

Constitution of the Data Science Club

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ARTICLE I NAME

Section 1

The name of this organization shall be Data Science Club at Iowa State. University.

ARTICLE II PURPOSE

Section 1

To encourage engaging experiences for students who are interested in the field of data science.

Section 2

To provide students with meaningful opportunities and social activities which promote positive relationships among students and faculty.

Section 3

To encourage members of Data Science Club to become an influence for good on campus and in the community.

ARTICLE III STATE OF COMPLIANCE

Section 1

Data Science Club agrees to annually complete President's Training, Treasurer's Training and Advisor Training.

Section 2

Data Science Club abides by and supports established Iowa State University policies, local ordinances or regulations, and local, State, and Federal Laws.

ARTICLE IV MEMBERSHIP

Section 1

Membership shall be open to all students enrolled at Iowa State University.

Section 2

Membership in Data Science Club will not be denied to anyone on the basis of race, religion, national origin, ethnicity, color, age, gender, marital status, citizenship, sexual orientation, physical or mental disability, gender identity, genetic information, sex, pregnancy, or status as a U.S. Veteran.

Section 3

No member of Data Science Club shall engage in hazing, participate in hazing, or commit any act that causes or is likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to any fellow student or person.

Section 4

Membership will be revoked by $\frac{1}{2}$ vote of officers plus $\frac{3}{4}$ vote from the general membership if actions are deemed inappropriate by the membership.

Section 5

Members of Data Science Club abide by the 14 protected classes.

ARTICLE V OFFICERS AND ADVISORS

Section 1

Officers shall be a president, treasurer, and other such officers as the president and advisor(s) determine necessary. The current list of officers include president, vice president, treasurer, webmaster, secretary, social chair, public relations, industry relations, and outreach chair.

- I. All officers shall be students at Iowa State University.
- II. The officers of this organization must meet the following requirements:
 - A. Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.
 - B. Be in good standing with the university and enrolled: at least half time (six or more credit hours), is an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), is a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.
 - C. Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (I) and (II).

Section 2

The duties of the officers currently present in Data Science Club are defined.

- I. The duties of the president shall include directing the meetings and activities of the organization and maintaining communication with the advisor(s). If applicable, the president or his or her designee shall represent the Data Science Club at any inter-student organization meetings at the school.
- II. The duties of the treasurer shall include keeping track and balancing all of the clubs finances.
- III. The duties of the secretary shall include writing down the meeting minutes and sending notices to members and the executive team.
- IV. The duties of the vice president shall include helping the president direct the meetings and activities of the organization and performing the president's duties in the absence of the president.
- V. The duties of the social chair shall include planning social activities and any out of normal meeting time social events.
- VI. The duties of the public relations chair shall include recruiting new members and informing the public of our activities and what our organization does.
- VII. The duties of the industry relations chair is to communicate with companies so as to create a partnership to help students connect with companies for internships and full-time positions.
- VIII. The duties of the outreach chair is to coordinate opportunities for members of Data Science Club to volunteer within Iowa State and surrounding Ames community.

Section 3

The president and treasurer are each confirmed by a vote of Data Science Club members.

- I. Officers shall be voted upon semesterly at the last meeting for each semester, or more often if necessary, by method of majority vote.
- II. Officers shall automatically be removed from office upon departure from Iowa State University.
- III. Officers or advisers may be removed from office by $\frac{1}{2}$ vote of the other officers and $\frac{3}{4}$ of the general membership if actions are deemed inappropriate by the membership. The officer is permitted to speak before the Executive Committee and the general membership about the charges made concerning his/her

performance. The officer is not permitted to participate in the deliberation of the Executive Committee regarding the charges.

- IV. Removed officers or advisers shall be replaced by new officers or advisers who shall be appointed by regular election standards.

Section 4

Duties of the advisor include maintaining communication and meeting with the president and treasurer regularly throughout the semester. Awareness and approval of financial expenditures is also required of advisors along with ensuring that the organization is operating in conformity with the standards set forth by Iowa State University and Student Activities Center.

Section 5

The term for the adviser will be one full year (from August to August each year). The adviser will be selected by the officers and then voted on by the general membership. A majority vote is needed for an adviser to be selected.

Section 6

Impeachment may be brought against any officer of the Data Science Club for failure to fulfill the duties of office, failure to follow this Constitution, or for committing actions unbecoming the holder of that office. A special meeting for all members shall be called when impeachment is brought against an officer. The member bringing forth the charge of impeachment will be given time to present his or her case to the voting body. The accused will have an equal amount of time to present his or her defense. After hearing both parties, the voting body will then have time to question both sides and deliberate. Once deliberation has concluded, the assembly will vote by secret ballot. To be convicted of an impeachment charge, the officer must be found guilty by at least a two-thirds (2/3rds) majority vote.

Examples of impeachable offenses:

- a) Falling below a 2.0 cumulative Grade Point Average.
- b) Using club monies for illegal use or personal gain.
- c) Discriminating against any members of the club based on race, gender, religion, etc.

ARTICLE VI FINANCES

Section 1

Data Science Club does not charge membership dues, nor does Data Science Club charge fees to participate in Data Science Club activities. Data Science Club may accept voluntary contributions from individuals or companies in connection with some Data Science Club activities.

Section 2

All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment.

Section 3

Disposition of Monies upon Club Dissolution

In the event that the club is dissolved, the Treasurer will use any remaining funds in the club account to pay any outstanding fees owed by the club. Thereafter, if any remaining funds exist, the money shall be donated to a local charity.

ARTICLE VII AMENDMENTS AND BYLAWS

Section 1

This Constitution may only be amended by the Data Science Club president or advisor(s) with approval of a simple majority of the membership, not counting abstainers. Members will be given one week to consider amendments.

Section 2

Local campus by-laws may be appended to this Constitution upon the approval of the Data Science Club president or advisor(s). By-laws must be consistent with the spirit and principles set forth in this Constitution.

Section 3

Any amendments made to the by-laws will be submitted within 10 days to the Student Activities Center for approval. Changes will be made known to the members within the same time span.

ARTICLE VIII RISK MANAGEMENT

Section 1

Data Science Club designates the president and treasurer as the risk management officers. This is included in their duties stated in Article V.

Section 2

The role of the risk management officers is

- a. To recommend risk management policies or procedures to Data Science Club.
- b. To submit documentation to ISU's Risk Management Office and [c] to ensure that Risk Mgt. procedures are implemented at all of the orgs. Events.

ARTICLE IX ENABLING ACT

Upon approval of this constitution by Iowa State University, it shall become effective immediately.

