

Constitution of the Collegiate Panhellenic Council

May 2026

Article I - Name

The name of the organization shall be the Collegiate Panhellenic Council at Iowa State University.

Article II - Purpose

We, as undergraduate members of women's fraternities, stand for good scholarship, for guarding of good health, for maintenance of fine standards, and for serving, to the best of our ability, our college community. Cooperation for furthering fraternity life, in harmony with its best possibilities, is the ideal that shall guide our fraternity activities.

We, as Fraternity Women, stand for service through the development of character, inspired by the close contact and deep friendship of individual fraternity and Panhellenic life. The opportunity for wide and wise human service, through mutual respect and helpfulness, is the tenet by which we strive to live.

The object of the Iowa State University Collegiate Panhellenic Council shall be to

1. Conduct the business of the Collegiate Panhellenic Council during the academic year.
2. Promote the growth of individual chapters and the sorority community.
3. Organize and sponsor a women's-only membership recruitment program.
4. Encourage the highest possible academic, social, and moral standards.
5. Coordinate activities, establish orderly procedures, and provide programming in addition to recruitment.
6. Adjudicate all matters related to the NPC Unanimous Agreements, Collegiate Panhellenic Council bylaws, and/or other governing documents, Collegiate Panhellenic

membership recruitment rules, Collegiate Panhellenic Council code of ethics, and Collegiate Panhellenic Council standing rules.

7. Actively support the mission of its host institution.
8. Promote good public relations.
9. Give service to the community and campus.
10. Promote friendship, harmony, and unity among members, chapters, faculty, administrators, and campus groups.

Article III - Statement of Compliance

The Collegiate Panhellenic Council abides by and supports established Iowa State University policies, State and Federal Laws and follows local ordinances and regulations. The Collegiate Panhellenic Council agrees to annually complete President's and Treasurer's Training.

Article IV - Non-Discrimination Statement

Iowa State University and the Collegiate Panhellenic Council do not discriminate on the basis of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national origin, age, marital status, sexual orientation, or status as a U.S Veteran.

Article V - Membership

Section 1: Membership Classes

There shall be three classes of membership: regular, provisional, and associate.

1. Regular membership. The regular membership of the Iowa State University Collegiate Panhellenic Council shall be composed of all installed chapters of NPC sororities at Iowa State University. Regular members of the Collegiate Panhellenic Council shall pay dues as determined by the Collegiate Panhellenic Council.
2. Provisional membership. The provisional membership of the Iowa State University Collegiate Panhellenic Council shall be composed of all newly established chapters of NPC sororities at Iowa State University. Provisional members shall pay no dues and shall have a voice but no vote on all matters. A provisional member shall automatically become a regular member upon being installed as a chapter of an NPC sorority.
3. Associate membership. Local sororities, as well as national or regional non-NPC member groups, may apply for associate membership with the Iowa State University Collegiate Panhellenic Council.

- a. The membership eligibility requirements and the process for submitting an application, as well as the approval of the application, shall be determined by the Collegiate Panhellenic Council.
- b. An associate member shall have a voice and one vote on all matters except extension-related matters, and if they are not participating in the primary recruitment process, they shall not have a vote on recruitment rules and establishment or modification of Panhellenic total.
- c. An associate member may be expelled for cause by a majority vote of the Collegiate Panhellenic Council.
- d. An associate member shall not be entitled to vote on the question of its expulsion.

Section 2: Privileges and Responsibilities of Membership Privileges

1. Responsibilities of All Members

- a. All members, without regard to membership class, shall comply with all NPC Unanimous Agreements and be subject to these Iowa State University Panhellenic Council bylaws, code of ethics, and any additional rules this Panhellenic Council may adopt unless otherwise prescribed in these bylaws. Any rules adopted by this Collegiate Panhellenic Council in conflict with the NPC Unanimous Agreements shall be void.
- b. All chapters will be recognized organizations in good standing with the Iowa State University Student Engagement.
- c. All chapters must have internal risk management policies addressing alcohol, social functions, and hazing.
- d. All chapters must have an internal scholarship program.
- e. Application for membership process is followed as outlined in the University Committee on Fraternities and Sororities.
- f. Each chapter must send a representative to each roundtable for each Panhellenic officer who holds roundtables. If a representative is to be absent from any roundtables, they must communicate this absence with the corresponding officer at least 24 hours in advance, or their chapter will not be in good standing until they have communicated with their corresponding Panhellenic officer.

2. Privileges and Responsibilities of Provisional and Associate Members

- a. Provisional member sororities will have a voice but no vote on all matters.
- b. Provisional member sororities may not hold an executive office on the Collegiate Panhellenic Council.
- c. Associate member sororities will have a voice and vote in Panhellenic business matters, excluding NPC extension and primary recruitment items.

- d. Associate member sororities are not required to participate in primary recruitment, but may choose to participate in the Welcome Weekend rounds
- e. Associate member sororities are allowed and expected to participate in all Panhellenic Council programming. They are also eligible to apply for all honors and awards.

Section 3: Chapter Representation

Sororities of all membership classes will appoint at least one member as a Panhellenic Delegate for attendance at regular meetings of the Panhellenic council. All regular and associate members must send a substitute delegate if the registered representative is unable to attend. If a delegate cannot attend, they need to contact the Vice President of Public Relations 48 hours prior to their absence. The President and the Vice President of Public Relations approve excused absences.

The regular membership of the Iowa State University Collegiate Panhellenic Council shall be composed of all women that are chapter members in good standing of the National Panhellenic Conference Fraternities and have received official recognition as a chapter by Iowa State University and by an affirmative vote of three-fourths of the member chapters.

Section 4: Chapter Voting

Only member and associate member sororities will have voting privileges.

1. Each regular member and associate member sorority is allowed one vote, and the voting representative will be identified to the Vice President of Public Relations during roll call.
2. A chapter can vote one of the following: pass, no pass, or abstain. Voting will consist of one of the following methods: a secret ballot, a show of hands, or verbal confirmation through a roll call.

Section 5: General Individual Membership

General individual membership in a Panhellenic fraternity is managed by their respective individual fraternity, however, at minimum, all members must be in good standing with Iowa State University, their respective national organization, and must be registered as a full-time student at Iowa State University.

Article VI - Officers

Section 1: Officers

The officers of the Iowa State University Collegiate Panhellenic Council shall be

1. President

2. Vice President of Council Standards and Integrity
3. Vice President of Health and Wellness
4. Vice President of Event Management
5. Vice President of Recruitment Programming
6. Vice President of Recruitment Education
7. Vice President of Public Relations
8. Vice President of Scholarship
9. Vice President of Finance
10. Vice President of Civic Engagement
11. Vice President Membership Development
12. Vice President of Social Justice

Section 2: Eligibility

1. Eligibility to serve as an officer shall depend on the class of membership.
 - a. Members from sororities holding regular membership in the Iowa State University Collegiate Panhellenic Council shall be eligible to serve as any officer Position.
 - b. Members from sororities holding provisional membership in the Iowa State University Collegiate Panhellenic Council shall not be eligible to serve as an Officer.
 - c. Members from sororities holding associate membership in the Iowa State University Collegiate Panhellenic Council shall be eligible to serve as an officer, except as president or the Vice Presidents of Recruitment.
2. Applicants will be deemed ineligible if they will serve in the following positions during their term on the Executive Board.
 - a. Homecoming Central Committee
 - b. Greek Week Central Committee
 - c. Chapter President
 - d. Chapter Recruitment Chair
 - e. Student Government Chief Officer
 - i. These officers are: President, Vice President, Chief of Staff, Speaker of the Senate and Vice Speaker of the Senate.
3. In order to hold an Executive Board position, one must have a cumulative 2.7 grade point average (GPA) or have maintained a 2.9 GPA for their previous two consecutive semesters. Throughout this executive position, it is required that one must maintain a 2.5 semester GPA during their term and failure to do so will result in actions deemed appropriate by the Assistant Dean of Students / Director of Sorority and Fraternity Engagement or the Panhellenic Advisor. One must also be classified as a full-time student at Iowa State University to hold an Executive position.
4. No more than 3 member(s) from the same sorority shall hold office during the same term.

Section 3: Application

All candidates seeking office, except the Student Government Panhellenic Housing Senator, will submit a written application and short oral presentation to the Collegiate Panhellenic Council. The Student Government Panhellenic Housing Senator will be selected in accordance with the Student Government Constitution Article II, Sections B and C, Bylaws 15.8-15.13.

Section 4: Selection of Officers

1. Application Process
 - a. Applications and job descriptions will be made available at a predetermined date by the Executive Board and sent out to all Panhellenic chapters.
 - b. Applications will be due in the month of November on a date communicated by the Executive Board.
2. Election Meeting
 - a. Refer to Appendix 3 for more details on the election meeting process.
 - b. At the election meeting, all candidates for each Executive Board position will present the candidate's platform to the Panhellenic chapters with a five-minute time limit.
 - c. The candidate must be present during their election time to present their platform and answer questions from delegates unless the candidate has an exam that conflicts with the election time or another academic conflict deemed as excused by the Executive Board.
 - d. The Panhellenic chapters will be allowed to ask questions for five minutes to the candidate after the platform has been presented.
 - e. The Vice President of Council Standards and Integrity will be responsible for distributing each applicant's application to each chapter after being selected.
 - f. Following the presentation of all candidates' platforms, all candidates will be asked to leave the room. The floor will then be open for discussion for five minutes on each of the Executive Board positions.
 - g. A majority vote of the quorum from the Panhellenic Council is needed for approval of the candidate from the election meeting. If a majority vote is not attained, there will be a revote between the top two vote-getters. If the top two vote-getters tie two consecutive times, the floor may be re-opened for discussion in pro-con format. The Panhellenic Council will continue to re-vote in this fashion until one candidate receives a majority.

Section 5: Term

The officers shall serve for a term of one year or until their successors are selected. The term of office will begin upon election.

Section 6: Removal/Impeachment

1. Any officer may be removed for cause by a vote of two-thirds of the Collegiate Panhellenic Council.
2. Grounds for removal include, but are not limited to, failure to maintain a 2.5 semester GPA during their term, failure to complete duties as listed in article VI, section 9, bullying, harassment, theft, repeated disruptions during meetingsbullying, harassment, theft, repeated disruptions during meetings, or anything else deemed unacceptable by the Collegiate Panhellenic Council.
3. The removal process may be initiated by any member organization via a formal email to the highest-ranking officer not in question. Concerns will be brought to a vote and passed by a two-thirds vote of the Panhellenic Council.
 - a. The vote will be announced at least one delegate meeting prior to the vote being held.
 - b. The member in question shall have 5 minutes to speak prior to voting, after which they will leave the room while deliberation and voting commence. The member in question will then be notified of the final verdict.

Section 7. Vacancies

All vacancies, excluding the President role, shall be filled by an election as stated above or appointed by the President or Executive Panhellenic Council, with the exception of the Student Government Representative, who will be selected in accordance with Student Government Bylaws 5.7.2.

Section 8. Presidential Vacancy

In case the President resigns or leaves school before the term has expired, the Vice President of Council Standards and Integrity shall take the place of the president. In this case, the Collegiate Panhellenic Council will elect a new Vice President of Council Standards and Integrity from members of the Panhellenic Chapters.

Section 9: Duties of Officers

1. All Officers shall:
 - a. Attend all Panhellenic Council and Executive Board Meetings.
 - b. Assist the Vice President(s) of Recruitment during all recruitment activities. Excluding the Vice President(s) of recruitment who shall coordinate all recruitment activities.
 - c. Serve as a member of the Peer Accountability Board as needed, excluding the Vice President of Council Standards and Integrity who shall serve as the board chair.
 - d. Assist the President in preparation of the AFLV Compass Award and NPC Award entries.

2. The President shall

- a. Have previously been a Chapter President or Panhellenic Executive Board officer.
- b. Serve as the official student spokesperson for the Panhellenic Council.
- c. Preside at all meetings of the Panhellenic Council and Executive Board meetings as the chairperson. The President shall vote only to break a tie during Executive Board meetings.
- d. Serve as a liaison to the Interfraternity Council, Multicultural Greek Council, and the National Pan-Hellenic Council unless otherwise designated.
- e. Hold individual meetings with Chapter Presidents once a semester in order to assess the needs of chapters in the Collegiate Panhellenic Council.
- f. Serve as a member of the University Committee on Fraternities and Sororities, Central Iowa Alumni Panhellenic Association, and co-facilitate ISU Sorority and Fraternity Chapter President's Council with the IFC, MGC, and NPHC Presidents.
- g. Maintain communication with the NPC Area Advisor, alumnae, campus administration, and campus leadership, professional and student led, as well as other stakeholder groups.
- h. Coordinate Panhellenic Executive Officer elections, training, and transition period. Because of the importance of competent, trained officers, the President shall be responsible for overseeing the training of all new officers, including the successor.
- i. Maintain a complete and up-to-date file of the Collegiate Panhellenic Council Constitution, Bylaws, current budget, current correspondence and material received from the NPC Advisor, copies of Panhellenic reports sent to the NPC Advisor, minutes from Collegiate Panhellenic Council meetings, minutes from Central Iowa Alumni Panhellenic Association, and minutes from University meetings.
- j. Coordinate the Executive Officer Installation Ceremony.
- k. Coordinate the Iowa State University Panhellenic Annual Report at the end of the Presidential term, involving all student and alumni stakeholder groups, if needed.
- l. Coordinate ISU sorority delegations to the Association of Fraternal Leadership and Values (AFLV) area and regional conferences.
- m. Coordinate AFLV Awards, including the Compass Award and any NPC Awards.
- n. Provide accurate information from the council to other community or civic groups, such as Ames Chamber of Commerce, etc.
- o. Assist the Executive Board by any other means, as needed.
- p. Be elected the semester before their term begins in order to work with the current CPC President, strategically plan the upcoming year, and prepare for the upcoming council.

3. The Vice President of Council Standards and Integrity shall

- a. Perform the duties of the President in the President's absence, inability to serve, or at request.
 - b. Serve as a liaison between the Sorority and Fraternity community and the Office of Student Conduct (OSC) for the University. Attend semi-monthly meetings with the OSC representative and the IFC VP of Council Standards and Integrity.
 - c. Coordinate all revisions of all documents, bylaws, and constitutions.
 - d. Prepare any documentation for the Office of Student Conduct regarding infractions of the Collegiate Panhellenic Council Constitution, Bylaws, Events Policy, and University Student Disciplinary Regulations as needed.
 - e. Serve as the chair of the Panhellenic Peer Accountability Board and serve as a liaison for the Collegiate Panhellenic Council.
 - f. Maintain an up-to-date notebook and/or files with current policies and procedures.
 - g. Educate chapters on accountability procedures and policies.
 - h. Act as an administrator for CPC as a recognized student organization through the Iowa State Student Engagement, ensuring that the Collegiate Panhellenic Council Bylaws and Constitution meet the outcomes of the Student Organization Recognition Policy.
4. The Vice President of Event Management shall
- a. Co-coordinate all training sessions of the chapter event coordinators, risk managers, and chapter Presidents with the Vice President of Health and Wellness.
 - b. Serve on the Sorority and Fraternity Events Review Team as well as be in communication with Iowa State Events Authorization Committee.
 - c. Review the registration of sorority events.
 - d. Uphold the Office of Sorority and Fraternity Engagement Events Policy Handbook.
 - e. Maintain, update, and distribute a list of local third-party vendors with the correct requirements for the events
 - f. Co-coordinate all Central Campus Bid Day Activities.
 - g. Coordinate roundtable discussions with all officers responsible for planning events involving non-members, excluding philanthropy chairs.
 - h. Follow up with venues and services used by chapters for their events after chapter events have transpired, with the purpose of discovering if chapter members conducted themselves in ways that positively reflect on the Sorority and Fraternity Community.
5. The Vice President of Health and Wellness shall
- a. Help minimize potential risks for club activities
 - b. Recommend risk management policies or procedures
 - c. Submit documentation to ISU's Risk Management Office
 - d. Ensure that proper waivers and background checks are on file with Risk Management for events.

- e. Coordinate all training sessions of the chapter event coordinators, risk managers, and Chapter Presidents.
 - f. Coordinate scheduling of educational events on risk prevention and management with IFC.
 - g. Be responsible for the proactive monitoring of risk and other concerns with individual chapters, as well as provide counseling for individual chapters concerning risk management issues.
 - h. Be responsible for promoting alcohol-free alternative programming for the Sorority and Fraternity Community through other University programs and organizations.
 - i. Coordinate workshops for the chapter facility managers and Alumnae boards to update them on housing codes and inspections.
 - j. Serve on the Sorority and Fraternity Events Review Team and be in communication with the Iowa State Events Authorization Committee, with emphasis on events with alcohol.
 - k. Maintain an up-to-date notebook and/or files with current policies, procedures, correspondence, budgets, and programming resources.
6. The Vice President(s) of Recruitment shall
- a. Be elected the semester before their term begins in order to work with the current Vice Presidents of Recruitment to plan the following year's recruitment activities.
 - b. Plan, conduct, and evaluate Recruitment Procedures.
 - c. Serve a role in planning and conducting Primary Recruitment.
 - d. Be available to live in the Ames area throughout the summer to assist in the Iowa State Orientation resource fair and Fraternities and Sororities informational session.
 - e. Perform all other duties as agreed by their contract under the supervision of the Office of Sorority and Fraternity Engagement.
 - f. Participate in the selection of the Recruitment Counselors.
 - g. Maintain a complete and up-to-date notebook and/or files with current policies, procedures, correspondence, budgets, and programming resources.
 - h. Participate in all events relating to Experience Iowa State Days, Daily Visits, Transfer Student Orientation, ClubFest, and Destination Iowa State.
 - i. Serve as Sorority and Fraternity Community Ambassadors.
7. The Vice President of Recruitment Programming shall
- a. Assist in the coordination of Greek Preview Weekend and support chapter participation in the event.
 - b. Plan, coordinate, and communicate the chapter participation of primary recruitment.
 - c. Communicate with the National Panhellenic Conference and University Officials when necessary, as well as other internal sources.

- d. Keep a running account of Recruitment finances.
 - e. Be responsible for educating the chapter Recruitment Chairs and Collegiate Panhellenic Council Executive Board about the Recruitment procedures and policies.
 - f. Hold individual meetings with chapter Recruitment Chairs once during spring semester and once during primary recruitment.
 - g. Be responsible for providing assistance to chapters with the recruiting process through open houses, workshops, and coordinating recruitment ads.
8. The Vice President of Recruitment Education shall
- a. Have preferably been a recruitment counselor.
 - b. Plan, coordinate and communicate the Potential New Member and Recruitment Counselor participation of Greek Preview Weekend as well as other external administrative duties associated with Greek Preview Weekend.
 - c. Plan, coordinate and communicate the Potential New Member and Recruitment Counselor participation during primary recruitment.
 - d. Communicate with Potential New Members, family members when necessary as well as other external sources.
 - e. Be responsible for aiding in development and distribution of informational literature for prospective members, parents and general community.
 - f. Coordinate the selection and training of recruitment counselors.
9. The Vice President of Public Relations shall
- a. Strategically implement a communication plan for the Sorority and Fraternity Community and its stakeholders.
 - b. Coordinate all courtesy correspondence of the Iowa State University Collegiate Panhellenic Council.
 - c. Obtain sponsorship for the council to be used for marketing pieces.
 - d. Encourage collaboration and involvement between alumni, parents of Sorority and Fraternity students and the Greek Alumni Alliance.
 - e. Continue Relationships between ISU faculty, staff, and other departments as deemed appropriate
 - f. Host two roundtables for marketing/communications chairs for chapters per term, to discuss best practices and any new information.
 - g. Encourage the use of chapter archives through the library archives projects as well as within their own chapter.
 - h. Create agendas for Executive Board and Collegiate Panhellenic Council meetings. Record and distribute meeting minutes.
 - i. Create flyers and advertising materials
 - j. Photograph all Sorority and Fraternity events
10. The Vice President of Scholarship shall

- a. Work closely with the Vice President of Membership Development to establish academics as first priority with new members.
 - b. Coordinate the development of leadership opportunities, resources, scholarship, and educational programming.
 - c. Organize all GAAP planning and programming in conjunction with the Council and Chapter Operations Senior Assistant Director
 - d. Coordinate all-Sorority and Fraternity scholarship programming in cooperation with respective counterparts.
 - e. Coordinate roundtable discussions and workshops for chapter scholarship chairs.
 - f. Maintain a complete and up-to-date notebook and/or files with current policies, procedures, correspondence, budgets, and programming resources.
11. The Vice President of Finance shall
- a. Develop, recommend, and implement an itemized annual budget for the Collegiate Panhellenic Council.
 - b. Develop, recommend, and implement an itemized budget for the Recruitment Executive Board.
 - c. Reconcile monthly COA statements with the Collegiate Panhellenic Council budget. Keep all financial records for the Council.
 - d. Collaborate with IFC VP of Chapter Operations to ensure proper handling of joint council spending.
 - e. Create and send out dues invoices to each regular and associate chapter once per semester. Enforce collection of dues. Impose monetary sanctions when necessary.
 - f. Instruct the Executive Board how to properly manage their individual budgets.
 - g. Collaborate with Campus Organizations Accounting.
 - h. Have basic knowledge of Microsoft Excel or a compatible program and be able to use this program in the creation and up-keep of the budgets.
 - i. Maintain a complete and up-to-date notebook and/or files with current policies, procedures, correspondence, budgets, and programming resources.
 - j. Continue to complete position duties and correspond on financial matters throughout the summer.
 - k. The Vice President of Finance will be elected during the first round of elections in order to work with the current Vice President of Finance on the upcoming year's budget.
12. The Vice President of Civic Engagement shall
- a. Serve as coordinator with the IFC counterpart for the Greek Trick-or-Treat, Greek Day of Service, and all other CPC/IFC-sponsored philanthropies and community events.
 - b. Coordinate roundtable discussions with chapter philanthropy chairs.
 - c. Be responsible for contributing to and distributing a calendar of chapter philanthropic events.

- d. Coordinate activities surrounding the annual All-University and/or All-Greek Philanthropy, including community service events.
 - e. Work with the Vice President of Public Relations to publicize all Panhellenic philanthropic and service projects.
 - f. Review philanthropic event registration and collect post-event feedback from all Panhellenic chapters.
 - g. Inform Panhellenic chapters of philanthropy events and volunteer opportunities in the community.
 - h. Maintain a complete and up-to-date notebook and/or files with current policies, procedures, correspondence, budgets, and programming resources.
 - i. Serve on the Event's Review Team.
13. The Vice President of Membership Development shall
- a. Co-coordinate all Central Campus Bid-Day activities.
 - b. Plan and facilitate the fall and spring New Member Symposium, offering educational sessions and resources on mental health, scholarship, leadership, and personal safety topics for new members.
 - c. Provide assistance to new member educators on topics pertinent to new members.
 - d. Coordinate roundtable discussions for new member educators.
 - e. Maintain a complete, up-to-date notebook and/or files with current policies, procedures, correspondence, budgets, and programming resources.
 - f. Coordinate roundtable discussions for membership development chairs and all roles associated with membership outside of recruitment.
14. The Vice President of Social Justice shall
- a. Act as a liaison to on-campus departments, student organizations, and Sorority and Fraternity auxiliary groups that promote social justice.
 - b. Assist chapter leaders with planning presentations and workshops for chapter members to promote diversity, equity, and inclusion.
 - c. Assist the Panhellenic officers, delegate representatives, and advisors with the incorporation of diversity, equity, and inclusion efforts into their duties.
 - d. Attend events and conferences related to developing diversity, equity, and inclusion efforts or promoting marginalized identities.
 - e. Serve on the Events Review Team.

Article VII - Advisor

Section 1: Appointment

The Panhellenic Advisor of the Collegiate Panhellenic Council shall be appointed by the Iowa State University Office of Sorority and Fraternity Engagement Administration.

Section 2: Duties

The Advisor of this organization shall:

1. Attend executive and Panhellenic meetings.
2. Provide general oversight to ensure that the organization is complying with the standards set forth by Iowa State University and Memorial Union Student Engagement.
3. Meet regularly with Collegiate Panhellenic Council officers.
4. Assist the Vice President(s) of Recruitment during all recruitment activities.
5. Assist as needed within reason.

Section 3: Authority

The Panhellenic Advisor shall serve in an advisory capacity to the Iowa State University Collegiate Panhellenic Council. The Panhellenic Advisor shall have voice but no vote in all meetings of the Panhellenic Council and the Executive Board.

Section 4: Terms of Service

The terms of service for the Collegiate Panhellenic Council Advisor shall be defined by the Iowa State University Office of Sorority and Fraternity Engagement Administration in the advisor's contract, but will at minimum include the aforementioned duties (see Art. VII, Sect. 2).

Section 5: Impeachment, Removal, and Replacement

The advisor may be impeached, removed, and replaced if needed.

1. The Iowa State University Office of Sorority and Fraternity Engagement Administration shall handle the processes of impeachment, removal, and replacement in accordance with their contractual obligations and policies, but shall prioritize student opinion, Panhellenic ability to function, and a spirit of urgency in doing so.
2. An investigation for impeachment and removal may be launched by the Collegiate Panhellenic Council Executive Officers with a unanimous council officer vote at an officer meeting.
3. Grounds for impeachment and/or removal include, but are not limited to, failure to uphold the responsibilities of the position, use of derogatory language, bullying, harassment, theft, repeated disruptions during meetings, or any other action deemed unacceptable by current Disciplinary Regulations.
4. Following an impeachment and/or removal of an advisor, Collegiate Panhellenic Council Executive Officers shall be designated to appropriate interim advisors by the Iowa State

University Office of Sorority and Fraternity Engagement Administration until a replacement can be hired.

5. In the event an advisor must be replaced, the method of selection shall be the same as Art. VII, Sect. 1.

Article VIII - Finances

Section 1: General Practices

All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Advisor to this organization must approve and sign each expenditure before payment.

Section 2: Disbandment Practices

Upon disbandment of the Collegiate Panhellenic Council, all funds and properties in excess of liabilities and expenses of dissolution will be distributed as determined by the majority of Collegiate Panhellenic Council Executive Officers.

Section 3: Dues

1. NPC College Panhellenic dues shall be paid yearly as invoiced by the NPC office.
2. Collegiate Panhellenic Council membership dues shall be an assessment per member and new member.
 - a. The semester dues of each Collegiate Panhellenic Council member sorority shall be payable on a semester basis.
 - b. Associate member sororities will not be financially responsible for the expenses of Primary Recruitment and will be assessed dues based on the total Panhellenic expenses without primary recruitment (They will be assessed 75% of the regular member chapter dues, which is proportionate to the total budget excluding primary recruitment costs).
 - c. In the fall semester, each regular and associate member will be assessed dues at a flat rate via invoice on the day which lands exactly two weeks after each chapter's respective formal acceptance of new members (i.e. bid day, induction ceremony, candidate ceremony). Dues must be submitted to the Vice President of Finance

exactly two weeks after the date of assessment. It is the responsibility of each chapter to communicate their respective dates with the Vice President of Finance at the beginning of the semester. These dates are subject to change under extenuating circumstances.

- d. In the spring semester, each regular and associate member sorority will be assessed dues at a flat rate via invoice no later than the day that lands exactly four weeks after the first day of spring semester classes after fall grades have been released. Dues must be submitted to the Vice President of Finance exactly two weeks after the date of assessment. These dates are subject to change under extenuating circumstances.
 - e. The semester rate will be \$35 per member and new member for regular member sororities and \$25 per member and new member for associate member sororities.
 - f. Failure for chapters to pay dues on time will result in chapters being subject to the Peer Accountability Process.
 - g. Any chapter who does not update their roster numbers by the date assigned by the Fiscal Director will be assessed according to a standard of chapter total.
3. Chapter dues shall be adjusted to reflect inflation as necessary.

Section 4: Additional Details

Additional details regarding the Collegiate Panhellenic Council's finances may be found in the Bylaws of the Iowa State University Collegiate Panhellenic Council, Article IX: Finances. The most current version of this document can be found on the Sorority and Fraternity Engagement website.

Article IX - Amendments and Ratification

1. The amendment process may be initiated by any member of the Collegiate Panhellenic Council
 - a. Requests for amendment must be submitted in writing the club officers
 - b. The officers must have a majority vote of approval to move the amendment to a general membership vote.
 - c. Officers will vote through a show of hands.

- d. All potential amendments must be presented to the NPC area advisor for suggestion.
2. The proposed amendment must be presented to the delegates at least one delegate in advance to voting.
3. The constitution may be amended by a majority vote of delegates present at the meeting.
 - a. Specifics regarding voting eligibility based on chapter membership class are available in the Bylaws of the Iowa State University Collegiate Panhellenic Council.
4. Amendments to the constitution must be submitted to Student Engagement within 10 days of approval.
5. In the event a constitution is rejected because it does not meet Iowa State University policy and/or constitution requirements, the following may occur.
 - a. Any changes to bring the constitution into compliance may be made with unanimous approval from the President, Treasurer, and Advisor.
 - b. Notification of these changes must be communicated at the next full organizational meeting.