



THE CONSTITUTION & BYLAWS
OF THE
IOWA STATE UNIVERSITY
INTERFRATERNITY COUNCIL

Last Ratified September 13, 2018

Constitution

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CONSTITUTION

PREAMBLE

We, the representative members of the Fraternity community of Iowa State University, believing that the social Greek letter Fraternity is an inherent part of the university community, do establish this Constitution. We hereby grant and delegate to the Interfraternity Council such powers and responsibilities as are necessary to serve the following ends:

- 1) To provide an organization that serves and represents the member Fraternities at Iowa State University.
- 2) To be a strong representation of the entire Fraternity community.
- 3) To promote and foster an environment that works towards a devotion to scholarship, service, leadership, and brotherhood.

MISSION STATEMENT

We, as members of the Iowa State Greek Community pledge to achieve pleasure in life by first being respectful. Through integrity we will learn to stand for what we believe in and gain a sense of dignity in the ethics we so strongly value. The accumulation of these events shall attribute to the true aspect of pride that is engrained in all of us; proud to be Greek.

ARTICLE I: NAME

The name of the organization will be the Interfraternity Council of Iowa State University.

ARTICLE II: SCOPE OF AUTHORITY

The Interfraternity Council's scope of authority will include both administrative and legislative policies. The Council will have the authority to decide policy that is deemed necessary pertaining to the chapters represented by the Council. The Council has authority to administer these policies, adjudicate these policies. The Interfraternity Council shall abide by all University rules and regulations and state and federal laws. Authority of the Interfraternity Council is derived through recognition by the Student Activities Center, which is responsible to the Vice President for Student Affairs.

ARTICLE III: STATEMENT OF COMPLIANCE

The Interfraternity Council abides by and supports established Iowa State University policies, State and Federal Laws and follows local ordinances and regulations. The Interfraternity Council agrees to annually complete President's Training, Treasurer's Training and Adviser Training.

ARTICLE IV: NON-DISCRIMINATION STATEMENT

Iowa State University and the Interfraternity Council do not discriminate on the basis of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national origin, age, marital status, sexual orientation, gender identity, or status as a U.S. Veteran.

ARTICLE V: MEMBERSHIP

- Section 1 A men's social Fraternity at Iowa State University will be a member of this organization through its recognition by the Council of Fraternities, the University Committee on Fraternities and Sororities, and Iowa State University.
- Section 2 The Interfraternity Council shall allow all registered Iowa State University students and their respective Fraternities to become members of the Council of Fraternities.
- Section 3 Any group of students desiring to form a chapter of a national or local Fraternity at Iowa State University must meet the guidelines outlined by the University, the Interfraternity Council, and the University Committee on Fraternities and Sororities in the Requirements for Formation of a new Fraternity at Iowa State University.

ARTICLE VI: RISK PREVENTION

The risk management officer of the Interfraternity Council will be the Vice President of Risk Prevention. The role of the Vice President of Risk Prevention is to ensure Iowa State University policies are followed at all Interfraternity Council and member fraternity sponsored events. The Vice President of Risk Prevention will help minimize potential for risk by recommending risk prevention policies or procedures to member fraternities.

ARTICLE VII: OFFICERS

- Section 1 The elected officers of this organization will be the President, Vice President of Leadership Development, Vice President of Judicial Affairs, Vice President of Risk Prevention, Vice President

Last updated: 2/13/2019

of Council Operations, Vice Presidents of Recruitment (2), Vice President of Public Relations, Vice President of Philanthropy, Vice President of Community Service, and the Vice President of Scholarship.

Section 2

Duties of Elected Officers

A. All officers shall:

1. Be required to be present at all Council of Fraternities meetings, Executive Council meetings, any special meetings, or any major event held by the Interfraternity Council. Work collectively for the betterment of the Interfraternity Council by devoting time and effort into finding solutions to current issues and/or adversities of the Council.
2. Attend the Association of Fraternal Leadership & Values (AFLV) conference held in February and the President's Retreat in January.
3. Uphold the Interfraternity Council Officer Code of Conduct.
4. Conduct a minimum of two roundtables per semester with appropriate chapter officers present to ensure adequate communication and education with the community.
5. Be responsible for meeting with the Interfraternity Council Adviser as necessary.
6. Be responsible for creating and maintaining a position binder to document all actions undergone during his term.
7. Be responsible for conducting an appropriate officer transition with the newly elected officer of his position at the conclusion of elections.
8. Be responsible for ensuring that all relevant information pertaining to his position gets posted on the Office of Sorority and Fraternity Engagement website and is revised accordingly.
9. Actively seek out a replacement for the end of his term.

B. President shall:

1. Attend all Interfraternity Council, Council of Fraternities, and President's Council meetings; and preside as chairman.
2. Serve as liaison to the Office of Sorority and Fraternity Engagement, Collegiate Panhellenic Council, Multicultural Greek Council, and National Pan-Hellenic Council.
3. Hold individual meetings with Chapter Presidents once a semester to assess community needs and establish working relationships.
4. Meet with IFC adviser weekly.
5. Represent the Interfraternity Council at the University Committee on Fraternities and Sororities, Greek Alumni Alliance, Advisory Council.
6. Be responsible for registering the Interfraternity Council as a student organization with the Student Activities Center annually and ensuring that the Interfraternity Council Bylaws and Constitution meet the outcomes of the Student Organizations Recognition Policy.
7. Be responsible for improving relations between fraternity chapters.
8. Be responsible in conjunction with the Vice President of Leadership Development for continual evaluation of the functionality of the Interfraternity Council Executive Council and restructure as necessary to fit strategic goals of the Greek Community.
9. Be responsible for all officer transitions.
10. Collectively represent the Interfraternity Council and the fraternity community by improving the relationship between the University, the Ames Community, and the Greek Community.
11. Assist council officers by attending events, meetings, and roundtables as needed, required, and requested.
12. Hold council officers to standards as set forth in bylaws.

- C. Vice President of Leadership Development shall:
1. Be responsible, in coordination with the President and Advisor, for the formation of goals and direction of the Executive Council and the Interfraternity Council.
 2. Be responsible for general Executive Council oversight and individual officer accountability including assisting officers with their goals.
 3. Be responsible for the preparation of an annual report summarizing the accomplishments, activities, and progress of the Executive Council officers.
 4. Be responsible for chairing the Interfraternity Council meetings in the absence of the President.
 5. Be responsible for chairing and setting the agenda for all Executive Council meetings.
 6. Be responsible for holding progress meetings with all officers of the Executive Council as needed.
 7. Be responsible for conducting and collecting evaluations of all Interfraternity Council events, programming, roundtables, etc.
 8. Be responsible for developing a model “out-of-house” new member program for chapters by compiling best practices from all chapters.
 9. Be responsible for developing and implementing strategies to increase new member retention rates.
 10. Be responsible for collecting and evaluating senior programming and chapter policies concerning seniors and then identifying an action plan to increase senior retention rates.
 11. Be responsible for organizing, developing, and operating the Greek Community’s new member orientation, Live Greek 365.
 12. Be responsible for developing and implementing continuing member education, compiling best practices from all chapters.
- D. Vice President of Judicial Affairs shall:
1. Be responsible for the selection of the appointed officers according to Article IV, Section 4 including chairing the Selection Committee and overseeing all application materials and election procedures.
 2. Be responsible for the investigation of any rumor or matter that violates local, state, or federal laws, Iowa State University policies, Office of Sorority and Fraternity Engagement policies, etc. dealing with the Greek Community that is brought to the Interfraternity Council, the Office of Sorority and Fraternity Engagement, or the St.
 3. Handle all rumors or judicial matters with confidentiality and respect.
 4. Be responsible for acting as the co-coordinator of the All Greek Judiciary. Be responsible for the filing and preparation of all judicial action between chapters, groups, or individual members with the Office of Student Conduct.
 5. Be responsible for developing policies concerning the handling of judicial courses of action in coordination with the Office of Student Conduct and the Office of Sorority and Fraternity Engagement.
 6. Be responsible for all judicial matters and the communication of these issues to University officials as necessary.
 7. Be required to be in at least their third semester as a Greek member upon the start of their term.
 8. Be responsible for meeting and coordinating initiatives from the Office of Student Conduct on a weekly basis.
 9. Be the Interfraternity Council student representative for the Ames Police Department and Department of Public Safety in regards to matters concerning the Greek Community.
 10. Be responsible for assisting the Vice President of Risk Management on all major risk prevention initiatives and projects.
 11. Be required to do an annual review of the Bylaws and Constitution.
 12. Be responsible for coordinating the IFC Judicial Board.
 13. Be responsible for enforcing and ensuring completion of IFC Judicial Policy

sanctions.

- E. Vice President of Risk Prevention shall:
1. Attend all Interfraternity and Executive Council meetings.
 2. Be responsible for coordinating all educational, training, and programming sessions involving risk prevention, including but not limited to Events Policy Training, hazing education and prevention, and sexual assault awareness.
 3. Be responsible for providing counsel to individual chapters concerning risk management issues.
 4. Be the co-chairperson of the Event Review Board.
 5. Be responsible for collaborating the Events Review Board with the Iowa State Events Authorization Committee.
 6. Be responsible for promoting available alcohol-free alternative programming for the Greek Community through collaborations with other University units and organizations.
 7. Be responsible for developing and collecting best practices for chapters' risk prevention programs.
 8. Be responsible for revising, updating, and distributing the Interfraternity Council Risk Prevention Events Policy Handbook to individual chapters.
 9. Be responsible for revising, updating, and distributing the Interfraternity Council Risk Management resources to the Greek Community annually, in order to meet community needs.
 10. Be responsible for meeting with the Office of Judicial Affairs when necessary.
 11. Be responsible for organizing, updating, and distributing a list of local third-party vendors with \$1 million of general liability insurance for house party purposes.
 12. Be responsible for collecting chapter sober monitor information each semester.
- F. Vice President of Council Operations shall:
1. Be responsible for preparing a budget and submitting it to the Interfraternity Council for approval.
 2. Be responsible for providing financial updates at meetings of the Interfraternity Council.
 3. Be responsible for keeping thorough and accurate financial records of all transactions of the Interfraternity Council and handling all accounts payable and receivable. These records will be used for the annual audit by the Campus Organizations and Accounting Office.
 4. Be responsible for developing educational programming and serving as a resource to chapter treasurers needing assistance in training and handling financial matters.
 5. Be responsible for knowing the Campus Organization Accounting voucher and intramural system, including going through Campus Organization treasurer training annually.
 6. Be responsible for writing agendas, keeping minutes, and taking attendance for Delegate meetings.
 7. Be responsible for collecting chapter dues and fines.
 8. Be responsible for attending weekly finance meetings with the Collegiate Panhellenic Council, National Pan-Hellenic Council, and Multicultural Greek Council treasurers. This includes collaborating with the other council treasurers to prepare and manage the Greek Programming Fee budget.
- G. Vice Presidents of Recruitment (2) shall:
1. Serve as co-chairmen of the Recruitment Executive Committee.
 2. Begin meeting weekly with the Greek Visit Day Planning Committee starting in October prior to Greek Visit Day
 3. Be responsible for developing, implementing, and enforcing all recruitment rules and regulations.
 4. Be responsible in coordination with the Vice President of Council Operations for

- developing and maintaining the recruitment budget.
5. Be the main contact and liaison for the Office of Admissions.
 6. Be responsible for arranging and setting up all Experience Iowa State Days, Transfer Student Days and Orientation, including arranging chapter tours and setting up the Greek Affairs booth. .
 7. Be responsible for coordinating the Greek Affairs booth for all University events, including, but not limited to, Clubfest, Welcomefest, etc.
 8. Be responsible for setting up informational sessions for prospective members.
 9. Be responsible for tracking all interested members and following up as necessary.
 10. Be the main contact responsible for the Delphi online recruitment database.
 11. Be responsible for knowing all University policies and regulations related to recruitment and educating chapter members as necessary.
 12. Be responsible, in coordination with the Office of Sorority and Fraternity Engagement, for setting up, coordinating, and facilitating Greek Getaway.
 13. Be responsible for computing and updating all recruitment-related statistics.
 14. Be responsible for developing, implementing, and conducting recruitment educational sessions for recruitment chairmen.
 15. Be responsible for setting up workshops for recruitment chairmen on effective communication skills, University resources, strategic planning, and goal setting.
 16. Be responsible for giving educational presentations to chapters concerning recruitment practices, with an emphasis on informal and summer recruitment.
 17. Be responsible for setting up, planning, and working with the Vice President of Public Relations to publicize all Interfraternity recruitment events.

Summer Responsibilities:

18. Be the main point of contact for the fraternities, responsible for developing a strategic plan, continuing education, tracking the strategic plan and monitoring results.
19. Be responsible for manning the Greek Affairs booth for every new student orientation resource fair.
20. Be responsible for developing the Greek Affairs programming during orientation.
21. Be responsible for coordinating all chapter tours, including attending all tours and evaluating all tours.
22. Be responsible for coordinating all preference sheets and matching prospective members with chapters, including written reports to the prospective member and the chapters.
23. Be responsible for following up with potential members and chapters two weeks after the preference sheet process has started.
24. Be responsible for helping coordinate second visits for the potential members with the chapters as necessary.
25. Be responsible for collecting and maintaining all recruitment-related statistics and sending updates to the chapters and the Office of Sorority and Fraternity Engagement every 15 days during the summer term.
26. Be responsible for coordinating all Department of Residence contract breaks with the individual chapters.

H. Vice President of Public Relations shall:

1. Be responsible for Public Relations of the Greek Relations Executive Committee and all projects they complete.
2. Educate Interfraternity Council chapter leaders regarding marketing strategies and initiatives.
3. Be responsible for managing all projects relating to potential new member marketing pieces for incoming freshmen, transfer students, and current students.
4. Be responsible for keeping all Iowa State Greek social media up to date.
5. Be responsible for facilitation of the strategic communications plan.
6. Be responsible for finding and partnering with sponsors.
7. Be responsible for communications to parents and alumni groups.

8. Be responsible for maintaining historian's files and Greek archives through the University.
 9. Assist Interfraternity Council members with marketing their events as needed.
 10. Be responsible for tracking and monitoring the effectiveness of all Greek marketing publications and materials.
 11. Be responsible for developing a final report dealing with the annual marketing campaign and presenting it to the Council of Fraternities, the Greek Alumni Alliance, University Committee on Fraternities and Sororities, and any other interested organizations.
 12. Be responsible, in coordination with the Vice President of Council Operations, for developing and maintaining the marketing budget.
 13. Be responsible for ensuring the completion of press releases, update to the website and Greek calendar, and the Fraternity Guide.
- I. Vice President of Philanthropy shall:
1. Be responsible for designing, implementing, and evaluating new activities and initiatives for the Greek Community in the area of philanthropy.
 2. Be responsible for upholding the philanthropy approval process.
 3. Be responsible for developing and maintaining a system to track dollars donated in the IFC Community.
 4. Be responsible for incorporating the philanthropy model into Fraternal Excellence Awards by developing an assessment checklist to increase accountability and participation.
- J. Vice President of Community Service shall:
1. Be responsible for designing, implementing, and evaluating new activities and initiatives for the Greek Community in the area of community service.
 2. Be responsible for developing and maintaining a system to track volunteer hours for the IFC community
 3. Be responsible for incorporating the service model into Fraternal Excellence Awards by developing an assessment checklist to increase accountability and participation.
- K. Vice President of Scholarship shall:
1. Be responsible for providing academic resources to chapters, including a scholarship guidebook, scholarship chair training, round tables and community programming related to academics.
 2. Be responsible for recognizing individuals and chapters that are meeting/exceeding academic benchmarks through the Chapter of the Month award and Scholar of the Month award.
 3. Be responsible for assessing academic achievement in the Greek Community each semester and hold chapters that are not meeting the Greek Community benchmarks accountable to the bylaws.
 4. Be responsible for identifying at-risk fraternities for underachieving academics and, in collaboration with these groups, create and implement initiatives to improve academic performance.
 5. Be responsible for collecting and maintaining a database that outlines all Greek-related scholarships and financial aid.
 6. Be responsible for the development and awarding of any scholarships that come from the Interfraternity Council.
 7. Be responsible for the recognition of outstanding faculty by organizing the annual faculty recognition lunch.
 8. Be responsible for communications with the Greek Honors Societies.

Section 3 The term of office, unless otherwise specified, will be one year, beginning the last day of the fall semester. The Vice Presidents of Recruitment and Vice President of Council Operations will be elected before October 15th to begin training but will not start their terms until January 1st.

- Section 4 Selection
- A. Application Process
1. Applications must be fully completed prior to elections by a date determined annually by the President and Vice President of Judicial Affairs. Late applications will not be accepted except as determined by the Vice President of Judicial Affairs.
 2. All applications must be sent out to IFC chapters at least 2 weeks prior to the election date.
 3. All applicants are required to meet with the current officer in the position they plan to run for prior to the application due date.
- B. Election Meeting
1. At the meeting of elections, all candidates for each Executive Council position will present his platform to the Council of Fraternities with a five minute time limit.
 2. Each candidate will be allowed one supporting spokesperson for his position, with a two minute time limit.
 3. The Vice President of Judicial Affairs will be responsible for distributing each slated applicant's application to each chapter after the slate has been selected.
 4. Each candidate must leave the room during the supportive speech and then return at the closure of the speech to answer questions from the floor.
 5. Following the presentation of all candidates' platforms and supportive speech, all candidates will be asked to leave the room.
 6. A majority vote of the quorum from the Council of Fraternities is needed for approval of the candidate from the election meeting.
 - i. If a majority vote is not attained, the top two vote-getters will have a runoff election in which a majority will be necessary.
 - ii. If the top two vote-getters tie the Interfraternity Council President will vote to break the tie.
- Section 5 Vacancies
- A. If any Executive Officer does not adequately meet his obligations, he may be asked to resign by the President or Advisor.
1. Resignation of an Executive Council officer will be submitted in writing to the Executive Council and the Council of Fraternities.
 2. An emergency election will be held 21 days after the resignation at a Council of Fraternities meeting.
 3. The applicants will undergo the same application as formal elections. The newly elected officer will only hold the position for the remainder of the original term.
 4. In the case of the resignation or removal of the President, an election will be held at the next Council of Fraternities meeting to elect a currently standing Interfraternity Executive Officer to take on the responsibilities for the remainder of the term.
- Section 6 Impeachment of Officers
- A. Elected officers are subject to impeachment charges during any time of their elected term.
 - B. Impeachment procedures may be initiated by a petition of no less than 20 percent of the Executive Council or the Council of Fraternities.
 - C. Any Executive Council officer found to have committed nonfeasance, misfeasance, or malfeasance of duty by two-thirds of the voting delegates of the Council of Fraternities will be removed from office.
 - D. The Executive Council officer subject to impeachment may give a five minute speech before the final vote of the Council of Fraternities.
- Section 7 Any officers/ad-hoc committee deemed necessary may be appointed by the Interfraternity Council President

Section 8 Qualifications to be elected and hold office

Last updated: 2/13/2019

- A. Candidates shall be initiated and be of active status within their own fraternity.
- B. Candidates shall be a full-time student at Iowa State University.
- C. Candidates must have a minimum Cumulative GPA of 2.75.
- D. Candidates for the Interfraternity Council President must have served as Chapter President or served on the Executive Council. If a candidate cannot be found with these qualifications, a third-year student who has held a major executive role in his Chapter or other campus organization may apply.
- E. Candidates for the Executive Council may not hold the position of Chapter President, Interfraternity Representative, Homecoming General Co-chair or Greek Week General Co-chair.
- F. Candidates for the offices of Vice President of Risk Prevention and Vice President of Judicial Affairs may not be from the same chapter.
- G. Candidates for the offices of Vice Presidents of Recruitment cannot hold chapter positions dealing with recruitment.

Section 9 The officers will be advised by an adviser selected by the Office of Sorority and Fraternity Engagement.

ARTICLE VIII: ADMINISTRATIVE BODY

Section 1 The administrative body of this organization will be called the Executive Council.

Section 2 The Executive Council will consist of all elected officers.

ARTICLE IX: LEGISLATIVE BODY

Section 1 The legislative body of this organization will be called the Council of Fraternities. All legislative powers herein granted or implied will be vested in the Council of Fraternities.

Section 2 Each Fraternity will be entitled one vote.

Section 3 Each Fraternity shall appoint two members as Interfraternity Representatives

- A. The Chapter President or Vice President must serve as one of the representatives.
- B. The second representative will be an appointed Delegate by the Chapter for a term of at least one semester. The member must be in at least his third semester as a Greek member and have a cumulative GPA of 2.75.
- C. Fraternities may send a substitute Delegate if the appointed Delegate is unable to attend.

Section 4 The Executive Council will not be given a vote.

Section 5 The Interfraternity Council President will vote only in the case of a tie.

ARTICLE X: JUDICIAL BODY

Section 1 The judicial body of this organization will be comprised of initiated members of the Council of Fraternities.

Section 2 The judicial body shall adhere to the policies and procedures outlined in Appendix A.

ARTICLE XI: MEETINGS

- Section 1 Regular meeting of the Council of Fraternities will be held a minimum of three times per month as designated by the President of the Interfraternity Council, with one meeting being a Presidents Council meeting. If a fourth meeting is deemed necessary, the Interfraternity Council will notify the Council of Fraternities at the first meeting of the month.
- Section 2 Special meetings may be called at any time by the President of the Interfraternity Council or at the request of 25 percent of the Council of Fraternities.
- Section 3 Notice of a special meeting will be given to the Council of Fraternities' representatives of each member Fraternity 24 hours in advance.
- Section 4 The current edition of Robert's Rules of Order will govern the meeting except where specified by the Interfraternity Council Bylaws and Constitution.

ARTICLE XII: ADVISERS

The Office of Sorority and Fraternity Engagement will provide an adviser to the Interfraternity Council annually. The Interfraternity Council Adviser shall:

- 1) Provide general oversight and ensure that the Interfraternity Council is operating in conformity with the standards set forth by Iowa State University and the Student Activities Center
- 2) Hold regular 1:1 meetings with the Executive Council with a focus on council cohesion, duty fulfillment, and goal progress
- 3) Act as a liaison between the Office of Sorority and Fraternity Engagement and other auxiliary groups within the Greek Community
- 4) Provide guidance and support during council meetings and events

ARTICLE XIII: FINANCES

- Section 1 Annual Budget
- A. The fiscal year budget is to be approved no later than December 1st. It shall be presented at least one week prior to approval.
 - B. The budget will be subject to approval from a majority of chapters on the Council of Fraternities within two weeks of being proposed.
 - C. Once approved, the budget will again be distributed to all chapters within one week of approval.
 - D. All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection.
 - E. At the end of the fiscal year, one-half of reserve funds will be donated to the leadership scholarship initiative.
- Section 2 Chapter Membership Reports
- A. All Interfraternity Council fraternities must update membership on Odysseus one week prior to semester dues being dispersed, a date determined by the Interfraternity Council.
- Section 3 Chapters whose national organizations are not members of the North-American Interfraternity Conference (NIC) shall be assessed an annual fee equal to the surcharge of NIC dues to the Interfraternity Council for each non-NIC chapter.

Dues

- A. Semester dues will be set according to the membership of the fraternity community.
- B. The date that the bill is released to chapters will be known as the official date of billing.
- C. The dues will be submitted by all Interfraternity Council chapter treasurers within ten business days after the official date of billing by 5 p.m. This date will be known as the bill due date.
- D. The first half of dues will be collected from all Interfraternity Council fraternities in the spring semester and the second half will be collected in the following fall semester.
- E. The semesterly dues rate will not exceed \$30 per member and new member.
- F. Chapters who cannot pay dues by the bill due date must meet individually with the Vice President of Council Operations and Interfraternity Council Adviser to sign a promissory note for the dues owed and to develop a structured payment plan to fulfill their dues requirement.
- G. Those fraternities not making payment by the bill due date will not be allowed to vote at future council meetings and will be assessed a \$25.00 late charge and a \$5.00 per business day charge after that until payment has been submitted to the Vice President of Council Operations. Upon payment, voting privileges will be returned to the delinquent chapter.
- H. Colony Chapters will not have to pay dues during their first semester at Iowa State University but will pay full dues the following semester.

Section 4

Reserves

- A. At the end of the Executive Council term, any excess money that was budgeted for and not used must be voted on and approved to be used in the next year's budget.
- B. Any item or purchase with the use of excess or rollover funds over \$300 and not explicitly outlined in the Interfraternity Council budget, must be proposed, voted on, and approved by the Council of Fraternities. Any purchase below \$300 will be at the discretion of the Executive Council.
- C. Approval of the use of the rollover budget or any reserve funds will be a majority vote.

ARTICLE XIV: BYLAWS

The Interfraternity Council Bylaws become effective upon a two-thirds vote of the Council of Fraternities. The purpose of these Bylaws are to explain the duties of the Executive Council, to outline the operation of the Interfraternity Council, and define the regulations that govern the Council of Fraternities.

ARTICLE XV: AMENDMENTS AND RATIFICATIONS

- Section 1 Amendments to this Constitution will be presented to all members of the Council of Fraternities in writing at least one week prior to the meeting where a vote will take place. A three-fourths vote of quorum of the members of the Council of Fraternities will be required for adoption.
- Section 2 When approved by a three-fourths vote of the quorum of the Council of Fraternities, this Constitution will become effective and will supersede any previous Constitutions of the Interfraternity Council.
- Section 3 Amended or ratified Constitutions will be submitted to the Student Activities Center for approval within ten days.
- Section 4 Individual sections or articles in this Constitution may be suspended with a seven-eighths vote of quorum of the Council of Fraternities.

BYLAWS

ARTICLE I: THE COUNCIL OF FRATERNITIES

Section 1

1. Acacia
2. Adelante
3. Alpha Gamma Rho
4. Alpha Kappa Lambda
5. Alpha Sigma Phi
6. Alpha Tau Omega
7. Beta Sigma Psi
8. Beta Theta Pi
9. Chi Phi
10. Delta Chi
11. Delta Sigma Phi
12. Delta Tau Delta
13. Delta Upsilon
14. FarmHouse
15. Kappa Sigma
16. Lambda Chi Alpha
17. Phi Kappa Psi
18. Phi Delta Theta
19. Phi Gamma Delta (FIJI)
20. Phi Kappa Theta
21. Phi Kappa Tau
22. Pi Kappa Alpha
23. Pi Kappa Phi
24. Sigma Chi
25. Sigma Phi Epsilon
26. Sigma Pi
27. Sigma Tau Gamma
28. Tau Kappa Epsilon
29. Theta Chi
30. Theta Delta Chi
31. Theta Xi
32. Triangle

Section 2

Code of Ethics

- A. We, the members of the Iowa State University Interfraternity Council, agree to promote the highest ethical characteristics as embodied by each organization's founding principles. We shall promote our members to reach their full potential by focusing on character enhancement, leadership development, academic achievement, commitment to civic engagement, life long friendships, and the advancement of social justice.
- B. We realize that by being a member of the Greek community we acquire additional responsibilities because we are representing not just ourselves, but the entire Greek community. As organizations focused on brotherhood, we shall uphold our morals by treating others with dignity and respect regardless of an individual's involvement in the Greek community, their membership classification, or their level of seniority. We believe that acts such as hazing, assault, harassment, discrimination, sexual misconduct and the misuse and abuse of drugs and alcohol prevent members from reaching their full potential and we are concerned about their impacts on the safety and lifelong well-being of our members. We expect personal responsibility from all members and we will hold our members accountable for their actions through educational based self governance.
- C. We agree to become active members on campus, within the Greek community, and in the

surrounding Ames community. We shall practice unselfish leadership and strive to continue the tradition of creating and nurturing strong leaders. As leaders, we will address the issues of hazing, assault, harassment, discrimination, sexual misconduct, alcohol misuse, and drug use and abuse through education, training, and mature adult guidance. We will provide leadership opportunities to all of our members and hold them to their obligations and commitments.

- D. We shall strive for excellence in our academic endeavors. We recognize that the purpose of a university setting is to actively pursue a quality education and we will seek knowledge and information in order to become well-rounded members of society.
- E. Knowing that our differences lead to a diverse Greek community, we shall promote and accept each man's unique personalities and characteristics. Individuality will be promoted within the Greek community, as we hope that each member will contribute in their own unique way. We agree to eliminate thoughts and behaviors not upholding this ideal.
- F. The Interfraternity Council at Iowa State University is concerned with the safety, well-being, dignity, and personal growth of all of our members. Through this code of ethics we believe we can promote individuals to reach their full potential and become citizens who positively impact the world. Therefore, we pledge to adhere to this code of ethics each day and to let the values outlined within it guide ourselves into becoming morally and socially responsible individuals.

ARTICLE II: OPERATING PROCEDURES

- Section 1 Any Fraternity will be considered in good standing with the Interfraternity Council provided:
- A. The Fraternity has not missed more than two Council of Fraternity meetings in a semester.
 - B. The Fraternity has not been delinquent in the payment of dues or fines to IFC.
 - C. The Fraternity is in compliance with all IFC Bylaws.
 - D. The Fraternity has their New Member Class attend the New Member Symposium each semester.
 - 1. Chapters must have two-thirds (67%) of their New Member class attend. Chapters may speak to the Vice President of Leadership Development if they feel they will be unable to meet the two-thirds attendance requirement.
 - 2. Chapters must also have one of the following in attendance; President, New Member Educator, or another member of their executive council.
 - 3. The Interfraternity Council will share the scheduled date and time of the New Member Symposium with each member organization prior to the end of the previous semester.
- Section 2 Any fraternity that fails to comply with section 1 will:
- A. Meet with the VP of Judicial Affairs to create mutually agreed upon sanctions. Given the fraternity is that of the VP of Judicial Affairs, sanctions will be made and mutually agreed upon by the Interfraternity Council President. Appeals may be made to the Interfraternity Executive Council.
 - B. Be considered in good standing with the Interfraternity Council upon completion of aforementioned sanctions.
- Section 3 Voting
- A. Voting shall be conducted through collective voice vote, secret ballot, hand voting, or verbal confirmation through roll call.
 - B. Those members not in good standing will lose Interfraternity Council voting privileges at the next meeting of the Council of Fraternities.
 - C. Voting privileges will be returned by the next meeting after the Fraternity returns to good standing, agreed resolution or all fines or dues are paid in full.
- Section 4 Bidding Process Policy
- A. Chapters may not extend an invitation for membership to an incoming student until after

the student has entered into their final semester of high school.

ARTICLE III: LEGISLATION

- Section 1 Procedure
- A. Legislation may be introduced by any member of the Interfraternity Council Executive Board or Council of Fraternities considered in good standing according to Article II, Section 1 of the Interfraternity Council Bylaws.
 - B. All members in the Council of Fraternities, regardless of good standing may participate in discussions and ask questions.
- Section 2 Obligation of Membership
- A. All legislation, when approved by the Council of Fraternities, will immediately become binding upon all the members of the Council of Fraternities and the Interfraternity Council.
 - B. Mandatory Events
 - C. The Interfraternity Council may require a chapter's members to attend/participate in programming they deem appropriate. Events must be announced two week before the event.
 - D. Enforcement may include fines, alternative programming, or loss of good standing.

ARTICLE IV: INTERNAL AND AFFILIATE ORGANIZATIONS

- Section 1 Organizations
- A. Greek Relations Executive Committee
 - B. Recruitment Executive Committee
 - C. All Greek Judicial Board
- Section 2 Representatives
- A. Emerging Greek Leadership Representative
 - B. Government of the Student Body Representative
 - C. Other representatives can be appointed as deemed necessary

ARTICLE V: CHAPTER PROPERTIES

- Section 1 No fraternity will display items that are considered demeaning to a group of individuals. These items include, but are not limited to, banners, billboards, and signs that express racist, sexist, or other offensive sentiments.
- Section 2 Alcohol and Drugs
- A. The possession, sale, use, or consumption of alcoholic beverages, while on chapter premises, during a fraternity event, in any situation sponsored or endorsed by the chapter, or in any event an observer would associate with the fraternity, must be in compliance with any and all applicable laws of the state, county, city, and Iowa State University, and must also comply with Interfraternity Council Event Policy outlined in Article X.
 - B. No alcoholic beverage may be purchased through chapter funds, nor may the purchase of same for members or guests be undertaken or coordinated by any member in the name of, or on behalf of, the chapter. The purchase or use of a bulk quantity or a common source of alcoholic beverages, including kegs, is prohibited.
 - C. The possession, sale, or use of any illegal drugs or controlled substances while on chapter premises, during a fraternity event, or at any event that an observer would associate with the fraternity, is strictly forbidden.
 - D. No chapter may cosponsor or co-finance an event with an alcohol distributor, charitable

- organization, or tavern (“tavern” is defined as an establishment generating more than half of annual gross sales from alcohol) where alcohol is given away, sold, or otherwise provided to those present.
- E. No chapter shall permit, tolerate, encourage, or participate in “drinking games” (“drinking games” is defined as any event encouraging the consumption of alcohol) or binge drinking.
 - F. No kegs, full or half-barrel, may be on chapter grounds at any time, including philanthropies and other social activities. Chapter grounds include all land commonly used by the chapter, visible from the street or neighboring properties. Empty kegs will not be present on chapter ground.
 - G. This keg policy will apply to all Interfraternity Council Chapters, regardless of their fraternity’s chapter house keg policy.
 - H. Chapters must implement and enforce a bylaw stating that beverages above 15% alcohol by volume are prohibited at chapter facilities. Alcohol over 15% may only be served by a licensed and insured 3rd party vendor at registered events, regardless of location.
- Section 3 Alcohol Permitted Housing (Wet)
- A. Registered events with alcohol are allowed on chapter property with proper event approval from the Greek Judicial Team.
 - B. The possession and consumption of alcoholic beverages is allowed on chapter property for people of legal age.
 - C. Chapters may choose to implement more restrictions or guidelines either on their own or because of national bylaws.
- Section 4 Alcohol- Restricted Housing (Damp)
- A. Registered events with alcohol are not allowed on chapter property.
 - B. The possession and consumption of alcoholic beverages is allowed on chapter property for people of legal age.
 - C. Chapters may choose to implement more restrictions or guidelines either on their own or because of national bylaws.
- Section 5 Alcohol-Prohibited Housing (Dry)
- A. Chapters do not allow the possession or consumption of alcoholic beverages on chapter property at any time.
- Section 6 All Alcohol Permitted and Alcohol Restricted Chapters must utilize a Sober Monitoring Program.
- A. That chapter must submit the program description and guidelines to the Interfraternity Council Vice President of Risk Management at the beginning of each semester.
 - B. Each chapter may create their own program to their best interest, but must have it approved by the Interfraternity Council Vice President of Risk Management.
 - C. An example program is described in the Events Policy Handbook.
- Section 7 Hazing
- A. No chapters shall tolerate, condone, or participate in any activity that could be considered hazing. The Vice President of Judicial Affairs and the Vice President of Risk Management, in coordination with the Office of Student Conduct, will handle all violations.
 - B. Hazing is any intentional, knowing, or reckless action, request, or creation of circumstances that: endangers the health or safety of any individual; causes or presents a substantial risk of physical injury, serious mental distress, or personal humiliation to any individual; or involves the destruction or removal of public or private property in connection with initiation, admission into or continued membership in any group affiliated with the University, including, but not limited to, any student, campus, fraternal, academic, honorary, athletic, or military organization. It is not a defense to the violation of this section that the hazing participant provided explicit or implied consent. Apathy or acquiescence in the presence of hazing are not neutral acts; they are violations of this section.
- Section 8 No chapter will tolerate or condone any form of sexist or sexually abusive behavior on the part of its members, whether physical, mental, or emotional. This is to include any actions which are demeaning to women or men, including, but not limited to, date rape, gang rape, or verbal harassment.
- Section 9 Fire, Health, and Safety
- A. All chapter houses should meet all local fire and health codes and standards, including meeting the standards of the Ames City Council Sprinkler Retrofit Ordinance.

- B. All chapters should have posted by common phone emergency numbers for fire, police, and ambulance and should have posted evacuation routes on the back of the door of each sleeping room.
 - C. The possession and/or use of firearms or explosive devices of any kind within the confines and premises of the chapter house are expressly forbidden.
- Section 10 Vandalism, Destruction of Property, and Pranks
- A. No member organization or individual member shall conduct or condone acts of vandalism, destruction of property, theft, or pranks such as borrowing or stealing items. All member organizations and individual members will adhere to appropriate student conduct stated in the *Iowa State University Student Disciplinary Regulations*.

ARTICLE VI: EVENTS POLICY

- Section 1 Scope
- A. The men of the Interfraternity Council (IFC) at Iowa State University use this document as a reflection of the high standards we uphold. We place high value and esteem on the Greek Community and thus respect each member's individual chapter, its property, and its members' safety. We understand the right for each member to take responsibility for his/her own actions and understand every individual is a representation of the Greek Community as a whole.
 - B. This document is an addition to each chapter's national/international policies, the laws of the state, and of the University.
 - C. All chapters and colonies recognized by the IFC fall under the jurisdiction of the IFC Events Policy and are expected to abide by its regulations.
 - D. Forms, as referred to in this Article, may be found in the Events Policy Handbook published each semester by the Interfraternity Council or on the Iowa State University Greek Affairs website.
- Section 2 Definition of Terms
- A. The term "event" will be interpreted as any function sponsored by, or that could be deemed by a bystander as sponsored by, an Iowa State University recognized chapter.
 - B. The term "premeditated" will be interpreted as planned or deliberated.
- Section 3 Event Types
- A. All premeditated social events with a third-party vendor (e.g., after hours, house party, pre-football activities, etc.).
 - B. All premeditated social events without a third-party vendor where alcohol is present (EG. after hours, house party, pre-football activities, etc.).
 - C. All events for philanthropic or community service projects.
 - D. All premeditated social events where alcohol is not present.
 - E. All pairing events including, but not limited to, all events associated with Homecoming, Varieties, and Greek Week.
- Section 4 Registration of Social Events
- A. All events shall be registered with the Events Review Board. Event forms shall be submitted by 5 p.m. 14 calendar days before the event to the IFC Office Space, 0355 Memorial Union. The Events Review Board will review the registration forms and approve or deny the event.
 - B. Each chapter sponsoring the event shall individually register group or combined events. Registration forms are available online, in the Events Policy Handbook, or at 0355 Memorial Union.
 - C. Events with alcohol occurring with a third-party vendor shall be registered with the Collegiate Panhellenic and Interfraternity Council Form A. Events with alcohol occurring without a third-party vendor shall be registered with the Collegiate Panhellenic and Interfraternity Council Form B. Events without alcohol occurring with a third-party vendor shall be registered with the Collegiate Panhellenic and Interfraternity Council Form C. Events without alcohol shall be registered with Collegiate Panhellenic and Interfraternity Council Form D.

- D. Events registered with using Form A and C shall have one invitation attached to the form as well as a CPC/IFC Third-party Vendor Contract signed and dated by the third-party vendor, and a copy of the vendor's Certificate of Insurance attached. The Certificate of Insurance shall have "General Aggregate" and "Each Occurrence" amounting to \$1 million. These forms shall be turned into the Events Review Board with the registration form.
- E. Events registered with alcohol using the Form B shall have five male and two female invitations attached to the form. Invitations shall have the following information printed on the front:
 - 1. Date
 - 2. Time
 - 3. Location
 - 4. Sponsoring Chapter(s)
 - 5. BYOB
 - 6. Alternative Food and Beverage provided
- F. Invitations shall also have the following text printed on the front and back:
 - 1. IFC Events Policy for this social event
 - 2. No glass bottles
 - 3. No alcohol over 20 proof
 - 4. Six (6) beer/beverage limit
 - 5. Limit one (1) beer/beverage at a time
- G. Guests restricted to party area
- H. All chapters shall register one event without alcohol each semester.

Section 5

Requirements for All Social Events

- A. The following are strictly prohibited: binge drinking, kegs, hazing, peer pressure, or drinking games.
- B. Each named chapter sponsoring any activity regardless of location shall be held responsible for any and all persons attending.
- C. The unauthorized possession, sale, and/or use of any illegal drugs or controlled substances is strictly prohibited.
- D. No chapter shall sponsor an event with an alcohol distributor or establishment where 50 percent of their proceeds come from alcohol.
- E. The event's theme shall not have any suggestion of being racial, alcoholic, sexist, dangerous, or insensitive to any group.
- F. Before hosting an event, the President, Risk Manager, and Social Chairs shall complete CPC/IFC Events Policy training. Failure of these officers to be present will result in the chapter being prohibited from hosting any event.
- G. No more than 500 total guests shall be allowed at each event at one time.
- H. The number of people at the event shall not exceed the fire code or guest-to-active ratio as defined by an individual chapter's national, international, or local association.
- I. All registered events shall end by 2 a.m. and, if in a chapter house, be cleaned up by 9 a.m. the following day.
- J. No registered functions shall exceed four participating member chapters. The Events Review Board upon request can grant special exemptions.
- K. Alcohol shall not be present at any council-sponsored event.

Section 6

Requirements of All Social Events with Alcohol

- A. No alcoholic beverages shall be purchased with chapter and/or Interfraternity Council funds.
- B. No alcoholic beverages shall be purchased through the chapter treasury or on behalf of the chapter.
- C. No one under the age of 21 shall consume or possess alcohol. If guests appear visibly intoxicated, they will not be served.
- D. Each event shall have five uniformly dressed alcohol-free monitors from each chapter and one additional monitor from each chapter for every 50 additional people over 300 guests.
- E. For all events with alcohol held off chapter property where overnight arrangements have not been made, hired transportation shall be provided for all members attending.

Section 7

Requirements for All Social Events with Alcohol on Chapter Property

- A. Beer tickets or multi-tab wristbands shall be given in exchange for alcohol brought by legal guests. These items may be redeemed for beer at the bar.
- B. Wristbands shall be provided by the Chapter holding the party and distributed to guests of legal drinking age by the door monitors
- C. Alternative Food and Beverage
 - 1. \$20 per 50 guests of alternative unsalted food and nonalcoholic beverage shall be provided.
 - 2. Shall be in single-use containers and suited for individual use (i.e., canned soda, juice boxes, etc.).
- D. Events shall have no more than one designated entrance/exit. Fire codes may require more exits; these are to be clearly marked and monitored as exits in emergency situations only.
- E. Nonmembers shall be limited to a designated party area. Alcohol shall not be provided outside the designated area.
- F. Glass containers shall not be allowed within the designated party area.
- G. Alcohol over 20 proof is prohibited in the designated party area, specifically a common source container (i.e. jungle juice).
- H. A limit of six (6) twelve-ounce beers or one four-pack of wine coolers is allowed
- I. Party Posters
 - 1. Shall be distributed to chapters hosting these events by the Vice President of Risk Prevention the week of the event.
 - 2. Shall be displayed in a prominent area.
 - 3. Shall be returned to the IFC Office Space in 0355 Memorial Union on the following Monday by 5 p.m.
- J. Door Monitor Responsibilities
 - 1. Shall be a member of the chapter sponsoring the event.
 - 2. Each chapter shall have two door monitors on file with IFC prior to hosting an event of this type.
 - 3. Shall give wristbands to guests that are 21 and older and stamp or mark minors upon entering event.
 - 4. Shall be responsible for not allowing alcohol to leave the establishment of the event.
 - 5. Shall monitor the current attendance of the party with a counter.
- K. Bar-back Responsibilities
 - 1. Shall be a member of the chapter that is sponsoring the event.
 - 2. Shall be 21 years of age or older.
 - 3. Shall carry the beer at the door from legal attendees to the bartender.
 - 4. If tabbed wristbands are used, shall remove tabs in excess of the number of beers brought.
- L. Bartender Responsibilities
 - 1. Shall be a member of the chapter that is sponsoring the event.
 - 2. Shall be 21 years of age or older.
 - 3. Shall be responsible for checking that distributed alcohol has alcohol content under 20 proof.
 - 4. If alcohol content is above 20 proof, shall dispose of the alcohol and remove it from the premises.
 - 5. Shall distribute one (1) beer for one (1) ticket or tab.
 - 6. Shall only distribute beer if tab from wristband is still attached.
 - 7. Shall distribute one (1) beer at a time.

Section 8

Requirements of Philanthropy Events

- A. Philanthropy events are defined as chapter hosted events in which the host chapter(s) raise funds in support of a philanthropic organization.
- B. No IFC chapter shall hold their philanthropic event on the same date as another IFC chapter.
 - 1. If the chapter that registered their event first waives this restriction, then the preceding requirement may be dismissed.

- C. The Vice President of Philanthropy will review all events and ensure they are in alignment with all IFC and university policies in consultation with the Events Review Board.
 - 1. Preference will be given to the event that is submitted through the philanthropy registration process first.
- D. All chapters hosting philanthropic events are expected to report their fundraising totals within one week of the event taking place.
- E. All philanthropy events are substance-free events (i.e., no alcohol, drugs, etc.).
- F. All philanthropy events must follow the Iowa State University Student Code of Conduct.
 - 1. This includes the university restriction on the use of third-party services to collect monetary funds.
 - i. If the use of a third party service ensures that the funds raised are directly donated to the philanthropic organization, the use of such service is permitted.
- G. All philanthropic events must take place before the university's recognized dead week and finals week.
- H. All IFC chapters must refrain from advertising any philanthropic event that has not yet been approved by the Events Review Team or the IFC Vice President of Philanthropy.
- I. All IFC chapter philanthropic events must be registered with the Interfraternity Council at least 14 days prior to the event taking place.

Section 9 Enforcement

- A. The chapter(s) that violate the social events policy shall be subject to sanctions set by the All-Greek Judicial Board and /or the All University Judiciary. University Officials and the All-Greek Judicial Board shall review all violations and, if deemed necessary, shall be recommended to other judicial boards. Those evaluating the function shall visit each chapter at least once during the event. The Vice President of Judicial Affairs and Vice President of Risk Management shall make an initial assessment and provide feedback to the chapter concerning findings. If improvements are to be made, the chapter shall comply with the recommendations immediately. The event shall be evaluated by the Party Evaluation Team (PET).
- B. The chapter(s) that violate the philanthropy events policy will receive no promotional nor organizational aid for the philanthropy from the Executive Council. Furthermore, the event will not qualify as a "fundraising philanthropy" as referenced in the Fraternal Awards of Excellence guidelines. In the event of unforeseen circumstances regarding this violation, the Vice President of Philanthropy and the Vice President of Leadership Development may agree to grant an exception to this rule if the need arises.
- C. The Interfraternity Council bears the right to close any sponsored function by a chapter if the event has the potential of threatening the health and safety of its members or others in attendance by recommendation of the Party Evaluation Team, Greek Affairs, and University Officials.

Section 11 Composition of the Events Review Board

- A. The Vice Presidents of Risk Management and Vice Presidents of Judicial Affairs from CPC and IFC chair the Events Review Board (ERB).
- B. The IFC and CPC Presidents may choose to sit on the Events Review Board.

ARTICLE VII: NORTH AMERICAN INTERFRATERNITY CONFERENCE (NIC) STANDARDS COMPLIANCE

The Interfraternity Council complies with all policies and procedures established by the North American Interfraternity Conference as outlined in Appendix B.

ARTICLE VIII: ACADEMIC POLICY

- Section 1 The Interfraternity Council at Iowa State University adopts the Iowa State University Academic Misconduct Policy that reads as follows: “The entire academic community at Iowa State University is responsible for maintaining high standards of academic integrity in research and scholarly activities in an effort to prevent academic misconduct. It is important to recognize that academic misconduct involving deception must carefully be distinguished from honest error and differences in judgment which are intrinsic parts of research and scholarly activities.” (<http://policy.iastate.edu/policy/misconduct/>).
- Section 2 The Office of Sorority and Fraternity Engagement will calculate fall and spring semester GPA for each chapter each school year. It is the responsibility of the member chapters to make sure the membership rosters on Odysseus are updated by the semester deadline.
- Section 3 The Interfraternity Council shall recognize academic achievement in the following ways:
- A. Awards to chapters and new member classes with the highest GPA for fall and spring semesters.
 - B. Awards to the chapter with the most improved GPA for fall and spring semesters.
- Section 4 Each chapter must maintain an average chapter GPA of 2.75 or greater each semester to stay off of Academic Sanctions.
- Section 5 Sanctions
- A. If a chapter fails to meet the minimum 2.75 GPA requirement, the V.P. of Scholarship will send a letter to every chapter President, Scholarship chair, IFC Adviser, and Regional/National headquarters at the beginning of each semester to inform them of the any sanctions the chapter is facing. Chapters who fail to meet any of these expectations will be moved to the next level.
 - B. Level 1 – Academic Sanction (The first semester failing to meet the minimum 2.75 GPA requirement)
 1. The chapter’s President and Scholarship chair will meet with the IFC President, IFC Adviser, and V.P. of Scholarship to discuss the chapter’s scholarship program.
 2. No registered events with alcohol on or off chapter property will be permitted or approved by the Greek Judicial Team.
 3. Collaborative events with sororities/fraternities containing alcohol will not be approved.
 4. If the chapter receives a GPA of 2.75 or greater the semester following being put on Academic Warning, they will be removed from the academic warning status.
 - C. Level 2 – Academic Sanction (Two (2) consecutive semesters failing to meet the minimum 2.75 GPA requirement)
 1. Level 1-Academic Sanctions apply.
 2. Schedule a workshop with the Academic Success Center with 80% minimum Chapter attendance.
 3. Limited to two (2) dry socials.
 4. Bad Standing with the Interfraternity Council.
 5. A letter will be sent to the Chapter’s respective National Office and local advising board informing them of Academic standing.
 6. If the chapter receives a GPA of 2.75 or greater while on Level 2-Academic Sanctions, all sanctions will be removed.
 - D. Level 3 – Academic Sanction (Three (3) consecutive semesters failing to meet the minimum 2.75 GPA requirement)
 1. Level-1 and Level-2 Sanctions apply.
 2. Not allowed to register any social events through Iowa State University.
 3. Not allowed to participate in Greek Week, Homecoming, or Varieties.
 4. Not allowed to participate in Interfraternity Council sponsored recruitment activities, including but not limited to Fall Fraternity Recruitment and Greek Visit Day, or receive the Delphi List.

5. Additional sanctions can be imposed on Chapters for repeated offenses by the Interfraternity Executive Council.
 - E. Any chapter who fails to maintain a semester average GPA of 2.50, that chapter will automatically be placed on Level 2-Poor Standing.
 - F. The first semester the chapter is on sanction, the chapter will still have one semester to improve grades before Level 3-Academic Sanction is enforced.
 - G. If a chapter shows significant improvement in grades, but still fails to meet the 2.75 minimum GPA requirement, voting rights can be restored at the discretion of the VP of Scholarship, IFC President, and IFC Adviser.

ARTICLE IX: CHAPTER LEADERSHIP IDENTIFICATION

- Section 1 Each Fraternity shall identify Chapter Officers and their contact information on Odysseus for the following positions:
- A. Treasurer
 - B. New Member Educator
 - C. Standards Chairman
 - D. Risk Management Chairman
 - E. Recruitment Chairman/men
 - F. Public Relations Chairman
 - G. Community Service Chairman
 - H. Philanthropy Chairman
 - I. Scholarship Chairman
- Section 1 These Chapter Officers are responsible for educating their chapters on the materials presented to them by the appropriate IFC Executive Council member.

ARTICLE X: ENFORCEMENT

- Section 1 Chapters who violate any policies listed within these Bylaws will be subject to sanctions set forth by the Office of Student Conduct, the All Greek Judicial Board and/or the All University Judiciary Committee. University and "Greek" officials as defined by the Iowa State University Student Disciplinary Handbook will review all violations and, if deemed necessary, will recommend such violations to the proper judicial process.
- Section 2 A chapter that seeks immediate and appropriate medical assistance for a person in need related to the use or consumption of alcohol, drugs, or to another medical emergency, may be eligible for mitigation of charges related to violations of organizational policies through the Interfraternity Council. To be eligible for this potential mitigation, the chapter will be required to meet in person with the Vice President of Judicial Affairs. A chapter may benefit from this policy more than once, though repeated use of the policy may receive stricter scrutiny. Chapters may still be subject to action through the Office of Student Conduct, the Office of Sorority and Fraternity Engagement, Iowa State Police and/or Ames Police.

ARTICLE XI: RATIFICATION

- Section 1 Ratification to these Bylaws will be presented to all members of the Council of Fraternities in writing at least one week prior to the meeting where a vote will take place.
- Section 2 When approved by a two-thirds vote of the quorum of the Council of Fraternities, these Bylaws will become effective immediately and will supersede any previous Bylaws of the Interfraternity

Council.

Section 3 Bylaws may be suspended with a seven-eighths vote of quorum of the Council of Fraternities.

APPENDIX A: INTERFRATERNITY COUNCIL JUDICIAL POLICY & PROCEDURES

1. Statement of Purpose

The Interfraternity Council Judicial Board (J-Board) shall be educational in nature. The IFC judicial process shall not consist solely of punitive sanctions, but rather focus on improving the behavior and attitude of the accused chapter. This policy aims to empower IFC chapters to hold themselves accountable to the standards of Iowa State University, the Interfraternity Council, and the founding principles of the accused chapter while allowing for due process.

2. Jurisdiction

The IFC J-Board has jurisdiction over violations of adopted IFC Bylaws and IFC Code of Conduct committed by member chapters. Violations of IFC Bylaws and IFC Code of Conduct shall be addressed through either mediation (section 5) or a Judicial Board Hearing (section 6). [Violations of Iowa State University Student Disciplinary Regulations](#) shall be referred to the Iowa State University Office of Student Conduct to determine appropriate resolution process in accordance to sections [3.11](#) and [3.14](#) of the Student Disciplinary Regulations. The IFC J-Board does not have jurisdiction over individual students.

3. Rights and Responsibilities

Chapters have certain rights as members of the university community in addition to those constitutional and statutory rights and privileges inherent from the State of Iowa and the United States of America, and nothing in this document shall be construed so as to limit or abridge students' constitutional rights.

3.1 Chapters have the following rights during the IFC judicial process. Failure to abide by the accused's rights shall result in rehearing of the case.

- A. The right to a timely hearing
- B. The right to a notice and explanation of charges in writing
- C. The right to identify chapters or members with potential conflicts of interest and ask that none of those members serve during their judicial board hearing.
- D. The right to respond and present a defense
- E. The right to fair and impartial sanctions
- F. The right to confidentiality of hearing proceedings
- G. The right to a timely notification of hearing results
- H. The right to an appeal

3.2 The Vice President of Judicial Affairs shall inform the accused chapter of its responsibilities as follows:

- A. The responsibility to cooperate with judicial board members
- B. The responsibility to accept the consequences of their actions

4. Filing a Misconduct Report

All violations of IFC Bylaws and IFC Code of Conduct shall be reported to the IFC President, Vice President of Judicial Affairs, or an Office of Sorority and Fraternity Engagement staff member. Reports shall be submitted as soon as possible and may be filed by any person who has observed or is aware of the alleged misconduct. All misconduct reports received shall be shared with an Office of Sorority and Fraternity Engagement staff member for advising purposes.

5. Mediation

Chapters are encouraged to resolve all alleged IFC Bylaw or IFC Code of Conduct violations internally through mutually agreed upon resolutions. Should mediation be unsuccessful, a J-Board hearing shall be set in motion. Mediation is not available for any violation that should be reported through the Title IX complaint process with the Office of Equal Opportunity.

6. The Judicial Board

The Judicial Board will rule on cases at the direction of the VP of Judicial Affairs. There shall be 8 members selected to serve on the Judicial Board. Five judicial board members will serve on each case.

Last updated: 2/13/2019

6.1 Eligibility

- A. Applicants must be in at least their third semester as a member of the Interfraternity Council Community.
- B. Applicants must have a cumulative grade point average at or above 2.75 prior to applying.
- C. Must be initiated into a chapter in good standing with the Interfraternity Council.
- D. Cannot be a member of their chapter's executive council.

6.2 Selection

- A. A completed application and resume must be submitted to the VP of Judicial Affairs prior to the selection meeting.
- B. Chapters are limited to one applicant per chapter for the position.
- C. Applications will be reviewed the IFC President. The slate will be voted on in the Fall semester at an IFC delegate meeting to affirm the slate with a three-fourths vote.
- D. A new judicial board will be elected in November of every year.

3.3 Removal

- A. Members of the Judicial Board may be removed by the Executive Council by a majority vote.
- B. Members of the Judicial Board may be removed by the Council of Fraternities at a three-fourths vote.

7. Judicial Board Hearing

Violations of IFC Bylaws or IFC Code of Conduct not resolved through mediation are subject to a J-Board Hearing.

7.1 The IFC J-Board shall be comprised of the following members:

- A. The Vice President of Judicial Affairs (chair, non-voting member)
 - 1. Should the chapter of the Vice President of Judicial Affairs be charged with a violation, the Vice President of Risk Prevention shall chair the J-Board
- B. Five (5) IFC Judicial Board members
 - 1. All IFC Judicial Board members shall be trained to fulfill their roles. Training shall be conducted in coordination with an Office of Student Conduct staff member as well as the IFC adviser and shall include components on confidentiality, university policies, council policies, and case studies.
 - 2. IFC Judicial Board members shall be asked to serve on the Judicial Board based on availability. Board members are required to serve on judicial hearings regularly as deemed by the VP of Judicial Affairs.
- C. The IFC Adviser (non-voting member)
 - 1. The role of the IFC adviser is to support the Vice President of Judicial Affairs in following the procedures of the board
 - 2. The IFC Adviser shall not speak in the hearing unless directly asked a question by the respondent or the board, or if the board is not following correct procedures.

7.2 Scheduling the Hearing

- A. The Vice President of Judicial Affairs shall notify the accused chapter of the violation within a reasonable expectation of time as determined by the Vice President of Judicial Affairs and the IFC Advisor
- B. The accused chapter shall have three business days to respond to the Vice President of Judicial Affairs to schedule a hearing
- C. Hearing board members will be selected by alphabetical order based on availability

7.3 Judicial Board Hearings shall include all of the following

- A. Introduction
 1. All members of the Judicial Board shall introduce themselves
 2. The accused chapter's representatives (no more than two) and the accused chapter's advisor shall introduce themselves
 3. The Vice President of Judicial Affairs shall read aloud the alleged violations of IFC Bylaws or IFC Code of Conduct
 4. The Vice President of Judicial Affairs shall inform the accused chapter that the IFC Judicial Process is educational, not punitive, in nature
 5. The Vice President of Judicial Affairs shall inform the Judicial Board and the accused chapter that there are two sides to every case
 6. The Vice President of Judicial Affairs shall inform the accused chapter that in order to make a decision, the Judicial Board will take into account information the accused chapter shares, information from the misconduct report, and information provided by witnesses
 7. The Vice President of Judicial Affairs shall inform the accused chapter that the burden of proof is a preponderance of evidence
- B. Presentation of Information
 1. All information available will be reviewed
 2. The Judicial Board may ask chapter leadership questions
 3. If chapter is admitting responsibility, chapter leadership may make final remarks regarding actions they have already taken to rectify the issue and is encouraged to recommend sanctions to the Judicial Board
- C. Closing Remarks
 1. The Vice President of Judicial Affairs shall remind the accused chapter's leadership that they will be notified of the Judicial Board's decision and sanctions in writing within three business days
 2. The VP of Judicial Affairs shall inform the accused chapter's leadership that any appeals to the J-Board's decision shall be submitted to the IFC President within three business days of receiving notice of sanctions; appeals submitted after this point shall not be accepted
- D. Voting
 1. The Judicial Board must vote 3/5ths in favor to find a chapter responsible.
 2. The Judicial Board must vote 3/5ths in favor of individual sanctions if found responsible.

8. Appeals

Appeals for J-Board hearings shall be directed to the IFC President; should the chapter of the IFC President be making the appeal, appeals shall be directed to the next ranking officer starting with the Vice President of Leadership Development.

APPENDIX B: NORTH AMERICAN INTERFRATERNITY CONFERENCE (NIC) STANDARDS

1. Campus and Council Standards

- A. The Interfraternity Council will encourage and aid in the collection of the following data:
 1. All Greek men's grade point average and each chapter's grade point average semesterly.
 2. Total number of men signed annually.
 3. Total number of men initiated into member chapters annually.
 4. Percentage of fraternity men compared to total number of men on campus.
 5. Total number of chapter closing/opening annually.
 6. Total number of Greek professionals/staff.
 7. Graduation rate of fraternity men compared to non-affiliated men on campus.
- B. The Interfraternity Council will celebrate an open expansion by not prohibiting a possible member organization from selecting undergraduates for the purpose of establishing a chapter nor by withholding membership into the Interfraternity Council/Council of Fraternities from a qualified organization.
- C. The Interfraternity Council will support an open recruitment and will not prohibit any male enrolled as a full-time student in good standing from participating in recruitment activities and joining a member organization in good standing with the Interfraternity Council and the University.
- D. The Interfraternity Council will work to:
 1. Actively encourage faculty to become involved as faculty advisors to chapters.
 2. Provide member chapters with adequate demographic information.
 3. Provide impartial judicial process with right of appeal.
 4. Conserve a five-day academic week.
 5. Provide financial management support to member chapter.

2. Member Chapter Expectations

- A. The following data will be reported to the Interfraternity Council and/or the Office of Sorority and Fraternity Engagements annually by each member and associate member chapter:
 1. Number of new members.
 2. Retention of new members.
 3. Number of new initiated men.
 4. Retention of initiated men.
 5. Number of members involved in campus leadership positions.
 6. Number of community service hours donated.
 7. Number of dollars raised for charitable causes.
 8. Member chapters' policies will include the following at a local level:
 9. Support of open expansion.
 10. Insurance with liability coverage.
- B. Each new member must have a minimum high school GPA of 2.3 if joining directly as a first semester incoming freshman.
- C. Each active member must achieve a minimum GPA of 2.25 to remain in good standing with the chapter. Good standing is to be defined by the member chapter.
- D. Each member chapter must achieve a minimum collective chapter grade point average of 2.50 or rank above the campus all-men's grade point average.
- E. Those member chapters not meeting this standard for one semester will be placed on academic probationary status for the following semester.
- F. Those member chapters not meeting this standard two consecutive semesters will lose voting rights for the following semester.
- G. Those member chapters not meeting this standard three consecutive semesters will no longer be recognized by the Interfraternity Council.
- H. Each member chapter's new member program will last no longer than twelve weeks and will be alcohol free.
- I. Member chapters will not support women's auxiliary groups such as, but not limited to,

“little sisters organizations.”

- J. Member chapters’ risk management policies will address alcohol use, fire safety, hazing, and sexual assault/abuse at a local level.
- K. Each member chapter will communicate its values through its ritual at least annually.