

~Constitution of Chabad at ISU~

- Article I. Name of Organization: The name of this organization shall be “Chabad at Iowa State University”
- Article II. Statement of Purpose: The purpose and goal of this organization is to provide a traditional Jewish experience and a home away from home for Jewish students and the student body as a whole. To emulate a Jewish perspective in celebrating holidays and being a resource for Jewish religion. To create a campus environment that empowers Jewish students on campus to feel comfortable identifying as such. Activities include (but are not limited to)
- Friday night Shabbat Dinners
 - Holiday Events
 - Challah Baking
 - Classes on Jewish Practices, Hebrew, Holocaust, and various other topics
 - Outreach Events e.g. Blood drives etc...
- Article III. Statement of Compliance: Chabad at ISU abides by and supports established Iowa State University policies, State and Federal Laws and follows local ordinances and regulations. Chabad at ISU agrees to annually complete President’s Training, Treasurer’s Training, and Adviser Training (if required).
- Article IV. Non-Discrimination Statement: Iowa State University and Chabad at ISU do not discriminate on the basis of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national origin, age, marital status, sexual orientation, gender identity, or status as a U.S. Veteran.

- Article V: Membership: Membership shall be open to Jewish Students and any students as well as faculty who are interested in Judaism.
- Article VI. Risk Management: The role of the Risk Management Officer is to [a] help minimize potential risks for club activities [b] recommend risk management policies or procedures to Chabad at ISU [c] to submit documentation to ISU's Risk Management Office [d] to ensure that Iowa State University Policies are followed at all of the organization's events and [e] to ensure that proper waivers and background check are on file with risk management for events (if applicable).
- Article VII. Officer Duties and Terms of Service:
- Officer positions shall be President, Treasurer, and Adviser (entitled to change depending on circumstances).
 - President-
 - a. The president shall be the official representative of the group to any other organization and to ISU.
 - b. The president shall preside over and attend monthly meetings.
 - Treasurer-
 - a. The treasurer shall be responsible for the finances of the group.
 - b. The treasurer is required to sign all checks/vouchers of the group.
 - c. The treasurer shall keep records of all meetings of the group and of all activities and programs.
 - Elections will be held yearly at a regularly scheduled meeting. Notice will be given at least one month prior to elections.
 - A simple majority of the members in attendance is needed to win an election.
 - Responsibilities of the officers include but are not limited to:
 - a. Promoting and running events.
 - b. Holding monthly meetings as needed to plan and implement activities.
 - c. Ensure that ideas of members are invited and if possible, implemented

- The terms of officers shall be one year. Elections for officers will occur last meeting of Spring.
- Officers will be removed if they do not fulfill their roles to the point that it becomes a detriment to the organization. Officers may only be in their positions for two school years (4 semesters, summers not included), and then may choose to fill another position in the organization.
- The impeachment of an officer can only occur when an active officer calls a special meeting. He/she must put into writing the grounds for the impeachment request. The officer in question will be allowed to attend (if requested) the final vote. Impeachment offences include violating the terms of the Chabad of ISU's constitution and Federal State Law.

"The officers of this organization must meet the following requirements:

(a) Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.

(b) Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.

(c) Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b)."

Article VIII.

Adviser:

- The adviser shall ensure that the organization is operating in conformity with the standards set forth by Iowa State University and Student Activities Center.
- The adviser shall be elected by the general membership.
- The adviser shall serve according to his/her leisure.
- The impeachment of the Adviser will be by vote of the Officers and will be allowed to attend the final vote.
- The replacement of the adviser will be appointed when he/she can no longer serve as adviser.

Article IX.

Finances:

- Finances shall be handled/recorded by the treasurer.
- Funds will return to ISU in the case of the organization being dissolved.
- All monies belonging to Chabad of ISU shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office. All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment.
- No dues will exist for either officers or members.

Article X.

Amendments and Ratification: Chabad of ISU's Constitution shall be voted on and approved by the general membership of this organization. Any future amendments or changes will be voted in by majority agreement. Should the document be amended following recognition, it shall be submitted in to the Student Activities Center for approval immediately following the updates.