**Minority Association for Pre-Health Students Constitution**

Article I Name.

The name of this organization shall be Minority Association for Pre-Health Students at Iowa State University.

Article II Purpose.

The Minority Association for Pre-Health Students is a student organization encompassing the Minority Association for Pre-Medical students which is affiliated to the Student National Medical Association with the addition of other health fields to encourage interprofessional education. The Minority Association for Pre-Medical students is a nationally recognized organization that strives to increase representation of minorities in the health fields. Big components of this organization include community service, mentoring and outreach. The purpose of this student organization is to increase the exposure of underrepresented and/or underserved students to the health fields, bring in mentors such as doctors to come and talk to us students and to develop leaders in the Iowa State community that will work towards eliminating ethnic health disparities in the near future.

Article III Statement of Compliance.

The Minority Association for Pre-Health Students abides by and supports established Iowa State University policies, State and Federal Laws and follows local ordinances and regulations. The Minority Association for Pre-Health Students agrees to annually complete President’s Training, Treasurer’s Training and Adviser Training (if required).

Article IV Non-Discrimination Statement.

Iowa State University and the Minority Association for Pre-Health Students do not discriminate on the basis of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national origin, age, marital status, sexual orientation, gender identity, or status as a U.S Veteran.

Article V Membership.

Membership shall be open to all registered students in good standing at Iowa State University.

Article VI Risk Management.

The risk management officer for the Minority Association for Pre-Health Students shall be the President. The role of the risk management officer is to [a] help minimize potential risks for club activities, [b] recommend risk management policies or procedures to the Minority Association for Pre-Health Students [c] to submit documentation to ISU’s Risk Management Office and [d] to ensure that Iowa State University policies are followed at all of the organization’s events and [e] to ensure that proper waivers and background checks are on file with Risk Management for events (if applicable).

Article VII Officers.

The officers of the Minority Association for Pre-Health Students shall serve for a complete academic year. Responsibility of the student organization shall be divided between officers. The president is responsible for holding and planning meetings for officers and for the general members, maintaining national and institutional recognition, and making final decisions that are in line with the organization’s purpose while working with other officers. The Vice-President shall also perform the President’s duty in their absence and work with members of the cabinet for the organization’s success. The treasurer is responsible for planning fundraisers and keeping a record of the organization’s expenses. The Mentoring Chair is responsible for contacting professionals for which our students could shadow and also plan peer mentoring within the club. The publicity chair is responsible for managing our social media accounts and making flyers to promote the Minority Association for Pre-Health Students. The Secretary is responsible for contacting students about the meetings and releasing information to the public about events. The community service chair is responsible for coordinating community service events. The outreach chair is responsible for coordinating participation at clubfest and outreach methods and events to get more students involved in the chapter.

Officers shall be elected at the last meeting of the Spring semester by secret ballot. Elected officers are the people with most votes after each election.

Impeachable offenses include not attending more than 3 events unexcused and not attending more than 5 events excused with the exception of extenuating circumstances. Tarnishing the club’s image by sharing false/negative information is also an impeachable offense. 2/3 of the officers have to agree on impeachment and before the vote is taken the offender is allowed to speak and present to the other officers. If a vacancy occurs a secret ballot election will be held in the next meeting in order to fill that position.

The officers of this organization must meet the following requirements:

(a) Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.

(b) Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.

(c) Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b).

Article VII Adviser:

Our adviser is responsible for making sure that the officers follow the constitution and purpose of the organization. They shall help the President and Vice President fulfill their duties and address conflicts within the cabinet of the chapter. The adviser is selected by the officers. If disagreement exist on who should the adviser the officers shall vote through secret ballot. If the adviser is performing unsatisfactorily according to 2/3 of the officers, they shall be impeached through secret ballot and the adviser can speak before the vote takes place. If a vacancy occurs the organization officers can select a new one through public discussion at an officer meeting and hold a secret ballot election if disagreement is present.

Article IX Finances.

All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment.

The dues for the Minority Association of Pre-Health students shall be $10 per semester.

Article X.

If any amendments shall be made to the constitution it must be voted by hands in a general member meeting. An updated constitution and bylaws should be submitted to the Student Activities Center should the document be amended following recognition at most two weeks after the changes were approved by the members of the organization.