

# Constitution for Figure Skating Club at Iowa State University

9/2/2017

## **Article I Name:**

The name of this organization shall be Figure Skating Club.

## **Article II Purpose:**

The purpose of this club is to find a group of figure skaters and fans of figure skating to meet, skate and socialize with. We will go skating at the Ames Ice Arena as a group, and also organize watch parties for large competitions like Nationals and the World Championships. Depending on membership numbers, we may perform in the Ames Figure Skating Club Spring Show.

## **Article III Statement of Compliance:**

Figure Skating Club abides by and supports established Iowa State University policies, State and Federal Laws and follows local ordinances and regulations. Figure Skating Club agrees to annually complete President's Training, Treasurer's Training and Adviser Training (if required).

## **Article IV Non-Discrimination Statement:**

Iowa State University and Figure Skating Club do not discriminate on the basis of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national origin, age, marital status, sexual orientation, gender identity, or status as a U.S Veteran. We welcome all.

## **Article V Membership:**

Membership shall be open to all registered students in good standing at Iowa State University.

## **Article VI: Risk Management:**

The President of the Figure Skating Club will serve as risk management officer. The role of the risk management officer is to [a] help minimize potential risks for club activities, [b] recommend risk management policies or procedures to Figure Skating Club, [c] to submit documentation to ISU's Risk Management Office and [d] to ensure that Iowa State University policies are followed at all of the organization's events and [e] to ensure that proper waivers and background checks are on file with Risk Management for events (if applicable).

#### **Article VII Officers:**

The Figure Skating Club's shall have two officers: President and treasurer. The President will chair all meetings, represent the organization on campus and at other meetings, ensure this organization is operating in conformity with the standards set forth by Iowa State University and the Student Activities Center, maintain communication with the organization's advisor, and ensure the duties of all other officers are being fulfilled. The President will not observe voting rights except to break a tie.

The Treasurer will maintain accurate records of organization transactions, collect dues if required, develop and present organization budget, cosign organization checks with organization advisor, arrange fundraising opportunities, and solicit additional funding from the Government of the Student Body if needed. Fundraising events will be coordinated with the events chair. If the President is absent, the Treasurer will serve as the risk management officer.

A hand vote, simple majority election shall be held each spring.

The officers of this organization must meet the following requirements:

- a) Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.
- b) Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order

for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.

- c) Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b).

Officers will be removed by two-thirds majority vote of active membership. Grounds for removal include not adequately performing duties and serving as a poor representative of the organization, as decided by the Cabinet. Individuals up for removal shall have five minutes to state their case, but will not be allowed to vote. If an officer is removed or voluntarily leaves, their spot will be filled by a vote at the next meeting.

#### **Article VIII Adviser:**

This advisor will maintain communication and meet with officers regularly, be aware of and offer approval of financial expenditures, and ensure the organization is operating in conformity with the standards set forth by Iowa State University and the Student Activities Center. The advisor does not have voting rights. The advisor shall be chosen by the Cabinet, with the approval of the active general membership. A majority vote of voting members shall be needed for this approval. One or more graduate advisor(s) may be selected using this same process.

The term of the advisor shall be ongoing until the resignation or removal of the advisor. The process of removal for an officer is the same as that for officers as laid out in Article VII.

#### **Article IX Finances:**

All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office. All funds must be deposited within 48 hours of collection. The adviser to this organization will approve all expenditures before payment. Fundraising events will be planned and coordinated between the treasurer, president and general members. Membership dues will be determined on a yearly basis by October 20<sup>th</sup> and will be determined by a two thirds vote of the cabinet. Dues will not exceed ten dollars. There shall be no restriction on the cabinet as to require them to collect dues.

**Article X:**

This constitution may be amended and subsequently ratified at any time through a two thirds majority vote. Members will be given no less than one week to consider amendments. Ratified amendments to this Constitution will be submitted to the Student Activities Center within 10 days.