

Sigma Alpha Iota at Iowa State University
Constitution of Sigma Lambda Chapter
(Revised February 2026)

Preamble

In compliance with its chartered rights and obligations, Sigma Lambda Chapter of Sigma Alpha Iota shall be subject to the rules contained in the Sigma Alpha Iota National Constitution and Bylaws, College Chapter Manual and the following chapter constitution. Sigma Alpha Iota abides by and supports established Iowa State University policies, State and Federal Laws and follows local ordinances and regulations. Sigma Alpha Iota agrees to annually complete President's and Treasurer's Training. Adopted as revised January 2026.

Article I – Name

Section 1: The name of this organization shall be Sigma Alpha Iota.

Article II – Purpose & Goals

Section 1: The purpose of Sigma Alpha Iota is to form a chapter of music students and musicians who uphold the highest ideals of music education, to raise the standards of the productive musical work among the women, students of college, conservatories, and universities, to further the development of music in America, to give inspiration and aid to its members, to organize the cultural life of its members as a contributing factor to their education program, and to adhere to the highest standards of American citizenship and democracy.

Section 2: The privileges of Sigma Alpha Iota are to have contact with musicians all over the United States, to form friendships with many Sigma Alpha Iota members who share the same ideals, to be recognized and esteemed by members of all other national fraternities as a "fellow Greek", to be encouraged to seek the highest goals in personal development and professional stature, to wear the badge as an introduction to all Sigma Alpha Iota college and alumnae chapters everywhere, to have opportunity at Province Days and National Conventions to broaden friendships to include members from other chapters, and to find opportunities for leadership training in the chapter guided by national policies and instructional materials.

Section 3: The responsibilities of Sigma Alpha Iota members are to represent the fraternity positively at all times, to cultivate broad friendships and be democratic in all campus contacts, to be ethical at all times, to respect the authority of chapter, province, and national officers, to refrain from the discussion of internal affairs with non-members, and to practice the high ideals of Sigma Alpha Iota at all times.

Section 4: The mission of Sigma Alpha Iota is to encourage, nurture, support, and further the art of music.

Section 5: Sigma Alpha Iota abides by and supports established Iowa State University policies, State and Federal Laws.

Article III – Membership

Section 1: Membership shall be open to all registered female, nonbinary, and gender non-conforming students at Iowa State University who meet music and GPA requirements. Iowa State University and

Sigma Alpha Iota do not discriminate on the basis of genetic information, pregnancy, physical or mental disability, race, ethnicity, sex, color, religion, national origin, age, marital status, sexual orientation, or status as a U.S Veteran.

Section 2: Musicianship, performance ability, interests, dependability, and active participation in campus musical activities shall be the basis for consideration for membership in Sigma Alpha Iota.

Section 3: At the time of pledging, women must be at least second semester freshmen and must have a cumulative Grade Point Average of 2.5 or higher.

Section 4: Music majors as well as non-music majors must have completed one or more credit hours in music.

Section 5: Music majors as well as non-music majors must have recommendation by a member of the music faculty, which shall be secured by the membership chairman.

Section 6: All members in training must pass the Sigma Alpha Iota Information Test to become a member of Sigma Alpha Iota.

Section 7: As a member of Sigma Alpha Iota, one is required to attend organized meetings regularly, pay yearly dues and actively support organization projects.

Article IV – Officers

Section 1: The chapter shall elect the following officers in accordance with Robert's Rules of Order with a two-thirds vote: President, Vice-President/Ritual, Vice-President/Membership, Recording Secretary, Corresponding Secretary, and Treasurer.

Section 2: Elections will take place within the last three weeks of the Spring Semester.

Section 3: Officer Duties for Sigma Alpha Iota are as follows:

1. President
 - a. Preside over all meetings
 - b. Represent organization on campus
 - c. Ensure that the organization is operating in conformity with the standards set for by Iowa State University, Student Engagement, and Sigma Alpha Iota National Headquarters
 - d. Maintain communication with organization adviser
 - e. Understands ISU risk management system and upholds policies
 - f. Helps minimize potential risks for club activities
 - g. Recommends risk management policies or procedures
 - h. Submits documentation to ISU's Risk Management Office
 - i. Ensures proper waivers and background checks are on file with risk management for events if necessary
2. Vice-President/Ritual
 - a. Supervise all matters concerning ritual and fraternity education
3. Vice-President/Membership
 - a. Supervise all matters pertaining to membership in Sigma Alpha Iota

- b. Supervise all matters pertaining to Life Membership
- c. Educate all pledges in the ways of Sigma Alpha Iota
- d. Administer membership tests

4. Recording Secretary
 - a. Maintain an accurate record of all organization meetings, post minutes for members, and read minutes at the beginning of each meeting
 - b. Maintain membership directory and attendance
5. Corresponding Secretary
 - a. Correspond when necessary with University administration, Sigma Alpha Iota National Headquarters, and other recognized organizations
6. Sergeant at Arms
 - a. Responsible for parliamentary rules during meetings
 - b. Hosts a secret ballot election for appointment of new officers
7. Treasurer
 - a. Maintain accurate record of organization transactions
 - b. Collect yearly dues
 - c. Develop organization budget and present to membership for $\frac{3}{4}$ vote
 - d. Arrange fund raising opportunities for the organization
 - e. Solicits additional funding if needed from the Student Government
8. Advisor
 - a. Maintain communication and meet with officer(s) regularly
 - b. Awareness and approval of financial expenditures
 - c. Ensure that the organization is operating in conformity with the standards set forth by Iowa State University and Student Engagement
 - d. The advisor shall remain the same from year to year unless:
 1. The advisor steps down
 2. A motion for a vote for removal of the advisor is called for

Section 4: Qualifications for the selected officers shall be: good financial standing in the chapter, interest, the ability to carry out the responsibilities of the office, and the qualification in accordance with the Sigma Alpha Iota Manual for College Chapters. All officers must also meet the following requirements:

- a. Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. For undergraduate students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.
- b. Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (for or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.

- c. Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b).

Section 5: Any member shall make nominations for future officers, in good standing with the fraternity.

Section 6: In addition to those duties given in the National Constitution and Manual for College Chapters, each officer shall file a report summarizing the activities of her office at the end of her term of office with the President and succeeding officer.

Section 7: The term of office shall be one full school year. The President may only serve one term.

Section 8: Officers or advisors may be removed from office by a 2/3 chapter vote if their actions are deemed inappropriate or inadequate by the members. The officer/advisor will have the right to hear the complaints against them and to speak to the chapter about the complaints. They are not permitted to participate in the final deliberation and vote in regards to their removal. The following are examples of impeachable offenses in which an officer or advisor can be removed from office.

- a. Mismanagement of chapter funds.
- b. Violation of university policy and/or law.

Section 9: If an officer or advisor is removed, or needs to step down, the replacement procedure is the same as the election procedure as described in Article IV Section 1. The voting shall take place at the first meeting following the need to replace the previous officer/advisor.

Section 10: In order to be eligible for an advisor position an advisor must meet the following requirements

- a. An ISU professor either within the music department, involved in music activities within the music department, or supports the music department.
- b. Must identify as female or non-binary

C. Advisor will be nominated by a current member in good standing with the chapter. The chapter will use a secret ballot and if it reaches 2/3 vote they will be elected.

Article V – Finances

Section 1: Member-In-Training fee, as listed by the national Headquarters of Sigma Alpha Iota, is to be paid to the chapter treasurer at the time of pledging.

Section 2: Collegiate initiation fee, as listed by the National Headquarters of Sigma Alpha Iota, is to be paid to the chapter treasurer at the time of the pledge test.

Section 3: National Dues for those active in the chapter shall be paid by November 15th, as listed by the National Headquarters of Sigma Alpha Iota.

Section 4: All seniors are required to make at least one payment to Life Pan Pipes before graduation. This cost is as specified by the National Headquarters of Sigma Alpha Iota.

Section 5: Local Dues for initiated members are to be paid at the same time as the national dues. This amount shall be determined by a majority vote of the chapter during the first month of the school year. Local dues will be waived for any semester in which the member is participating in an off-campus, school sponsored course of study, including student teacher, a professional internship, or a study abroad experience. Local dues shall not exceed \$150.00.

Section 6: All money belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organization Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 24 hours after collection. The adviser to this organization must approve and sign each expenditure before payment.

Article VI – Amendments & Ratification

Section 1: This constitution shall become effective upon approval by a $\frac{3}{4}$ vote of the membership. Ratified constitutions must be submitted to Student Engagement within 10 days for final approval.

Section 2. Amendments must be submitted to the chapter at the meeting previous to the one at which the vote is taken. Each member of the chapter shall have in her possessions, in writing, a copy of the amendments proposed prior to the meeting at which voting on the amendments will take place.

Section 3: A two-thirds vote is required for passage of the amendment. Amended constitution will be submitted within 10 days to the Student Engagement for approval.

Section 4: In the event a constitution is rejected because it does not meet Iowa State University policy and/or constitution requirements, the following may occur.

- a. Any changes to bring the constitution into compliance may be made with unanimous approval from the President, Treasurer, and Advisor.
- b. Notification of these changes must be communicated at the next full organizational meeting.

Sigma Alpha Iota President: Date:

Sigma Alpha Iota Advisor: Date: