Constitution of the
Council on the Built Environment

Article I – Name:
Section I

The formal, proceeding name of this organization in all title and reference shall be the Council on the Built Environment; abbreviations such as the CBE or CBE shall also indicate reference to the club and will be permitted for use in any or all official documentation and public mentioning.

Section II

The official logo of the CBE to proceed all documents and accompany all visual releases shall be as follows:

Article II – Purpose:
Section I

The built environment can be regarded as the backdrop to social life, and it is within this environment that the scope of human activity is procured and in form
realized. The built environment is in so much a manifestation of societal being as it is a determinant: it is seeded, it is enduring, and it is consequential.

The central aspiration of the CBE is to cultivate an enhanced understanding of the built environment beyond a disciplinary focus. While the expertise developed by discipline becomes essential in its own capacity, it must be situated in the complex dialogue that is a multi-dimensional framework for interpreting the construction, maintenance, and impacts of a highly articulated circumambience.

The CBE will draw from a broad membership in order to further this understanding while simultaneously developing the knowledge attained to propose innovative, wholistic solutions to perennial problems surrounding the built environment.

In the assemblage of diversified interests, common themes will emerge to transcend traditional modes of thought. Students will receive a platform for interdisciplinary engagement, collaboration, and networking.

Featured Initiatives

Annual CBE Report and Status of the Built Environment
Case Study Analysis and Prospective Proposals
Community Service Projects and Interventions
Preparation of a Pilot K-12 Summer Education Program
Professional Development and Diversified Education

Featured Topics

Green Technologies and Environmental Sustainability
Slum Conditions and Informal Settlements
Urban Blight, Urban Decay, and Urban Sprawl
Nature of Socio–Economic Spatial Dimensions
Adaptive Re–Use and Treatment of the Post Industrial Disaster Mitigation and Disaster Relief Solutions
Real Estate Development and Project Financing
Environmental Theory and Consulting Practices
Article III – Statement of Compliance:

Section I

The Council on the Built Environment abides by and supports established Iowa State University policies, State and Federal Laws and follows local ordinances and regulations. The Council on the Built Environment agrees to annually complete President’s and Treasurer’s Training.

Article IV – Non-Discrimination Statement:

Section I

Iowa State University and the Council on the Built Environment do not discriminate on the basis of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national origin, age, marital status, sexual orientation, gender identity, or status as a U.S Veteran.

Section II

Discriminatory action perpetrated by a CBE official or member is punishable by the bringing of impeachment procedures and/or direct dismissal. Where the presiding punishment by a higher authority directly associated with the CBE is applicable, the higher jurisdiction and allotted punishments set forth shall be upheld.

Article V – Membership:

Section I

Membership shall be open to all registered students in good standing at Iowa State University.

Article VI – Officers:

Section I

General Requirements

The officers of this organization must meet the following requirements:

(a)

Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages
of their degree as defined by the Continuous Registration Requirement) during their term of office.

(b)

Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.

(c)

Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b).

Section 2

Executive Council

President

Designated Officer for Risk Management

It is the designated responsibility of the President to handle risk management procedures in accordance with the policy outlined by the Student Activities Center. These activities may include, but are not limited to:

[a] help minimize potential risks for club activities,

[b] recommend risk management policies or procedures,

[c] to submit documentation to ISU’s Risk Management Office

[d] to ensure that proper waivers and background checks are on file with Risk Management for events (if applicable).

While the President may consult other officers and advisors in regard to risk management procedures, the burden of responsibility and liability is ultimately placed with the President as the designated officer.

Roles and Responsibilities
The President serves in a capacity as chief operations officer responsible for the implementation of sound leadership methodologies and good governance. The President should have regard and understanding for the built environment in its varying degrees and typologies which will inform the intent of the CBE and its multi-stakeholder approach to the challenges presented. The President serves as the direct advisor and means of communication with the Cabinet; although communication ability between all levels of the organization will likewise be critical a quality.

- Provides leadership and direction to the CBE
- Understands and adheres to the operating guidelines set forth in this constitution
- Establishes long and short range objectives
- Ensures structure, continuity, and representation among the members of the organization
- Presides over the general financial stability
- Directs completion of the CBE’s annual report
- Presides at all general club meetings
- Is the direct channel of communication with the Cabinet

Terms of Service

The President of the CBE shall serve a term of a minimum of one full academic year limited to two, full consecutive terms.

Method of Election

The President of the CBE shall be elected during a yearly election where details and regulations are outlined in accordance with article X section I. Voting for the President position will be open to the entirety of the CBE membership. Determination will be based on an instant run-off (“preferential voting”) scenario where voters will rank order candidate preferences on an official ballot. In the first round of counting, where a member meets or exceeds fifty percent of the vote for first ranked preference, that candidate will be selected. In the event that no one candidate meets or exceeds the fifty percent threshold during the first round, the candidate with the lowest ranking preference results will be eliminated. Another round of counting will then be commenced by reordering the ballot preferences without the eliminated candidate. This
process is continued until a candidate exceeds the fifty percent threshold.

Minimum GPA Requirement

The minimum required GPA to hold and maintain the position of President shall be no lower than a cumulative 3.5 on a 4.0 scale. An academic grace period of one semester is allotted should a serving president fall below the requirements. Failure to recover the GPA to good standing shall prevent the possibility of reelection in consecutive terms.

Impeachment Procedures

The President of the CBE will enter an impeachment proceeding outlined in article X section II where the following apply:

- Impeachment papers are brought forth by either the Cabinet or Board
- Impeachment papers pass both the Cabinet and Board with a seventy-five percent majority vote in each
- Impeachment papers are presented and filed with the Secretary

Replacement Procedures

In the event of a leave of absence, resignation, impeachment, or case where the President is found unfit to serve, the open position will first be defaulted to the Vice President who is given the option to either accept or decline succession; the Vice President position is then open to a spontaneous instant run off ballot held within a maximum of one month following the vacating of the position. If the Vice President declines to succeed, then the same instant run off scenario applies within the period of a maximum of one month.

Vice President

Roles and Responsibilities

The Vice President is essential in advising the President on the operations of the CBE including communication with and between the Boards and Executive Council. The Vice
President should be willing to coordinate with the President to this extent in order to provide stable and conscientious leadership. The Vice President also works with varying members of the Cabinet and should be willing to fulfill many of the same duties as required by the Presidential position.

- Serves as chief advisor to the President
- Presides in meetings during the absence of the President
- Presides over all impeachment hearings
- Verifies electoral outcomes in the Cabinet and Boards
- Is the direct channel of communication with the Boards

Terms of Service

The Vice President of the CBE shall serve a term of a minimum of one full academic year limited to two, full consecutive terms.

Method of Election

The Vice President of the CBE shall be elected during a yearly election where details and regulations are outlined in accordance with article X section I. Voting for the Vice President position will be open to the entirety of the CBE membership. Determination will be based on an instant run-off (‘preferential voting’) scenario where voters will rank order candidate preferences on an official ballot. In the first round of counting, where a member meets or exceeds fifty percent of the vote for first ranked preference, that candidate will be selected. In the event that no one candidate meets or exceeds the fifty percent threshold during the first round, the candidate with the lowest ranking preference results will be eliminated. Another round of counting will then be commenced by reordering the ballot preferences without the eliminated candidate. This process is continued until a candidate exceeds the fifty percent threshold.

Minimum GPA Requirement

The minimum required GPA to hold and maintain the position of Vice President shall be no lower than a cumulative 3.5 on a 4.0 scale. An academic grace period of one semester is allotted should a serving president fall below the requirements.
Failure to recover the GPA to good standing shall prevent the possibility of reelection in consecutive terms.

Impeachment Procedures

The President of the CBE will enter an impeachment proceeding outlined in article X section II where the following apply:

- Impeachment papers are brought forth by either the Cabinet or Board
- Impeachment papers pass both the cabinet and board with a seventy-five percent majority vote in each
- Impeachment papers are presented and filed with the Secretary

Replacement Procedures

In the event of a leave of absence, resignation, impeachment, or case where the Vice President is found unfit to serve, the open position will default to a spontaneous instant run off ballot held within a maximum of one month following the vacating of the position.

Secretary and Treasurer (Separate Positions)

Roles and Responsibilities

Secretary

The Secretary is chiefly responsible for the all documentation procedures and strategies within the CBE. To achieve sound data storage policies, the Secretary must be willing to coordinate along all channels of the organization to implement consistency among form filing and record-keeping habits.

- Responsible for implementing the CBE’s annual report with coordination of the President
- Keeps records of all club meetings, scheduling, etc.
- Maintains official records of the CBE
- Coordinates internal meetings, reports, news
- Maintains registry of elected positions and electoral results
Treasurer

The Treasurer is responsible for the overarching financial controls implemented by the CBE and makes recommendations to the Executive Council regarding monetary policy. A qualified knowledge of accounting practices is preferred as is the ability to implemented controls at in and across the scale of the organization.

- Oversees finances, collects dues, receives monies
- Assists President and Vice President in preparing annual budgets and financial controls
- Maintains and supervises accounts
- Pays organizations bills and debts
- Prepares and submits quarterly financial report

Terms of Service

The Secretary and Treasurer of the CBE shall serve a term of a minimum of one full academic year not limited to consecutive terms.

Method of Election

The Secretary and Treasurer of the CBE shall be elected during a yearly election where details and regulations are outlined in accordance with article X section I. Voting for the positions will be open to the entirety of the CBE membership. Determination will be based on an instant run-off (‘preferential voting’) scenario where voters will rank order candidate preferences on an official ballot. In the first round of counting, where a member meets or exceeds fifty percent of the vote for first ranked preference, that candidate will be selected. In the event that no one candidate meets or exceeds the fifty percent threshold during the first round, the candidate with the lowest ranking preference results will be eliminated. Another round of counting will then be commenced by reordering the ballot preferences without the eliminated candidate. This process is continued until a candidate exceeds the fifty percent threshold.

Minimum GPA Requirement
The minimum required GPA to hold and maintain the position of Secretary or Treasurer shall be no lower than a cumulative 3.5 on a 4.0 scale. An academic grace period of one semester is allotted should a serving secretary or treasurer fall below the requirements. Failure to recover the GPA to good standing shall prevent the possibility of reelection in consecutive terms.

Impeachment Procedures

The President of the CBE will enter an impeachment proceeding outlined in article X section II where the following apply:

- Impeachment papers are brought forth by either the Cabinet or Board
- Impeachment papers pass both the cabinet and board with a seventy-five percent majority vote in each
- Impeachment papers are presented and filed with the Secretary

Replacement Procedures

In the event of a leave of absence, resignation, impeachment, or case where the Secretary or Treasurer is found unfit to serve, the open position will default to a spontaneous instant run off ballot held within a maximum of one month following the vacating of the position.

Section II

Cabinet

Secretary Positions

Secretary of Membership

Roles and Responsibilities

The Secretary of Membership coordinates all activities within the organization relevant to its own membership base. This position also works closely with the Secretary of Public Relations in establishing recruitment policies.
- Is in charge of recruitment activities
- Orchestrates club meeting locations
- Serves as human resources officer
- Manages member database
- Processes membership applications, renewals, and resignations
- Responsible for preparing membership reports

Secretary of Education

Roles and Responsibilities

The Secretary of Education is concerned with the educational programs and activities promoted within the CBE. Coordination with the Secretary of Extension and Outreach is essential in establishing networks and partnerships with outside entities.

- Is in charge of professional development activities
- Evaluates and implements learning and training programs such as seminars, workshops, etc.
- Prepares performance evaluations for both members and activities of the CBE

Secretary of Public Relations

Roles and Responsibilities

The Secretary of Public Relations controls the official public persona of the CBE as well as any means of formal public communication. Operationalizing a strong media presence is pertinent to the success of the organization.

- Is responsible for formal image and communication of the CBE with the University, Public, etc.
- Controls official image and statements to the press
- Prepares media reports, press releases, and press conferences
- Manages and organizes public events
- Manages official social media accounts of the CBE

Secretary of Outreach and Extension

Roles and Responsibilities
The Secretary of Extension and Outreach works both to implement policies and initiatives within the organization as well as to connect the CBE to those opportunities outside the immediate scope of consideration.

- To locate and participate in local, regional, and national initiatives and reports relating to the work of the CBE
- Organizes outreach activities with firms, companies, the government, and other educational institutions
- Works with ISU Extension and Outreach Office
- Monitors applied research output and knowledge transfers

Terms of Service

A Secretary in the Cabinet of the CBE shall serve a term of a minimum of one full academic year not limited to consecutive terms.

Method of Election

The Secretary of the Cabinet shall be appointed to the position by a 3/4 majority decision in the executive council.

Minimum GPA Requirement

The minimum required GPA to hold and maintain the position of Secretary in a Cabinet shall be no lower than a cumulative 3.25 on a 4.0 scale. An academic grace period of one semester is allotted should a serving secretary fall below the requirements. Failure to recover the GPA to good standing shall prevent the possibility of reelection in consecutive terms.

Impeachment Procedures

A Secretary in the Cabinet of the CBE will enter an impeachment proceeding outlined in article X section II where the following apply:

- Impeachment papers are brought forth by a seventy-five percent vote in the board
- A unanimous decision by the executive council for dismissal

Replacement Procedures
In the event of a leave of absence, resignation, impeachment, or case where a Secretary of the Cabinet is found unfit to serve, the open position will default to an appointment by the executive council.

Section III

Boards

Board Positions

Chairperson of the Board of Design
Chairperson of the Board of Engineering
Chairperson of the Board of Business
Chairperson of the Board of Sustainability
Chairperson of the Board of Social Sciences

Roles and Responsibilities

Board Chairpersons are chiefly responsible for the board they are elected to represent. These boards represent a unified, yet diverse group of specialists and majors combed under a common interest. Agendas and direction are left to the discretion of the boards to source a bottom-up method of collaboration – while specific problem constraints may be delivered top-down from the Executive Council. By hosting meetings among board members as constituents, the Chairperson is responsible for channels of communication to the Cabinet and Executive Council.

- Responsible for organization and agenda of the respective board for which the chairperson belongs
- Coordinates all official activities of the board
- Reports directly to the Vice President
- Prepares legislative agenda for the board
- Facilitates, manages, and oversees all official board meetings, agendas, etc.
- Performs board self-evaluations of progress and conduct in areas of learning and development

Terms of Service

A Chairperson of the Board of the CBE shall serve a term of a minimum of one full academic year not limited to consecutive terms.
Method of Election

A Chairperson of the Board of the CBE shall be elected during a yearly election where details and regulations are outlined in accordance with article X section I. Voting for the Chairperson of the Board position will be open to only the respective membership of each board. Determination will be based on an instant run-off (‘preferential voting’) scenario where voters will rank order candidate preferences on an official ballot. In the first round of counting, where a member meets or exceeds fifty percent of the vote for first ranked preference, that candidate will be selected. In the event that no one candidate meets or exceeds the fifty percent threshold during the first round, the candidate with the lowest ranking preference results will be eliminated. Another round of counting will then be commenced by reordering the ballot preferences without the eliminated candidate. This process is continued until a candidate exceeds the fifty percent threshold.

Minimum GPA Requirement

The minimum required GPA to hold and maintain the position of Chairperson of the Board shall be no lower than a cumulative 3.00 on a 4.0 scale. An academic grace period of one semester is allotted should a serving secretary fall below the requirements. Failure to recover the GPA to good standing shall prevent the possibility of reelection in consecutive terms.

Impeachment Procedures

A Chairperson of the Board of the CBE can be dismissed through a unanimous decision of the executive council.

Replacement Procedures

In the event of a leave of absence, resignation, impeachment, or case where a Chairperson of the Board is found unfit to serve, the open position will default to an appointment by the executive council. This appointment will be served until the end of the remaining term.

Article VII – Adviser:

Section I
General Advisor to the CBE

Roles and Responsibilities

The General Advisor to the CBE, apart from general oversight responsibilities, serves the primary function of coordinating with the Executive Council in operationalizing risk management practices. The Advisor must meet with the Executive Council a minimum of once per semester.

The Advisor shall also work with the Treasurer to approve all financial receipts and expenditures.

The Advisor is not required to attend any CBE meetings other than the one listed above.

Terms of Service

A General Advisor to the CBE is enabled to serve the appointment for the duration of employment with Iowa State University.

Method of Election

A General Advisor to the CBE shall be nominated by any member of the executive council with said staff members approval. Nomination may also come from departmental recommendations. Appointment to the position is then confirmed by a unanimous decision in the executive council. If the executive council cannot reach a unanimous agreement, then the appointment will be offered to a vote and realized by majorities by both the cabinet and board chairpersons.

Impeachment Procedures

The advisor may be removed from service with the unanimous decision of the executive council.

Replacement Procedures

In the event of a leave of absence, resignation, impeachment, or case where the General Advisor to the CBE is found unfit to serve, the open position will default to an appointment by the executive council.

Section II

Advisor to the Boards

Roles and Responsibilities
An Advisor to the Boards will serve purely as a source of direction for the Chairperson with no formal obligations – those are to be coordinated in an agreement independently between the Chairperson and Advisor. Such an Advisor should be appointed who has expertise in the respective field relating to the Board and who will best serve its objectives.

Terms of Service

An Advisor to the Boards of the CBE is enabled to serve the appointment for the duration of employment with Iowa State University.

Method of Election

An advisor to the Boards of the CBE shall be nominated by the Chairperson of the respective board intended for service and with said staff members approval. Appointed to the position is then confirmed by a seventy-five percent majority vote by the board members at large.

Impeachment Procedures

An Advisor to the Boards may be removed from service with the consent of the chairperson and confirmation of a majority in the executive council.

Replacement Procedures

In the event of a leave of absence, resignation, impeachment, or case where an Advisor to the Boards of the CBE is found unfit to serve, the open position will default to an appointment by the Board Chairperson.

Article VIII – Organizational Structure:

Section I

Executive Council

Members

President
Vice President
Secretary
Treasurer
Roles and Responsibilities
- Responsible for the CBE as lead decision makers
- Provide leadership and direction to the organization
- Assist in communication between the Cabinet and Boards
- Responsible for developing, keeping, and maintaining official documentation, records, reports, and finances

Cabinet

Members
- Secretary of Membership
- Secretary of Education
- Secretary of Public Relations
- Secretary of Extension and Outreach

Roles and Responsibilities
- Responsible for intra-organizational management
- Serve as the chief implementing entity of the CBE
- Provide a cohesive organizational atmosphere with strong membership and community involvement

Boards

Members
- Chairperson of the Board of Design
- Chairperson of the Board of Engineering
- Chairperson of the Board of Business
- Chairperson of the Board of Sustainability
- Chairperson of the Board of Social Sciences

*CBE Membership at large must be registered with a respective board based on major or area of interest*

Roles and Responsibilities
- Serve as the mechanism for membership representation and input (where ideas are generated and disseminated)
- Provide opportunity for small group discussion and exchange of information
- Responsible for the advocacy of the respective discipline(s) corresponding to the board

Section II
General Assembly Meetings

Attendance of the Executive Council, Cabinet, Board Chairpersons, and board members at large, and all CBE membership held collectively at least one time per calendar month within the academic year.

General Committee Meetings

Attendance of the Executive Council, Cabinet, and Board Chairpersons independently at least once every other week within the academic year. These three entities are to meet independently and amongst themselves, so the scheduling of meetings/coordination need not align.

Organizational Development Meetings

Attendance of the Executive Council, Cabinet, and Board Chairpersons collectively held at least two times per calendar month within the academic year – with the exception of August and May where the minimum number of meetings shall be one.

The outline above should be considered as a minimum standard and all other and supplementary meetings are to be levied as required.

Procedures and Minutes

Call to Order
Attendance
Agenda
Review and Discuss Old Business
Review and Discuss New Business
Adjournment

Minutes for all official meetings of and within the CBE shall be documented and filed with the Secretary.

Article IX – Finances:

Section I

Provide a general statement about the manner in which the finances of the organization should be handled, including what should happen to the organization’s funds if the organization is dissolved. Detailed financial procedures including the amount and
collection procedures for dues, if any, should also be outlined here if not already appearing in the bylaws.

Section II

_All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment._

Section III

_CBE dues will be $15 paid by each member and received by the Treasurer who will then follow University protocols for depositing. Levying an increase or decrease in organization dues will require a constitutional amendment per Article X Section I._

Section IV

The following pertains to any money received by the CBE not pertaining to membership dues or the university including but not limited to:

- Independent Donations
- Corporate Partnerships
- Scholarships
- Grants
- Funds

The CBE retains the right to receive or deny monetary donations from independent and corporate sponsors. Such donations and/or ‘partnerships’ should not possess stipulations that jeopardize the operation or values of the CBE or that of Iowa State University. Such receipts and conditions must be approved by the Treasurer, the President, and the Advisor.

Article X – Voting and Impeachment

Section I

_Voting Procedures and Protocols_

The Secretary is responsible for the coordination of elections under the direction of the sitting Vice President. The Secretary is permitted to elect a temporary committee of non–office seeking individuals to assist in the execution of elections processes.
Elections will be held during the week of the last General Assembly of the last month in the spring semester of the academic year. Voting methods may be implemented via paper ballot or electronic form where one person is allotted one and only one vote. Each ballot shall remain anonymous – although invoking a voter registration ID through the membership database is permitted where the data remains restricted in access to the current Secretary.

Determination will be based on an instant run-off (‘preferential voting’) scenario where voters will rank order candidate preferences on an official ballot. In the first round of counting, where a member meets or exceeds fifty percent of the vote for first ranked preference, that candidate will be selected. In the event that no one candidate meets or exceeds the fifty percent threshold during the first round, the candidate with the lowest ranking preference results will be eliminated. Another round of counting will then be commenced by reordering the ballot preferences without the eliminated candidate. This process is continued until a candidate exceeds the fifty percent threshold.

The ballots must then be transferred to an online system which calculates instant runoff voting. An approved site is provided below:

   https://petertheone.github.io/IRV/

Data and results from electoral processes must be documented and registered by the Secretary. If electoral fraud is suspected, it shall be warranted as grounds for impeachment and all electoral information is to be presented in the impeachment case, whether against the Secretary or any member of the Executive Council, Cabinet, or Board Chairpersons.

Section II

Impeachment Procedures

Impeachment procedures are entered after the conditions listed under each position have been met. The individual in that position is now under and entitled to a formal impeachment hearing. Such a hearing shall be called to order by the Vice President (or President in a case where the Vice President is being impeached). The attendance of all respective voting parties outlined under the impeachment section per position will be required, along with the Vice President, the accused, and any members of the organization at large.
The meeting will commence with a reading of the impeachment papers delivered by the Secretary (or Vice President in a case where the Secretary is being impeached). Following the reading, the accused will be allowed to speak on their behalf. The voting parties are then dismissed and allowed to debate on a final verdict. The final verdict will be reached independently by the Cabinet and/or Board in confined deliberation with an open vote among one or each party held in correspondence to the voting requirements that brought forth the impeachment. The verdicts are then brought to the Vice President and delivered publicly.

**Article XI – Amendments and Ratification:**

**Section I**

**Constitutional Amendments**

Constitutional amendments shall be submitted in the form of papers brought forth by the Cabinet in formal writing and with a seventy-five percent or greater majority vote. The papers will then be delivered to the boards where a seventy-percent or greater majority vote must also be reached. If the amendment papers are passed by both the cabinet and boards, the papers will move to the Executive Council. A unanimous vote in the Executive Council, by secret ballot, is necessary to sustain the amendment where thereafter the general advisor must also provide a signature of approval.

The amendment(s) to the constitution shall then be submitted to the Student Activities Center for recognition within ten days following the vote.

**Section II**

**Constitutional Ratification**

A Provisional Executive Council shall be appointed by the founder of the CBE to serve during the infancy of the organization and for a period of not more than two and a half academic years.

Ratification of the constitution shall be determined first by a call to order of the Provisional Executive Council who will draft necessary revisions and reach a unanimous decision on the document. Prospective general advisors should also be discussed and decided upon before proceeding.

Appointments will then be made open to the Cabinet Positions, and members will be welcomed at large to a constitutional hearing.

The constitution will be presented in its entirety before the membership before calling the ratification to a vote. A seventy-five percent majority
among all members present (counted publicly) will be used to determine ratification.

The ratified constitution shall then be submitted to the Student Activities Center for recognition within ten days following the vote.
Ratifying Members

Founder

Advisor

President
Vice President
Secretary
Treasurer

Secretary of Membership
Secretary of Education
Secretary of Public Relations
Secretary of Extension and Outreach

Chairperson of the Board of Architecture
Chairperson of the Board of Engineering
Chairperson of the Board of Finance
Chairperson of the Board of Sustainability
Chairperson of the Board of Social Sciences
Members at Large