

No Re-Choir-Ment A Cappella Club Constitution

Article I: Name

The name of this organization shall be No Re-Choir-Ment at Iowa State University

Article II: Purpose

The purpose of this organization is to provide students with the opportunity to participate in a collegiate a cappella group without the time commitment of having to be involved in choir as a class as well. Students involved in this organization are here to sing and have fun with friends, as well as perform at local performances in the nearby area and on campus at ISU. Meeting times will be flexible to members due to their busy schedules and other commitments.

Article III: Statement of Compliance

No Re-Choir-Ment abides by all established Iowa State University policies, state and federal laws, and follows local ordinances and regulations. No Re-Choir-Ment agrees to annually complete the president's and treasurer's training.

Article IV: Non Discrimination Statement

Iowa State University and No Re-Choir-Ment do not discriminate on the basis of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national origin, marital status, sexual orientation, gender identity, or status as a US veteran.

Article V: Membership

Membership is available to all Iowa State University students by audition for the club's officers. Members will sing a brief piece for the officers of the organization in order to determine ensemble/vocal part placement. Members will pay a "member fee" in order to cover costs of performance slots, rehearsal space, and other expenses that may vary year to year as determined by the needs of the members of the ensemble. Membership shall be open to all Iowa State students in good academic standing.

Article VI: Officers

Officers will be elected by a majority vote via poll prior to the start of each academic year. Each officer will serve the term for the entire academic year and can be re-elected for as many years as they attend Iowa State University. A student may also hold multiple officer positions at a time as seen fit. Officers will maintain at least a 2.0 GPA to maintain their position. All officers must be at least half time students during their term in office. If a member fails to meet these requirements during their term in office they will be removed from their position. (see article VI section b).

a. Positions

President- Handles logistical matters such as scheduling rehearsals and shows. Leads meetings and rehearsals.

Vice President- Assists the president with logistical matters and arrangements.

Treasurer- Handles member fees, rehearsal space fees, performance entry fees, and all other money matters.

Secretary- Maintains records and documents of set lists, pieces the organization has learned, list of members, and what has been accomplished at each rehearsal/meeting.

Music Director- Handles helping each member to learn their voice part. Plays piano at rehearsal when necessary for learning and/or adjusting voice parts.

Media Officer- Handles all social media profiles, creates posters for events, takes pictures while rehearsing.

There can be up to two media officers in order to manage all media officer duties.

b. Officer Replacement

If an officer can no longer hold their position either another officer can hold multiple positions or there can be a mid-year election prior to the start of the next semester for said position.

Article VII: Adviser

The faculty adviser for this organization assists the organization by approving and signing all expenditures prior to payment, and assisting the organization's officers as needed. The adviser and the president will be in direct communication regarding team bonding activities, logistics, and questions about organization matters.

1. Advisers will be contacted at the end of every two academic years to ensure their continuation as the ensemble's adviser.
 - A. If the current adviser chooses not to continue for any reason, the organization's officers will make a group decision on who to ask to replace the faculty adviser.
2. The faculty adviser will serve a two academic year term. The adviser can choose to stay for another two academic year term, or leave at the end of any given two academic year term.
3. An adviser can be impeached by a majority vote by the members and officers.
 - A. If an adviser is to be impeached, the officer re-election process will start right away at the time of impeachment rather than waiting for the end of the previous adviser's term.

Article VIII: Finances

a. Bank Account

All monies belonging to this organization shall be deposited and distributed through a bank account established for this organization at the Campus Organization Accounting Office and/or approved institution/office. All funds must be deposited within 48 hours of collection. The adviser for this organization must approve and sign each expenditure before payment.

b. Funding

Constituents must state that member dues will be \$20

1. Member dues shall be used only for rehearsal space fees, performance entry fees, and any other organizational costs.
2. If more funds are needed officers and members will work with the faculty adviser to organize a fundraising event.

Article IX: Amendments and Ratification

a. Meetings/Rehearsals

No Re-Choir-Ment will meet and rehearse once a week on Thursday Evenings 7:00pm-8:30pm. Rehearsal/meeting spaces may vary depending on what is available to the organization at the time.

1. Rehearsals can be moved around, added, or removed as needed and determined by the officers of the organization.
 - A. Rehearsals shall not exceed 1.5 hours on a non-performance, normal rehearsal week.
 - B. Rehearsals shall not exceed 3 hours on a performance week.
2. If a member is unable to attend a rehearsal, materials will be available to all members to use on their own time. These materials will be available via the Slack app in the rehearsal files page.

b. Rehearsal Structure

Rehearsals will be lead by the organization's officers as a team. Officers will provide members with a variety of ways to learn the music and all of the tools that the ensemble may need to be successful.

1. If an officer is unable to attend a rehearsal, said officer will appoint either another officer or another member to do their part in the teaching/learning process for the rehearsal.

c. Communication

All members are responsible for communicating any conflicts and ideas with the officers and the rest of the ensemble.

1. All members will download the Slack app, which is available in all app stores for free. All members will be put into the ensemble's page and the rehearsal files page.
 - A. All officers will be in an officers sub page for communicating about logistics.
 - B. All practice files such as rehearsal tracks, pdf files of sheet music, etc. will be available in the slack sub page titled "rehearsal files."
 - C. All announcements about rehearsals, performances, solos, etc. will be communicated through Slack.

d. Solos

Solos will be determined by a majority vote from all members during rehearsal time. Solo audition dates will be determined and announced two rehearsals in advance by the organization's officers.

1. If a member is unable to attend rehearsal in which a solo audition is taking place, but still would like to be considered for the solo, the member will send a video audition to the officers via the Slack app, who will play it for the group. The vote will occur as normal so that the member will have an equal opportunity as all other attending members.
2. All members will have equal opportunity to earn solo performance spots. No Re-Choir-Ment will have a variety of different style pieces so as to attend to each performer's strong points and give all members the opportunity to sing a solo.
3. No one member can have more than one solo in a set at any one performance.

e. Auditions

Auditions will be announced post-officer elections for each year. Officers will make posters and spread the word via social media so that all Iowa State students who would like to be a part of the organization will have the opportunity to audition.

1. Officers must be present at auditions each year.
2. Returning members must attend auditions in order to show their interest in continuing to be part of the ensemble. However, returning member's audition does not determine their placement in the ensemble. Returning members are already members for the next academic year, but must express this by showing up at auditions.
3. If any potential member cannot attend auditions they will send an email to the officers with an audition video. These members/potential members will have an equal opportunity to all other students who were able to attend auditions.
4. Audition materials will be made available on the organization's facebook page, as well as through the student organization database. Current members will be able to access these pages through the Slack page.
5. Auditions will consist of the following
 - A. A prepped piece provided by the officers on the potential member's vocal part
 - B. An excerpt of the potential member's favorite song to sing solo
 - C. The same prepared piece provided by the officers, but with the officers singing with them this time.
6. Each potential member will have a 10 minute audition slot

f. Repertoire

Repertoire will be determined by the officers. Arrangements can be found by the officers or created by the officers as seen fit.

1. If a member would like to suggest a piece they must contact an officer who will work with the other officers on finding materials for said piece.
2. Pieces can be scrapped by a majority vote of the members and officers after having learned (or attempting to learn) the piece.

g. Set Lists

Set lists for shows will be determined by officers for the organization.

1. Once a set list is created members can put in their opinion for any revisions the officers can make.
 - A. If a revision is suggested it must pass a majority vote in order for the change to go through.
2. Set lists can be finalized at least one rehearsal prior to the performance for practice purposes.

h. No Requirement

It is **NOT** a requirement for members to be involved in any other ensembles either at ISU or otherwise. However, a member can be involved in any other ensemble if they so choose.

1. Any member can be involved in any other activities and ensembles as long as they can at least attend every other NRCM rehearsal and communicate with the officers about this.
2. No member will lose their spot in the organization if they so choose to be involved (or not be involved) in any other ensembles or activities at ISU

i. Amendments and Ratification Procedure

If any member would like to suggest a change to this document or another document it must pass a majority vote of the group during a group meeting. This change must be proposed in the way that it would be written in said document. If the change goes through, the president will add it to the document.