

Charter for the Society of Ethical Engineers

Article I: Name

The official name of this organization shall be the "Society of Ethical Engineers" or "SEE"

Article II: Purpose

The objectives of the organization shall be:

To raise awareness for the ethical implementation of potentially disruptive future technologies.

To promote an understanding of the consequences of past implementation of innovations that now pose an existential risk to the species, as well as future ones that threaten life on earth.

To coordinate with industry leaders and fellow advocates of humanity in all fields to create a network of resources students may use to help improve society when they graduate.

To provide access to information and an open forum for discussion about issues concerning the ethical implementation of future technologies to members and the university community in all fields of study.

To advocate for legislation at the Local, State, Federal, and International level to regulate or prevent the usage of innovations that directly violate the rights of citizens in our community, state, nation, and the world.

Article III: Statement of Compliance

The Society of Ethical Engineers agrees to annually complete President's Training and Treasurer's Training. SEE agrees to abide by Iowa State policies, State, and Federal Laws.

Article IV: Non-Discrimination

Membership and participation in the Society of Ethical Engineers is open to all students without regard to sex, race, ethnicity, pregnancy, color, religion, national origin, physical or mental disability, age (40 and over), marital status, sexual orientation, gender identity, genetic information, status as a U.S veteran (disabled, Vietnam, or other), or other protected class.

Article V: Eligibility & Membership

Membership shall be open to any registered student in good standing at Iowa State University. Students are advised to be either in Engineering or Computer Science as it relates to the organization more.

Membership is free for the organization and no dues will be required unless certain payment is needed for trips and/or events that the organization plans.

If a member creates a hostile environment or any other inappropriate situations, then the executive board has the power with a majority vote to remove membership.

Article VI: Officers

The collective group of the elected officers shall hereby be referred to as the Executive Committee

1. Executive Committee

a. President

- i. Can be two co-presidents if under proper circumstances.
- ii. Main duties of the president are to facilitate, run, and organize all of the meetings, along with guiding the organization in the proper direction.
- iii. The president oversees the Executive Committee
- iv. The president(s) facilitates any decisions made by the organization

b. Vice President

- i. Vice President will assist the President in any decisions that need assistance, as well as running meetings with the President and booking the proper rooms. The Vice President and President should work closely together and have similar roles within the organization.

c. Treasurer

- i. Handles all of the transactions made through the club and manages the log of any transactions that have previously been made. These duties include balancing the log frequently along with making sure our budget is always in the place it needs to be.

d. Secretary

- i. Secretary will handle the email list for all members of the organization and will send out emails regarding important information to members along with meeting dates, times, and locations.
- ii. Will also keep note of any important topics that are brought up during executive meetings or during general meetings.

e. Events Chair

- i. This person will be the primary contact for any event that we have.
 1. Possible contacts include a supplier, a facility, etc.
- ii. The events chair will also take initiative in brainstorming for new events as well as contacting whoever is needed to get an event started.

f. Risk Management Chair

- i. Submit documentation to ISU's Risk Management Office.
- ii. Ensure that Risk Management procedures are implemented at all events sponsored by the Society of Ethical Engineers.

g. Recruitment Chair

- i. Primary duties of the recruitment chair include finding ways to spread our name around campus in order to recruit as many students as possible.
- ii. This can be done through social media, email, or physical forms on campus.
- iii. The recruitment chair shall only attempt to recruit Iowa State students and students who fit our Eligibility & Membership section.

2. Elections / Removal

a. Process for Election

- i. Elections shall be held at the end of every Spring semester to decide position holders on the executive committee for the following Fall and Spring semester. Candidates must receive a simple majority of the votes to attain office.
- b. Process for removal
 - i. Members of the Executive Committee may be removed from office by a majority vote by the other members of the Executive Committee if they deem the person to have acted in violation with the foundational goals of the organization.
- c. Process for replacement
 - i. If a member of the executive board is removed by 2/3 vote, then an election will be held at the following general meeting in order to fill the empty position.
 - ii. In the event of a removal, the president will fill in the empty position and take on their roles until the spot is filled by the organization.
 - iii. In the event of a president removal, the vice-president will fill in the position. The vice-president can choose to take the president position permanently, in which case an election will be held for the vice-president position, or to hold elections for a new president.
- d. Eligibility
 - i. The officers of this organization must meet the following requirements:
 - (a) Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.
 - (b) Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.
 - (c) Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b).

Article VII: Adviser

1. Advisor Duties

- a. Oversee group activities and events
- b. Provide mentoring, direction, and support
- c. Communicate Iowa State policies and procedures
- d. Assist in the planning and evaluation of programs and events
- e. Serve as a cheerleader while recognizing members for outstanding academic achievement and/or programming

2. Advisor Selection

The advisor will be appointed by the executive committee. Normal appointment will occur at the end of each spring semester. While it is not mandatory for the advisor to be a professor at Iowa State University, it is expected that the advisor will be well versed in current issues involving engineering-based ethics.

3. Advisor Term of Service

The advisor will serve for a term of one year. His term will start at the beginning of the fall semester.

4. Advisor Removal

In the event of misconduct by the advisor, if methods of reconciliation have been attempted but no conclusion can be reached, the advisor may be removed by a two-thirds majority vote of the executive committee

5. Advisor Replacement

In the event of the advisor being removed, the executive committee will hold an emergency meeting to appoint a new advisor.

Article VIII: Finances

All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment.

Article IX: Ratification and Amendments


Amendments to this charter shall be proposed in writing at a general meeting, discussed, and voted on in the next following meeting. In order to adopt the amendment, it needs to be supported by 75% of the members voting in the meeting, which shall be open to all members in good standing. All proposed amendments, regardless of their success, will remain on file by the secretary.

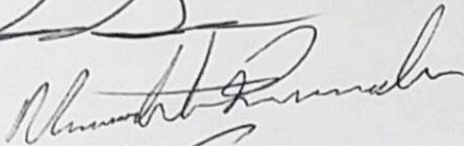
This charter shall be effective upon 75% approval of the full membership. Ratified charters must be submitted to the Student Activities Center within 10 days of final approval.

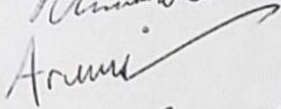
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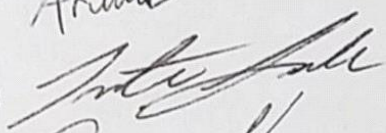
Vote: 5 Yay 0 Nay

Signatures:

President: 

Vice President: 

Treasurer: 

Secretary: 

Advisor: 