

Ames Furry Club Constitution

Article I: Name

The name of the organization shall be “Ames Furry Club”.

Article II: Purpose

The Ames Furry Club is a group of members of the Furry community or persons interested in the Furry community. This club will be a welcoming environment for these persons to discuss, share, and participate in various aspects of furry fandom.

Article III: Statement of Compliance

The Ames Furry Club abides by and supports established Iowa State University policies, State and Federal Laws and follows local ordinances and regulations. The Ames Furry Club agrees to annually complete President’s and Treasurer’s Training.

Article IV: Non-Discrimination Statement

Iowa State University and the Ames Furry Club do not discriminate on the basis of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national origin, age, marital status, sexual orientation, gender identity, or status as a U.S Veteran.

Article V: Membership

Membership will be open to all enrolled Iowa State University students. Anyone in the Ames area who is 18 years old or older will also be able to become club members as well. Paying dues is not necessary to become a member, however, only due-paying members who are also students of Iowa State University will be eligible for officer positions and will be able to vote.

Article VI: Officers

Officer Eligibility

The Officers of the Club shall consist of the president, vice president, treasurer, event coordinator, secretary, and public relations. The officers of this organization must meet the following requirements:

- Have a minimum cumulative grade point average (GPA) of 2.00 in the semester prior to their election while being a half-time student (typically 6 or more credits for undergraduate students).
- Be in good standing within the university and enrolled: at least half-time (six or more credits) if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half-time (four or more credits) if a graduate student (unless fewer credits are required in the final stages of their degree as defined by the continuous registration requirement) during their term of office.
- Must have paid yearly dues to the club of \$5.

Officer Elections and Terms

The president, vice president, treasurer, event coordinator, secretary, and public relations officers will be elected by a majority vote in the beginning of April. The voters will consist of all club members who are currently enrolled at Iowa State University and who have paid dues for the year. All officers will serve until the next election in the following April.

Officer Duties

President

- Maintains Association constitution and by-laws.
- Receives club emails and reports on their contents to club members.
- Post notification of club meetings twenty-four hours in advance of meetings.
- Responsible for knowing all university policies and procedures for club functions.
- Responsible for knowing and presiding over club elections processes including ballot counting.
- Responsible for all duties of an officer position if there is no officer in that position.

Vice President

- Responsible for the President's responsibilities if the President is absent or unable to perform their duties.
- Becomes President if the previous President vacates their position or is unable to perform their duties.
- Appoints a temporary Vice President for the remainder of their term if they take over for the President.
- Advises and assists with the President's responsibilities.

Treasurer

- Collects dues from due-paying members.
- Managing club funds to ensure adequate funding for social events and other necessary spending.
- Being accountable for all club financial transactions by keeping a clear written record.

Secretary

- Keeps minutes of officer conversations and meetings.
- Posts and distributes meeting minutes to members.
- Keeps track of attendance at meetings and events.
- Distributes voting results to members.
- Maintains the club's email list.

Public Relations

- Be the first point-of-contact for any non-members who have queries about the organization.
- Manages social media platforms for the club.

Event Coordinator

- Organize social events for club members.
- Ensure all necessary permissions and permits are obtained for events organized by the club.

- Responsible for risk management to [a] help minimize potential risks for club activities, [b] recommend risk management policies or procedures, [c] to submit documentation to ISU's Risk Management Office and [d] to ensure that proper waivers and background checks are on file with Risk Management for events (if applicable).

Resignation of Officers

Any officer wishing to resign should give the club a two-week notice before their resignation. A special election will be held after this notice in order to elect a new officer into their vacated position.

Removal of Officers

Any officer may be impeached by a majority vote of the club members. A special election will be held after the impeachment in order to elect a new officer into their vacated position. The officer being impeached will be able to state their case and answer questions, but will not be present during the vote. Examples of impeachable offences are:

- Violating the Student Code of Conduct
- Using club funds for one's own means
- Participating in conduct that is not representative of the Ames Furry Club and could damage the club's or any members' reputations

Article VII: Adviser

Adviser Duties

- Maintains communication and meet with officers regularly.
- Ensure that the organization is operating in conformity with the standards set forth by Iowa State University and Student Activities Center.

Adviser Selection

Advisers will be recruited and approved by the officers of the club. The new officers may choose to keep the previous year's adviser if they wish and if the adviser wishes to stay with the club.

Adviser Terms

Advisers will serve for one year alongside the officers who selected them, or for the remainder of the year if they are brought on in replacement of an impeached or resigning adviser.

Impeachment/Replacement of Advisers

Advisers may be impeached by a majority vote of the officers. The adviser may make their case to each officer but may not be present at the vote and must accept the results. The Adviser should notify the club officers if they wish to resign or to not serve the next year. Once it is known there will be a vacancy, the officers must notify the Student Activities Center and begin recruiting a new adviser immediately.

Article VIII: Finances

Club Dues

Club dues will be \$5 per member for every year and should be given to the treasurer. Dues are not necessary to be paid, and only allow members to vote and hold officer positions in the club. However, dues are highly encouraged to be paid in order to support the club and ensure we can provide snacks and pay for materials for various fun activities.

Fundraisers

The club may also hold fundraisers in order to raise money for events and may also hold fundraisers to help raise money for various causes.

Storage and Expenditure

All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office. All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment. The President or Vice President and the Treasurer will also approve each expenditure before payment.

Article IX: Amendments and Ratification

Amendments to this constitution will be drafted by the officers of the club with input from the members of the club. Amendments must be voted for by a majority of the club's due-paying members in order to be ratified. At the end of each school year, the constitution should be reviewed and any necessary amendments should be made to it. Once amendments to the constitution have been made, the newly amended constitution must be submitted to the Student Activities Center within 10 days.