**THE SIGMA ALPHA DELTA CONSTITUTION**

Revised September 2015

**Article I**

**The Sorority**

This chapter shall be officially known as The Delta Chapter of Sigma Alpha Sorority located at Iowa State University. From heretofore, the organization will be referred to as the Delta Chapter.

**Article II**

**Mission, Objectives, and Purpose**

**Section 1.**         **Mission**: The mission of the Delta Chapter of the Sigma Alpha Sorority at Iowa State University is to pursue professional advancement of women in agriculture.

**Section 2.   Objective**: The objective of this sorority shall be to promote women in all facets of agriculture and to strengthen the bonds of friendship among them.

**Section 3.**   **Purpose**: It is the purpose of its members to strive for achievement in scholarship, leadership, and service, and to further the development of excellence in women pursuing careers in agriculture.

**Article III**

**Membership**

**Section 1.**   Membership and participation shall be free from discrimination based on race, color, religion, ethnic group, national origin, handicap, or sex, age, sexual orientation, marital status, genetic information, pregnancy, physical or mental disability, gender identity, or status of a U.S Veteran.

**Section 2.**   **Good Standing**: The Delta Chapter shall consist of all members initiated by or affiliated with the chapter, who are in good standing and who attend Iowa State University. “Members in Good Standing” are defined as those members who:

A.   Are not indebted to the Delta Chapter or National Sorority for any sum of money past due;

B.   Have achieved the required cumulative grade point average of 2.5 on a 4.00 scale;

C.   Maintain membership in at least one other organization or provide work schedule for 20+ hours per week; and

D. Are not on probation or suspension by the Delta Chapter or Iowa State University.

**Section 3.**   **Qualification**: Members are expected to strive for high academic standing. In order to be eligible for election as a member of the Delta Chapter, one must:

A.   Member must be in good academic standing according to Article III Section 2B;

B.   Membership will not be permitted if any individual is a member of any local, national, or international collegiate social sorority. No member of the sorority may become a member of any collegiate social sorority, and should a member become so, the individual shall upon this action be automatically deactivated from this sorority without regard to any due process of jurisprudence defined in the Laws of this sorority. Membership in other professional fraternities or sororities embracing various branches of collegiate learning is acceptable;

C.   Be enrolled as an agriculture major or minor, or have a passion for agriculture; and

D. Agree to comply with the laws of this sorority, defined under Article I, Section 3 of the National Bylaws.

**Section 4.**   **Membership Classifications**: The Delta Chapter is composed of Collegiate Active Members, Membership Candidates, Alumni Members, and Honorary Members, of which no less than seventy percent (70%) are enrolled in a qualified program, refer to Article III, Section 2A.

A.   **Collegiate Active Members** are defined as:

                                                                    i.            Dully initiated undergraduate students enrolled in a qualified program, or students who have a sincere interest in agriculture at Iowa State University;

                                                                  ii.            Any members in good standing who transfer to Iowa State University may affiliate with the Delta Chapter;

                                                                iii.            Having voting privileges;

                                                                iv.            Pays dues and attends mandatory functions; and

                                                                  v.            Meets leadership, scholarship, financial, and service obligations.

B.   **Membership Candidates** are defined as those individuals who have been extended and offered of membership candidacy by eligible members of the Delta Chapter of the Sigma Alpha Sorority.

C.   **Alumni Members** are defined as members in good standing of the Delta Chapter, who have graduated or ceased to attend Iowa State University, who are in good standing of the National Sigma Alpha Sorority.

D. **Honorary Members** are defined as individuals, both men and women including faculty and staff, of special note in agriculture. The recognition of one (1) Honorary Member will be conferred upon an individual by the National Sigma Alpha Sorority during the National Convention.

**Section 5.**     **Status**: Member may be placed on a particular status due to certain conditions and are defined as:

A.   **Early Alumni Status**: Members may be granted permission to be placed on Early Alumnus Status by requesting to the Delta Chapter Executive Committee, hereinafter Executive Committee, within the first three (3) weeks of the term in which the status is desired. For extenuating circumstances, a case can be reviewed at other times during the given term.  To make a request for Early Alumni Status, the member must write a petition to the Executive Committee. This petition will be reviewed and the member will be required to meet with the Executive Committee to discuss the request. If the request is denied, the member may appeal to the National Board. Early Alumnus Status is defined by the following qualifications;

                                                                    i.            Active members have ceased to be an undergraduate student of Iowa State University;

                                                                  ii.            Upon admission to a graduate or professional college; and

                                                                iii.            Last term seniors, but must be active the semester before applying.

                                                                iv.            Early Alumnus Status includes the following provisions, the member:

1. Loses[h6]  the right to vote in all sorority affairs;
2. Must pay one-half of the active chapter dues;
3. Cannot hold office or committee chair in the chapter; and
4. Not required to attend chapter functions.

B.   **Inactive Status**: Granted by the Executive Committee to those individuals, who are in good standing, who have the inability to meet financial obligations, extremely heavy course loads, health reasons, or any other extreme situation that may affect that member.  A member in good standing may request this status by submitting a written request to the Chapter Executive Committee. Inactive status is limited to two (2) semesters. If a member remains on inactive status for two (2) consecutive semesters the member will be placed automatically on suspension as hereinafter described without the required vote. Inactive members must pay their National Dues, and are required to pay 1/3 of current Chapter Dues, and required to attend 25% of mandatory and/or non-mandatory activities. During such status the member is subject to the following provisions:

* 1. Ineligibility to hold an office or committee chair; and
	2. Required to meet Delta Chapter obligations as set forth in the Chapter Bylaws.

C.   **Professional Leave Status**: Granted by the Executive Committee to those individuals who are involved in scholastic obligations such as studying abroad, student teaching, and any other obligation approved by the Executive Committee. Professional leave is limited to two (2) nonconsecutive semesters during a collegiate career. Professional leave members must pay National Dues; however they are not obligated to pay Chapter dues for the semester in which they will be inactive.

D. **Resignation**: Membership in this sorority is for life and the Laws of this Sorority do not recognize or permit resignations.

**Article IV**

**Fall Recruitment Selection and Initiation**

**Section 1.**     One (1) annual Recruitment Week will occur every fall. If the sorority sees fit to increase membership, the decision to have spring recruitment may be discussed and voted on. To have a spring recruitment it needs to be approved by 2/3 of the active chapter with voting. Recruitment Week will take place within the first four weeks of the semester and will consist of at least one informational meeting.

**Section 2.**     **Elections:**

A.   In order to be a membership candidate, one cannot be an active member of a Panhellenic or other recognized social sorority;

B.   Meet the established grade point average hour ratio of 2.5 on a 4.0 scale, for the semester in which they are pledging;

ii.                   If membership candidate who fails to meet the necessary grade point hour ratio decides to wait until they obtain the requirement before becoming involved, the membership candidate must re-pledge during the next recruitment.

C.   Prospective candidates must attend three (3) out of four (4) Recruitment Week events, with the exception of excused absences sent to the Recruitment Chair, before an interview offer can be extended;

D. Candidates for selection are interviewed by active members of the chapter that are in good standing;

E.   Each active member of the Delta Chapter must meet the prospective members at least twice during the Recruitment week in order to vote to extend a bid to a prospect; a sign up sheet will be dispersed in chapter prior to Recruitment week.

F.   Candidates are selected by the entire Chapter at one time and must receive 2/3 of the vote based on scholarship, leadership, group compatibility and ability to become a contributing member of the Delta Chapter. These women will be selected based off of their application and then offered an interview with the interviewing committee;

G.   Once all interview slots have been filled, they will be facilitated by the Recruitment Chair and the Second Vice President. The women will be interviewed and scored off of a system decided upon by the Second Vice President. Based on these scores it will be determined if the applicant receives a bid from the chapter.

**Section 3.**     Membership Candidates will be required to attend all chapter functions abiding by the Education Program guidelines. They must comply with the excused attendance policy. Upon the event of an unexcused absence, they will lose activation rights.

**Section 4.**     **Education Program**

A.   Prospective members will be given a written invitation to join the Delta Chapter and a schedule of the Membership Candidate Education Program by the Second Vice President. Once the prospective member has participated in the initiation ceremony and submitted a written or verbal acceptance to the entire chapter, they shall be considered a Membership Candidate and will be educated according to the National Guidelines.

B.   At any point during the Membership Candidate’s Education Program, the Delta Chapter may withdraw the office of membership by a majority vote of the active membership. Members may abstain from voting.

C.   In extenuating circumstances, the Executive Committee may extend a Membership Candidate’s offer of membership into another semester.

**Section 5.**     **Activation**: Before activation, each Membership Candidate will be evaluated on whether financial, scholarship, and leadership requirements have been met. Each Membership Candidate must meet with an executive member half-way through their education to discuss if membership is still something they want to pursue at this time in order to be activated. Based off of these meetings, it will be decided if the Membership Candidate will meet with the Interviewing Committee for a second round interview. Once this interview is conducted, the Interviewing Committee will decide if the Membership Candidate will be activated.

**Section 6.**     **Hazing**: No physical or psychological hazing of any Membership Candidate, Collegiate member or Alumni Members shall be permitted by any member of this sorority.

**Article V**

**Spring Recruitment Selection and Initiation**

If voted upon by the chapter one (1) Recruitment Week can occur each spring semester. To have spring recruitment it needs to be approved by 2/3 of the active chapter with voting. Recruitment Week will take place within the first four weeks of the semester and will consist of at least one informational meeting.

**Section 2. Elections:**

1. In order to be a membership candidate, one cannot be an active member of a Panhellenic or other recognized social sorority;
2. Meet the established grade point average of a 2.5 on a 4.0 scale, for the semester in which they are pledging;
3. If a membership candidate who fails to meet the necessary grade point hour ratio decides to wait until they obtain the requirement before becoming involved, the membership candidate must re-pledge during the next recruitment.
4. Based off of fall recruitment, a cap can be put into place for spring recruitment;
5. Prospective candidates must attend two (2) out of the three (3) recruitment week events, with the exception of excused absences sent to the Recruitment Chair, before an interview offer can be extended;
6. Candidates for selection are interviewed by active members of the Delta Chapter that are in good standing;
7. Two-thirds (2/3) of the active members of the Delta Chapter must meet the prospective members at least twice during the Recruitment week in order to vote to extend a bid to a prospect; a sign up sheet will be dispersed prior to Recruitment week for active members to sign up for recruitment events.
8. All Candidates with above a 2.5 GPA will be granted the opportunity for a possible interview based on the active Chapter’s approval of their application;
9. Candidates are selected by active members participating in interviews and potential candidates must receive 2/3 of the vote based on scholarship, leadership, group compatibility and ability to become a contributing member of the Delta Chapter.
10. Once all interview slots have been filled, they will be facilitated by the Recruitment Chair and the Second Vice President. The women will be interviewed and scored off of a system decided upon by the Second Vice President. Based on these scores it will be determined if the applicant receives a bid from the chapter.

**Section 3.** Membership Candidates will be required to attend all Membership Candidate functions abiding by the Education Program guidelines. They must comply with the excused attendance policy. Upon the event of an unexcused absence, they will lose activation rights.

**Section 4.** **Education Program**

1. Prospective members will be given a written invitation to join the Delta Chapter and a schedule of the Membership Candidate Education Program by the Second Vice President. Once the prospective member has participated in the initiation ceremony and submitted a written or verbal acceptance to the entire chapter, they shall be considered a Membership Candidate and will be educated according to the National Guidelines.
2. At any point during the Membership Candidate’s Education Program, the Delta Chapter may withdraw the office of membership by a majority vote of the active membership. Members may abstain from voting.
3. In extenuating circumstances, the Executive Committee may extend a Membership Candidate’s offer of membership into another semester.

**Section 5. Activation:** Before activation, each Membership Candidate will be evaluated on whether financial, scholarship, and leadership requirements have been met. Each Membership Candidate must meet with an executive member half-way through their education to discuss if membership is still something they want to pursue at this time in order to be activated. Based off of these meetings, it will be decided if the Membership Candidate will meet with the Interviewing Committee for a second round interview. Once this interview is conducted, the Interviewing Committee will decide if the Membership Candidate will be activated.

**Section 6. Hazing:** No physical or psychological hazing of any Membership Candidate, Collegiate member or Alumni Members shall be permitted by any member of this sorority.

**Section 7.** **Dues:** Dues will be collected at the beginning of each MC Education process. Their dues will be determined by length of time between activation and school end.

1. Membership Candidates will pay an additional $70 during the MC Educational processes for National Dues. Their first time Delta Chapter dues will be $15 per month of activation. Along with an extra $55 fee for MC Education processes.
2. A payment plan can be implemented with the consent of the Treasurer and must be paid in full before the semester end. If dues are not paid by the deadline set by the Treasurer, a $5.00 per-week late fee will be added to the dues if no plan is established.

**Article VI**

**Officer and Duties**

**Section 1.**     **Election:**

Officer elections will be held in November/December of each year depending on the academic year schedule. New officers will assume their duties at their first regularly scheduled meetings of the following spring semester.

A.   Nominations will open at least two (3) weeks prior to the date of elections.

B.   Nominations will be accepted from the time they are opened through the date of elections.

C.   The nominee must accept the nomination in order to be added to the slate of nominees.

D. A brief introduction by the nominee will be given and a question/answer period will be held before the election of each officer. Other candidates for the office shall be absent from the room during this time.

E.   A majority vote, by written ballot, is required for each officer’s election and ballots are to be destroyed after the vote is completed. The President and Advisor(s) will count all votes. A runoff will be required between the top two (2) candidates receives a majority vote.

F.   Each officer is elected for a one (1) year term.

G.   Special election to fill vacancies will be held as needed.

**Section 2.**     **Qualifications:** To become an officer in the Delta Chapter, a member must be enrolled full-time at Iowa State University, and be in good standing, as heretofore defined. The candidate must have also been a member of the Delta Chapter for two (2) semesters and have a GPA of at least 2.75 on a 4.0 scale.

**Section 3.**     **Officer Positions:**

A.   The Delta Chapter Executive Committee shall consist of the following elected and required chapter officers: President, First Vice President, Second Vice President, Secretary, Treasurer, Recruitment Chair, Ag Council Representative and Publicity.

B.   The committee officers of the Delta Chapter include: Philanthropy Chair, Social Chair, Scholarship Chair, Professional Development Chair, Alumni Relations Chair, Mr. CALS Chair, Fundraising Chair, Recognition Chair, Apparel Chair, Recruitment Chair, Publicity Chair and Formal/Banquet Chair. .

C.   The main Executive Committee will decide on the committee chairs based off of applications received at the end of every fall semester.

**Section 4.**     **Executive Committee Duties:**

A.   Must attend all general business meetings and Executive meetings unless excused with a prior notification.

B.   Executive meetings will be scheduled throughout the semester, according to the committee members’ schedule.

C.   Assist the treasurer in establishing a yearly budget.

D. Each officer/chairperson of a committee must submit a budget to the treasurer every year.

E.   Compile and complete the National Annual Report, as defined under individual officer duties.

**Section 5.**     **Officer Duties:** The duties of the elected, appointed and national appointed officers are as follows:

**A.**     **President:**

The President shall be the executive head of the chapter and shall have the following duties and powers:

1.   Preside over meetings, activations, and installations

2.   Ensure that all officers uphold their duties fairly, accurately, and promptly.

3.   Maintain the National Chapter Guide (NCG) as defined by the National Board.

4.   Complete and mail all national reports and forms in by the due date designated in the National Chapter Guide.

5.   Enforce all laws and policies of Sigma Alpha Sorority.

6.   Inform advisors of Sigma Alpha activities.

7.   Hold chapter Executive Committee meetings prior to chapter meetings.

8.   Appoint committees as provided for in the chapter bylaws.

9. Supervise the Formal/Banquet Committee.

**B.**     **First Vice President:**

1.   Assist the President as needed.

2.   Oversee meetings in the absence of the President.

3.   Oversee all standing and appointed committees.

4.   Plan and execute the annual Ag Etiquette Dinner each Fall.

5.   Supervise the Scholarship Committee

6. Oversees the Judicial Board.

**C.**      **Second Vice President**

1.   Oversee chapter’s Membership Education Program.

2.   Maintain a complete, up-to-date version of the MC education materials provided by the National Sorority.

3.   Complete the official membership certificate form for all classes ordering certificates.

4.   Serves as the facilitator for helping organized activities between active and MC members.

5.   Supervise the Recognition and Philanthropy Committee.

**D.**     **Secretary**

1.   Record minutes of all chapter meetings and maintain them.

2.   Maintain accurate attendance records and notify the chapter Executive Committee when a member is in danger of becoming a member who is not in good standing because of lack of attendance.

3. Determine if attendance excuses will be excused or unexcused. Upon an unexcused absence has the ability to fine women based on judgment.

3.   Conduct all necessary chapter correspondence, keeping file copies as appropriate.

4.   Supervise the Social Committee and the Apparel Committee.

**E.**      **Treasurer**

1.   Receive and extend all monies of the chapter as designated in chapter bylaws including chapter dues and fines.

2.   Keep an accurate record of receipts and expenditures of the chapter.

3.   Pay all monies due to the National Sorority by due dates.

4.   Prepare an annual budget.

5.   Submit reports of finances and fundraising activities at the chapter meetings.

6.   Enforce dues policy.

7.   Supervise the Fundraising Committee and the Alumni Committee.

**F.**      **Ag Council Representative**

1.   Represent Sigma Alpha at College of Ag Council meetings twice every month.

2.   Relay information from the Council to the chapter.

3. Supervise the Mr. CALS Committee and Professional Development programs.

**G.**   **Recruitment Chair**

1. Plan fall and spring recruitment

2. Oversee Recruitment Committee

**H. Public Relations**

1. Keep chapter website updated and functioning

2. Update and control the Delta Chapter’s social media

3. Oversee Publicity Committee.

I.All other committee chairs will refer to their committee binders for their responsibilities for the upcoming year.

**Section 6.**     **Impeachment of Chapter Officers and Elected Committee Chairs:**

A.   If one third (1/3) of the Executive Committee member feel that an elected officer/chair should be removed from office, they shall submit the motion to the chapter at the next general meeting. This motion must include all of the charges against a member.

B.   A favorable majority vote, as heretofore defined, on the motion will be necessary to determine a date for the recall proceedings. This recall meeting will not occur sooner than seven (7) days from the date of impeachment motion nor more than twenty-one (21) days. Notice of fourteen (14) days will be given to the members of the Delta Chapter before the recall meeting.

C.   The President will appoint another member to perform the duties of the office/chair in question until the outcome is determined. Should the President be the officer in question, the First Vice President shall assume the duties of the President.

D. Chapter members voting to recall an elected officer/chair must do so with a two-thirds (2/3) favorable vote for the recall to be effective. A special election shall be held within seven (7) day sot fill the unexpired portion of the term of office.

**Article VII**

**Finances**

The Delta Chapter shall maintain all of its financial accounts through Iowa State University.

**Section 1.**     **Checking Account**

A.   All purchases must be made with one of the purchasing cards for the Delta Chapter as there will be no reimbursements. The chapter will receive two purchasing cards from the University to utilize. One will be held by the Treasurer and the other will be held by another Executive Officer.

B.   . For all purchases made, the Treasurer must obtain a virtual copy of the transaction and turn it into Student Organizations Accounting.

C.   Authorized signatures on the checking account must be the current semester Treasurer, 1st Vice President or Advisor.

D. Checks must be signed by the Treasurer, President, or Advisor.

E.   All financial records must be kept and maintained for at least 5 semesters.

F.

**Section 2.**     **Dues:**

A.   Dues will be set at the beginning of each semester by the Treasurer based on the budget and National Dues as defined in the National Bylaws and voted on by the Executive Committee.

i.                     Active member will pay ~~$70~~ $100 Delta Chapter dues and $70 National Dues each year.

ii.                   Membership Candidates will pay ~~additional $55~~ $140 during the MC Education process for National Dues. Their first time Delta Chapter dues will be ~~$125~~ $155 to cover all Education processes as well as activation.

B.   Dues will be collected at the beginning of the fall semester. If there is a spring recruitment, those women will be required to pay one half of the chapter dues for Membership Candidates.

C.   A payment plan may be implemented with the consent of the member and the Treasurer and must be paid in full before the semesters end.

D. If dues are not paid by the deadline set by the Treasurer, a $5.00 per-week late fee will be added to the dues if no plan is established.

**Section 3.**     **Budget:**

The budget is revised and approved by the Executive Committee in the spring semester before being presented to the chapter for approval by a two-thirds (2/3)vote.

**Article VIII**

**Meetings and Major Functions**

**Section 1.**      The Delta Chapter shall meet weekly. The Executive Committee will determine the time and place for weekly meetings. The dress code for professional meetings will be business professional, committee meetings will be business casual, and social will be casual attire.

**Section 2.**     Business meetings are conducted in an orderly manner, according to Robert’s Rules of Order.

**Section 3.**     The Executive Committee will meet at least one day before all business professional meetings.

**Section 4.**     Attendanceis required for Chapter Meetings, Activations, Initiations, and Mandatory Activities including recruitment, philanthropy, and fundraising events. All active members are required to attend each meeting unless they have notified the secretary with a valid excuse for absence by 2pm the day of the meeting.

A.  Two excused absences free, on the third you will be issued a verbal warning and may be asked for proof. If there is no proof provided, the absence will be considered unexcused and fined accordingly. First unexcused absence is a free and a warning will be given. The second and every unexcused after will be associated with a $5 fine and the second and each one following will be a fine of $10. If accommodations are needed, the member may talk to the Secretary to set up an attendance plan.

i.              Valid excuses for absences include, but are not limited to: illness, emergency, exam, exam review, appointments

ii.             Unexcused absences include, but are not limited to: sporting events, group project, regular SI sessions (unless the member is not under good academic standing with the sorority)

iii.            Excuses beyond these parameters will be up to the secretary’s discretion; fines will be issued after discussion with the executive board

 B. A tardy will be given for members who arrive more than 15 minutes after an event has started. Two occurrences for a tardy will be equal to one unexcused absence and will have a $5 fine associated with it.

These will be in place starting at the beginning of each semester of being an active member.

**Section 5.**     Each Fall we will be holding a Semi-Formal at a location in Central Iowa. An annual awards banquet will be held every spring semester. An outstanding member will be selected by the active members on the basis of service and leadership given to Sigma Alpha. The outstanding member may only receive the award once. Awards will also be given to Outstanding Membership Candidate, Senior, the Emerald Leadership Award, the Sister with the highest GPA, as well as five to ten (5-10) Special Awards as determined by the Banquet and Executive Committees. These awards will be voted on by all active sisters.

**Article X**

**Advisors**

**Section 1.**     Term:

A.   Chapter Advisor(s) will serve on a volunteer basis.

B.   At least one (1) faculty Advisor will be selected by the active members. The advisor will serve a two (2) year term, which may be renewed for additional amounts of time.

C.   An Alumni Advisor will be selected for a one (1) year term beginning each January, which may be renewed for additional lengths of time.

**Section 2.**     Duties:

The chapter Advisor(s) shall serve in an advisory capacity to the officers and/or the chapter. The chapter Advisor(s) shall have such other duties and powers as delegated by the National Board or as may be prescribed in the laws of this sorority.

**Article IX**

**Discipline of Individual Members**

**Section 1.**     **Types of Offenses and Penalties:**

Any members who commit any of the following shall be subject to fine, reprimand, probation, suspension, or deactivation.

A.   Violates the oath of allegiance to Sigma Alpha;

B.   Breaks the Laws of the sorority or any chapter with which the member is affiliated;

C.   Who acts in a manner unbecoming of this sorority;

i.                     Members may not use any tobacco products, drink alcoholic beverages, or swear while wearing Sigma Alpha letters or at any Sigma Alpha event;

ii.                   Members must present themselves professionally at all times, especially when wearing Sigma Alpha letters or attending Sigma Alpha functions. This includes not only behavior but also personal grooming and appropriate dress;

D. Who engages in, participates, in consents to, aids or abets any act or acts of disloyalty or conduct;

E.   Who is delinquent for any sum of money past due or who fails to discharge financial obligations to the chapter with which affiliated or this sorority;

F.   Who fails to uphold the membership requirements; and

G.   Who does anything, or causes anything to be done that is prejudicial to the best interest of this sorority or any of its chapters.

**Section 2.**     **Definitions of Penalties:**

A.   **Fine:** A sum of money, not to exceed one hundred dollars ($100) per semester, charged to the member as a penalty.

B.   **Reprimand:** A reprimand given in the form of a formal censure intended to correct a fault. The reprimand shall be given orally and in writing to the member being reprimanded.

C.   **Probation**: A period of time, not to exceed six (6) months, during which the member must meet certain specific obligations or requirements determined by the Chapter or National Board, designated to correct faults or to encourage improved participation. The member maintains membership in the sorority continues as a participating member, and is allowed to attend sorority functions during the period of probation. Members on probation for grades maintain membership in the sorority, are required to attend all weekly meetings, and are urged to attend all other events of the chapter, however, the latter is not required. If members have below a 2.5 GPA, they will be issued probation for six (6) months (one semester). Members must attend required amount of study hours and abide by Scholarship Chair’s guidelines. The Scholarship Committee will determine the reprimand for members within a 2.25 and a 2.5.

 i. Stricter study hours, meetings with your advisor, etc.

D. **Suspension**: Temporary removal, for a period not to exceed six (6) months, of the member from office and privileges; the member is no longer recognized as a participating member and is not allowed to attend any sorority functions; however, membership in the sorority is maintained. Members who haven’t increased their GPA to a 2.5 after serving on probation for six (6) months (one semester) will be issued suspension.

E.   **Deactivation**: The member in questions is no longer a member of the Sigma Alpha Sorority. The member’s name is removed from all Chapter records. If members haven’t increased their GPA to a 2.5 after serving on probation and suspension for a total of twelve (12) months (two semesters), deactivation will be issued. Discrepancy will be issued from the executive team.

**Section 3.**     **Powers of the Chapter:**

The Delta Chapter shall have the power to impose any of the penalties heretofore mentioned, with exception of deactivation, upon any member of its own body who commits any offense herein mentioned.

**Section 4.**     **Vote Required to Fine, Reprimand, Place on Probation of Suspend:**

A.   A majority vote, as heretofore defined, of all members in good standing and present at a regularly called meeting shall be required to place on probation, or suspend any member of the chapter. The member in question shall not vote.

B.   All fines will be determined and assessed by the Judicial Board. The member in question may formally dispute the fine with seven (7) days.

**Section 5.**     **Appeal:**

The member in question may appeal to the National Board within three (3) months from the date of the action as specified in Article IX, Section 8 of the National Bylaws.

**Article XI**

**Judicial Board**

**Section 1.**     **Purpose:**

The purpose of the Judicial Board shall be to handle all judiciary issues as they may arise.

**Section 2.**     **Judicial Board**:

A.   The Judicial Board shall consist of the First Vice President who shall serve as the Chairperson.

B.   In addition two (2) non-bias representatives will be chosen by the First Vice President to hear each case/hearing. No one person shall serve as a representative to the judicial board more than twice in a semester.

C.   In order to sit in a case/hearing member must be active for one (1) semester.

**Section 3.**     **Process:**

A.   Written allegation must be filed with the First Vice President twelve (12) hours prior to a chapter meeting. Chairperson shall then choose representatives to hear the case and the issue must be addressed within ten (10) school days. All proceedings must be completed before finals week of the current semester. Written documentation of each case must be maintained in the judicial binder.

B.   In the case of increased importance, the Judicial Chairperson may bring the case in front of the entire chapter, in such cases, the chairperson will present the chapter with recommendations of the board and the chapter will then vote on a decision (requires majority vote by secret ballot). A ten (10) minute question period may be held prior to voting, however, the person(s) in question shall not be present for voting.

C.   During the meetings the issue is being voted on, the accuser may not be present during the voting process. The accuser will not receive any fines or disciplinary action for missing the meeting.

**Article XII**

**Bylaws**

**Section 1.**     **Changes to Bylaws:**

These bylaws may be amended, or suspended in whole or part, by a three-fourths (3/4) vote of the active members of the Sigma Alpha Delta Chapter. Changes should be submitted to the chapter Executive Committee two (2) week prior to the meeting where the voting will take place. However, to amend Article XI, Section, 1, entitled Changes to Bylaws; a ninety percent (90%) vote shall be required.

**Section 2.**     **Procedures:**

Proposed amendments to the bylaws of this Chapter will be submitted to the Executive Committee. Proposed amendments to the bylaws will be present in written form to the members of the meeting before the proposed amendments are to be adopted;

A.   Recommend adoption;

B.   No recommendation; or

C.   Do not recommend adoption.

**Section 3.**     **National Board Bylaw Approval**:

Bylaws and their amendments must be submitted to the National Board for approval.