. The interim Advisor can be any professional staff in the Department of Residence. If the interim Advisor is a Coordinator of Residence Life or higher, they can choose to take on the role in full capacity following their approval by the head of the Department of Residence.

3.3. Term of Office.

3.3.1. The term of office for the President and Vice-President shall be held from the time they take office until the beginning of the last meeting of the academic year.

3.3.1.1. If elected the term shall begin at the beginning of the last IRHA meeting of the academic year in which they were elected.

3.3.1.2. If appointed the term shall begin at the time they are seated by the IRHA Parliament.

3.3.2. The term of office for the Executive Board members shall be from the time they are appointed by the President and Vice-President until the end of the President and Vice-President's regular term.

3.4. Elections

3.4.1. Election Commission

3.4.1.1. An Election Commission shall be formed of no fewer than 3 members of IRHA, including Executive Board members, IRHA representatives, and/or IRHA At-Large members.

3.4.1.2. The Election Commissioner shall be the highest ranking member of the Executive Board not running for election; with the line of succession following the President, Vice-President, Director of Finance, then the various Directors not including the Director of Finance.

3.4.1.3. In determining which of the various Directors shall serve as election commissioner if the previous three positions are running for election, the order of rank shall be assigned based on the Director's previous experience as an Executive Board member or Parliament member.

3.4.1.3.1. Otherwise, the decision of which Executive Board member will serve shall be made by the Advisor.

3.4.1.3.2. If no Executive Board member is eligible or wishes to serve, Parliament shall appoint and approve by majority vote an election commissioner.

3.4.1.4. Members of the Election Commission shall be selected by the Election Commissioner and approved by the majority consent of members of Parliament.

3.4.1.4.1. There shall not be more than one member per residence hall, unless there is a lack of interest in the Commission.

3.4.1.5. The Advisor has the right to veto any members of the election commission they see fit.

3.4.1.6. Members of the Election Commission shall be compensated as detailed in the Bylaws and Fiscal Budget.

3.4.2. The President and Vice-President shall run as a slate.

3.4.2.1. The President and Vice-President positions shall be open to any students who have met the requirements of Executive Board members and shall not be exclusive to those residents who have previously been involved in IRHA.

3.4.2.2. Any slates wishing to be placed on the Ballot shall announce their intent to run through a nomination (including self-nomination). The nomination may come from any voting member of the Parliament or Executive Board not including Student Government senators, nor members of the election commission. The nomination shall take place no sooner than the regular meeting of Parliament following the meeting in which the Election Commission was announced.

3.4.2.2.1. Nominations will close at the regular meeting of Parliament which is two Thursdays prior to the University Spring break.

3.4.2.3. To be placed on the Ballot, the slate must collect a petition of 150 signatures of students living in on-campus residence halls prior to 5:00PM on the Monday immediately prior to the University Spring Break. The petition shall include the names, ISU ID numbers, emails, residence halls, and signatures of the 150 students who wish to support the slate.

3.4.2.4. The Ballot shall be presented at the regular meeting of Parliament immediately prior the University Spring Break.

3.4.2.4.1. The contents of the ballot shall be outlined in the Bylaws.

3.4.2.5. Rules for marketing, tabling, and campaigning shall be outlined in the Bylaws and Fiscal Budget.

3.4.3. Election

3.4.3.1. The election shall take place after a period of campaigning following the University Spring Break. The rules for campaigning shall be outlined in the Bylaws.

- 3.4.3.2. The Election shall open two Mondays at 8:00AM prior to the Leadership Banquet, which shall be regularly held on a Thursday in April. The election shall close on the Wednesday immediately prior to the Leadership Banquet at 11:59PM.
- 3.4.3.3. Those eligible to vote in the election shall be students who are re-contracted to live in an on-campus Residence Hall in the next Fall semester (this excludes Schilletter and University Village and Fredriksen Court apartments).
- 3.4.3.4. The election shall occur through a ballot distributed by the Advisor by email to all students who are recontracted, where each resident will be granted one vote. The winner of the election is the slate who has received the most votes (and not necessarily the majority of votes).
- 3.4.3.5. The results of the election shall be made confidential until the Leadership Banquet, except that the slates shall be notified of the results on the morning of the Banquet by the election commissioner.

3.5. Executive Powers

- 3.5.1. All executive powers and authority shall be vested in the Executive Branch.
- 3.5.2. Together with the Vice -President, the President shall be responsible for the fulfillment of all laws and actions of IRHA as prescribed by this Constitution, the Bylaws, and Parliament Bills.
- 3.5.3. The President shall have authority over the removal of any and all executive officers and staff with the exception of the Vice-President.
- 3.5.4. The President shall have the power to either approve or veto any Parliament Bill. The President shall signify their approval or veto by signing the said bill in the appropriate manner. If after ten days the bill is neither approved nor vetoed by the President, the said bill shall become law.
- 3.5.5. If a Parliament Bill is vetoed, it shall return to the Parliament with the President's written objections. During one of the two regular meetings of the Parliament immediately following a Presidential veto, the Parliament may move to override. The procedures for overriding vetoed legislation shall be established in the Bylaws.

- 3.5.6. The President shall have the power to establish administrative procedures and job descriptions for members of the Executive branch and councils or commissions of the Executive branch by Executive Order. Unless otherwise stated in this Constitution, all executive orders shall remain in effect until terminated by another executive order or reversed by the Parliament. A copy of all executive orders shall be presented to the Parliament by the next regularly scheduled meeting of the Parliament or the Order shall be considered null and void.
- 3.5.7. The President, with advice and consent of the Parliament, shall have the power to negotiate all contracts and agreements between IRHA and other outside entities.
- 3.5.8. The President, in addition to duties outlined in the Bylaws, be appointed upholds the duties of Risk Manager, recommending risk management policies and procedures to the IRHA, submitting documentation to the ISU Office of Risk Management, and to ensure that Risk Management procedures be implemented at all IRHA events.
- 3.5.9. The Vice-President of IRHA shall chair the meetings of Parliament. The Vice-President shall be an ex-officio member of the Parliament and shall vote only when the Parliament is equally divided and such a vote would affect the outcome.
- 3.5.10. IRHA's President, Treasurer, and Advisor shall complete any required Iowa State University training programs set forth by the Office of Student Engagement.
- 3.6. Impeachment
 - 3.6.1. All members of the Executive Board are eligible for impeachment by the members of Parliament, and the President shall, as previously stated, have the authority to remove or suggest the removal of any members of the Executive Board.
 - 3.6.2. Process of Impeachment for Executive Board Members not including President and Vice-President
 - 3.6.2.1. Any member of the Executive Board or Parliament shall present a resolution to Parliament for the impeachment and removal of an officer.
 - 3.6.2.1.1. This legislation shall follow the rules and processes outlined for regular legislation in the Bylaws.
 - 3.6.2.1.2. Following the presentation, the officer in question will not be allowed to attend Executive Board meetings until the impeachment

and removal process is complete (the Executive Board member shall only return if the removal fails).

3.6.2.2. At the regular meeting of Parliament following the presentation of the Resolution, impeachment shall occur if $\frac{2}{3}$ of Parliament members vote in favor of the resolution. The resolution may not be amended.

3.6.2.3. Between the passing of the impeachment resolution and the next regular meeting of the Executive Board, the President shall meet with the officer in question to discuss the grounds of their impeachment.

3.6.2.4. At the following regular meeting of the Executive Board, the President shall motion among the executive board members not including the impeached officer as to whether to remove the officer or dismiss the impeachment. The officer and question shall not be present during this process. A two-thirds affirmative vote of all Executive Board officers (excluding the officer in question) is necessary to remove or dismiss the impeachment, where the number of officers that will be considered in determining the majority includes the impeached officer.

3.6.2.4.1. Example: If there are 10 Executive Board members, a vote of 7 officers out of the 9 Executive Board members present at the meeting is necessary to pass the removal or dismissal of impeachment.

3.6.3. Process of Impeachment for President and Vice-President.

3.6.3.1. Any member of the Executive Board or Parliament shall present a resolution to Parliament for the impeachment and removal of the President or Vice-President.

3.6.3.1.1. Following this presentation, if the officer in question of impeachment is the President, their veto power and power of Executive Orders shall be suspended until the impeachment and removal process is complete (the powers shall only be returned if the removal fails). Additionally, the Vice-President shall become the chair of the Executive Board meetings.

- 3.6.3.1.2. Following this presentation, if the officer in question of impeachment is the Vice-President, a Director shall become the chair of Parliament at the appointment of the President.
- 3.6.3.1.3. If both the President and Vice-President are jointly in question of impeachment, the Director of Finance shall become the chair for the Executive Board meetings and shall appoint a Director to chair the meetings of Parliament.
- 3.6.3.1.4. This Resolution may be presented to the Vice-President for addition to the Parliament Agenda, or may be moved to be added to the Agenda with a majority affirmative vote of Parliament.
- 3.6.3.2. At the regular meeting of Parliament following the presentation of the Resolution, impeachment shall occur if $\frac{2}{3}$ of Parliament members vote in favor of the resolution. The resolution may be amended to include other grounds but may not alter the officer in question.
- 3.6.3.3. Between the passing of the impeachment resolution and the next regular meeting of the Executive Board, the advisor shall meet with the officer in question to discuss the grounds of their impeachment.
- 3.6.3.4. At the following regular meeting of the Executive Board, the Chair shall motion among the executive board members not including the impeached officer(s) as to whether to remove the officer or dismiss the impeachment. The officer(s) in question shall not be present during this process. A majority vote of all Executive Board officers (excluding the officer(s) in question) is necessary to remove or dismiss the impeachment, where the number of officers that will be considered in determining the majority includes the impeached officer(s).
- 3.6.3.4.1. Example: If there are 10 Executive Board members, a vote of 6 officers out of the 9 Executive Board members who are eligible to vote is necessary to pass the removal or dismissal of impeachment.
- 3.6.4. Potential Grounds for Impeachment
 - 3.6.4.1. Failure to uphold the responsibilities of their position as outlined in the Constitution and Bylaws.

- 3.6.4.2. Use of derogatory language, hate-speech, and/or language meant to discriminate against any members of the community.
- 3.6.4.3. Harassment, including but not limited to, sexual harassment, bullying, stalking (including cyber-stalking), suppression of free speech, or coercion toward personal goals for the organization.
- 3.6.4.4. Legal charges including misdemeanors and felonies.
- 3.6.5. The vacancy created by the impeachment is necessary to be filled by the President and/or Vice-President through appointment within 10 days if said vacancy exists in the Director of Finance (known to the Office of Student Engagement as Treasurer) position or in the Presidency.
- 3.6.6. All other vacancies can be filled or remain unfilled at the discretion of the President, Vice-President, and Advisor; the responsibilities for the position shall be filled by the President and/or Vice President until the vacancy is filled or until the end of their term.
- 3.7. Finances
 - 3.7.1. All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment.
 - 3.7.2. Dues
 - 3.7.2.1. The Inter-Residence Hall Association shall collect dues from Iowa State University students that are living in on-campus residence halls at the beginning of each academic year.
 - 3.7.2.2. The dues shall be collected through a line-item in the resident's U-Bill statement; the amount collected shall be outlined in the By-Laws and Fiscal Budget and shall be approved by the IRHA Advisor and the head of the Department of Residence.

ARTICLE IV - LEGISLATIVE BRANCH

4.1. Legislative Body

4.1.1. The Parliament shall be the legislative body of IRHA.

4.2. Composition

4.2.1. Each hall council shall be represented in the Parliament by a delegation consisting of representatives that are granted to halls on the basis of population.

4.2.2. The number of representatives granted to each hall's delegation shall be equal to the population of the hall divided by 250, rounded to the nearest whole number. The population used for this calculation shall be the number of people living in the hall on the tenth day of classes during the academic year in which the election is to be held.

4.2.3. In addition to the hall representatives, there shall be four voting members of Parliament elected by the IRHA population as a whole, referred to as an At-Large. If a vacancy exists in an At-Large position, the executive may choose to fill the vacancy by an appointment to be seated by the Parliament.

4.2.4. No individual may hold more than one voting position in the Parliament.

4.2.5. All members of the IRHA Executive Council are considered ex-officio members of the Parliament.

4.3. Voting Representatives

4.3.1. All non ex-officio members of Parliament shall have one vote in the Parliament.

4.4. Powers of Parliament

4.4.1. All legislative powers and authority of IRHA shall be vested in the Parliament.

4.4.2. The Parliament shall have the right to assess dues to members of all member halls, consider proposals regarding the IRHA budget, and distribute IRHA funds as it sees fit, in accordance with the Bylaws, through appropriate legislation.

4.4.3. Parliament may enact other legislation as needed to ensure the effective operation of IRHA.

4.4.4. Parliament may express the will of member hall councils regarding policies of Iowa State University, the Department of Residence, or ISU Dining through a Parliament Order.

4.5. Written Legislation

- 4.5.1. All voting members of the Parliament shall have the right to present legislation to the Parliament upon issues that they consider pertinent to the affairs of residence hall students. All bills and orders presented before the Parliament shall be considered legislation.
- 4.5.2. All legislation must be sponsored by at least two voting members of Parliament to receive consideration.
- 4.5.3. All legislation must receive an affirmative vote of a majority of voting members of Parliament to be approved, except where otherwise noted in the Bylaws.
- 4.5.4. Voting on policy recommendations solicited by the Department of Residence and ISU dining shall take place no sooner than one week following the presentation of the proposed policy before Parliament.
- 4.5.5. The guidelines for the submission and consideration of legislation shall be delineated in the Bylaws.

4.6. Parliament Sessions

- 4.6.1. The Parliament shall have two sessions during each academic year. The first session shall commence during the third or fourth week of the fall semester at the discretion of the President and Vice-President), and the second session shall commence at the beginning of the spring semester.
- 4.6.2. Special meetings of the Parliament may be called by the President, the Vice-President, or by petition of one-third of voting members of the Parliament.
- 4.6.3. The quorum of the Parliament shall consist of two-thirds of seated members to the Parliament.

ARTICLE V - BYLAWS

- 5.1. Bylaws or amendments to the Bylaws, not in conflict with this Constitution or any local, state, or national law, may be made by a two-thirds vote of the Parliament.
- 5.2. Bylaws or amendments to the Bylaws must be presented as legislation before the Parliament.

ARTICLE VI - AMENDMENTS

- 6.1. Amendments to this constitution may be proposed as legislation before the Parliament.

6.2. Ratification of Amendments

- 6.2.1. The proposed amendments shall first be approved by an affirmative vote of two-thirds of the voting members of the Parliament.
- 6.2.2. Voting in Parliament shall take place no sooner than six days following the presentation of the proposed amendment.
- 6.2.3. Upon passage by the Parliament, the proposed amendments must be approved in their exact form by the legislative processes of two-thirds of all member residence hall councils to be considered ratified.

- 6.3. The Constitution, in its amended form, should be submitted to the Office of Student Engagement within 10 days of its approval by two-thirds of the Hall Councils.

ARTICLE VII - RATIFICATION

- 7.1. This Constitution shall take effect upon ratification by two-thirds affirmative vote of the IRHA Parliament.

Any hall council that approves this Constitution in its exact form by a two-thirds vote of its respective legislative body shall be considered a member of the Inter-Residence Hall Association.