**Iowa State University Fluid Power Club Constitution**

**Article I – Name**

This organization shall be known as the Fluid Power Club (also hereafter referred to as the Club).

**Article II – Purpose & Goals**

Section One: The purpose of the Fluid Power Club is to offer all interested persons an opportunity to become exposed to hydraulics and systems involving the utilization of fluid power methods. It is a mixture of various types of engineering students as well as any other students that may be interested. The Goal of the Fluid Power Club is to help professionally develop its members in the fluid power area and to provide functional projects that provide real world application of fluid power methods.

Section Two: **The Fluid Power Club abides by and supports established Iowa State University policies, State and Federal Laws.**

**Article III – Membership**

Membership in the Fluid Power Club will be open to all Iowa State University students, staff, and faculty who have a sincere interest in all aspects of fluid power and who are interested in building a productive club. All members are required to pay club dues. Membership will be revoked by ½ vote of officers plus ¾ vote from the general membership if actions are deemed inappropriate by the membership.

Iowa State University and Fluid Power Club do not discriminate on the basis of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national origin, age, marital status, sexual orientation, gender identity, or status as a U.S Veteran.

**Article IV - Officers**

The executive structure of the Club shall be as follows:

1. An Executive team consisting of:
2. President – Presides over administrative meetings and directs Club activities.
   1. President serves as the risk officer to

[a] help minimize potential risks for club activities,

[b] recommend risk management policies or procedures,

[c] to submit documentation to ISU’s Risk Management Office and

[d] to ensure that proper waivers and background checks are on file with Risk Management for events (if applicable).

1. Vice President- assumes the duties of the president in the president’s absence.
2. Treasurer - takes Club dues and maintains records of same.
3. Secretary- Takes club note, handles correspondence, and assists the Treasurer.
4. Faculty advisor- This person shall approve all club expenditures, act as a liaison between the club and the University. This person may also act as President in absence of the president and vice president.
5. In the event of other required duties arising not outlined by the previous positions additional officers can be elected as needed. In the event that the job duties of one of the officers are not needed, as decided by the other officers, that officer position can be left vacant (with the exception of the president, treasurer, and faculty adviser).

C. Election of office

1. Executive team position requires nomination and majority vote from the general membership. If a candidate fails to receive majority of votes, a run off election will be held within the top two candidates that received the most votes.

**"The officers of this organization must meet the following requirements:**

***(a) Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.***

***(b) Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.***

***(c) Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b)."***

1. Election will be held at the end of spring semester.
   1. Elected officers will serve for one year after elected.
   2. In the event of graduation interfering with officer responsibilities a new individual will be elected for that position.

D. Replacement of Officer or Adviser

If an officer or adviser is removed the replacement procedure is the same as the election procedure described in Article IV.C.  It shall take place at the first meeting following the removal of the previous officer/adviser.

**Article IV- Meetings**

The Fluid Power Club will hold bi-weekly meetings in a designated space at a designated time during each semester both of which will be set by the President. Administrative meetings will be held at a designated time and place also at the discretion of the President.

**Article V – Finances**

A. The funds in the club account will be used for club related activities relevant to materials for fluid power projects.

1. Members of the Fluid Power Club are entitled to benefit from club finances.
2. All membership fees will be paid in person to the treasurer. Dues will be set as decided by members of the executive team at the start of each semester. Any dues accumulated shall not exceed $100.00.

**"All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment."**

**Article VI - Amendments**

Desired changes in the Club shall be brought to the attention of the Executive team who shall then notify the rest of the Club members and secure a 2/3 majority of a quorum of presence paid members before enacting the change. Ratified amendments to this Constitution must be submitted to the Student Activities Center within (10) days.

By-Laws

* 1. Each semester, dues of a set fee shall be required of all club members.
  2. All presence due paying members shall be entitled to vote at any club election.
  3. The executive team shall be elected from nominations from the floor be a majority vote of a quorum of presence paid members at a regular club meeting. No limit shall be placed on the numbers of semesters any Board member may serve. Only students of Iowa State University may serve on the executive team. A 2/3 majority of presence quorum may remove a person from serving on the board if this person is not serving adequately in the clubs interests. The Faculty Advisor must not be a student.
  4. The Duties of the executive structure of the club shall be as follows:

**Executive team:**

1. The board or a remnant thereof shall carry over from the previous semester to maintain the Club administration and to replace vacancies in said board.
2. The by-laws of the constitution may be amended by a 2/3 majority vote of a quorum of paid members. Such amendments shall be brought to the attention of executive team.
3. The Faculty advisor shall be an ISU faculty member.