

1 Article I: Name and Purpose

- 2 A. The name of this organization is “ISU Atheist and Agnostic Society”, abbreviated ISU AAS or
3 AAS.
- 4 B. The purpose of AAS is to provide students the opportunity to exchange religious ideas in a non-
5 religious setting. Activities hosted by AAS include discussions, lectures, leafleting, educational
6 events, and social events.
- 7 C. AAS abides by and supports established Iowa State University policies, State Laws, and Federal
8 Laws.

9 Article II: Membership

- 10 A. Membership is open to all registered students at Iowa State University. Persons who are not
11 registered students may attend meetings and events, but will not be considered members for the
12 purposes of elections or office.
- 13 B. AAS does not discriminate on the basis of race, color, age, religion, national origin, sexual
14 orientation, gender identity, sex, marital status, disability or status as a military veteran.
- 15 C. Membership may be revoked by a simple majority vote of officers with approval of the advisor if
16 member behavior is deemed inappropriate. For the purposes of membership revocation,
17 inappropriate behavior is defined as personal attacks against any person at any time. The member
18 under consideration will be notified a minimum of three days before the vote is held. The member
19 has the right to appeal to the officers and advisor before the vote is held.

20 Article III: Elections

- 21 A. Elections for all positions will be held annually at any meeting during the last four weeks of each
22 spring semester. An election must be called for any vacated positions within four weeks.
23 Elections for currently occupied positions can be requested at any time with a petition. The
24 petition must be signed by 20 voting members and one member of the executive committee.
25 Elections are to be announced and held within one week of submitting the petition to the adviser.
- 26 B. An election must be announced to club members by e-mail at least seven days before the meeting
27 in which it will be held. Only members who have attended at least one prior meeting have the
28 right to vote and are referred to as “voting members”.
- 29 C. Nominations can be made by any voting member. Self-nominations are permitted. Before the
30 vote is called, all candidates have the right to speak to the voting members, and voting members
31 have the right to ask questions of the candidates. If unable to be present, a member may submit a
32 self-nomination request to any sitting officer with an optional statement to be read in the
33 member’s absence.
- 34 D. To be elected, a candidate must obtain a simple majority of all votes cast. A runoff election
35 between the top two candidates will be held if one candidate fails to receive enough votes. Votes
36 will be counted by the sitting president except for elections in which the sitting president is a
37 candidate. In those cases, the votes will be counted by another member of the executive
38 committee. Victorious candidates will be seated at the following meeting.
- 39 E. Votes will be cast by a show of hands. Upon request by any member, votes will be anonymous
40 paper ballots.

41 Article IV: The Executive Committee

- 42 A. The Executive Committee is composed of President, Treasurer, Vice President, Discussion Chair,
43 and Social Chair. The offices of President, Treasurer, and one additional position must be
44 occupied. The other positions are optional. The roles and responsibilities of unoccupied positions
45 will be delegated to sitting officers as needed.

- 46 B. Officers must meet the requirements in (i) and (ii). Officers become ineligible to hold office if the
47 requirements are not met.
- 48 i. Be in good standing with the university and enrolled: at least half time (six or more credit
49 hours) if an undergraduate student (unless fewer credits are required to graduate in the
50 spring and fall semesters) during the term of office, and at least half time (four or more
51 credits) if a graduate level student (unless fewer credits are required in the final stages of
52 their degree as defined by the Continuous Registration Requirement) during their term of
53 office.
- 54 ii. Have a minimum cumulative grade point average (GPA) of 2.00 and meet the minimum
55 GPA in the semester immediately prior to the election or appointment, the semester of
56 election or appointment and semesters during the term of office. In order for this
57 provision to be met, at least six hours (half-time credits) must have been taken for the
58 semester under consideration.
- 59 C. Roles and responsibilities
- 60 i. President
- 61 a. Preside over meetings.
- 62 b. Represent the organization on campus.
- 63 c. Ensure that the constitution of the organization is observed.
- 64 d. Maintain communication with the advisor.
- 65 e. Enforce the rules of discussion.
- 66 ii. Vice President
- 67 a. Provide support in implementing the activities of the organization.
- 68 b. Preside in the absence of the president.
- 69 c. Arrange for the reservation of the room each semester.
- 70 d. Oversee the maintenance of the mailing list.
- 71 iii. Discussion Chair
- 72 a. Provide ideas for discussion topics.
- 73 b. Lead discussions with the President.
- 74 iv. Social Chair
- 75 a. Provide ideas for social activities.
- 76 b. Coordinate the activities.
- 77 v. Treasurer
- 78 a. Manage the accounts of the organization in accordance with the policies of Iowa
79 State University.
- 80 b. Obtain signatures from the advisor for financial documents as needed.
- 81 c. Prepare the annual budget.
- 82 vi. Advisor
- 83 a. Meet with the executive committee upon request.
- 84 b. Ensure that the organization is holding regular meetings.

85 Article V: Finances

- 86 A. All monies belonging to this organization shall be deposited and disbursed through a bank
87 account established for this organization at the Campus Organizations Accounting Office. All

88 funds must be deposited within 24 hours after collection. The Adviser to this organization must
89 approve and sign each expenditure before payment.

90 B. The primary funding source for organization is through GSB. Application is usually done at the
91 beginning of the spring semester. The schedule can be found at the GSB website, for example
92 <http://www.gsb.iastate.edu/funding/process.php>. This organization also has been invited to make
93 requests for funding from the Iowa Secularists www.iowasecularist.org.

94 C. This organization may establish dues with agreement of a $\frac{3}{4}$ majority of voting members.
95 Discussion and vote on the topic will be held annually at any meeting during the first four weeks
96 of each fall semester. Dues will not exceed \$20.00 per school year. Policies for dues expire with
97 the end of the spring semester each year.

98 Article VI: Amendments and Ratification

99 A. This constitution can be amended and subsequently ratified at any time with a $\frac{1}{2}$ majority of the
100 executive committee and a $\frac{2}{3}$ majority of voting members. Any amended constitution must be
101 announced by e-mail 7 days before the meeting on which it will be voted. The amended
102 constitution must be submitted to the Student Activities Center within 3 weeks of the vote.

103 B. Changes to by-laws do not require advance notice and can be brought up at any meeting. They
104 require a unanimous vote by the executive committee members that are present and a simple
105 majority of voting members.

106 By-Laws

107 A. Rules for Meetings

108 i. Discussion topics presented by the Discussion Chair and social activities coordinated by
109 the Social Chair must be approved by the President.

110 ii. All discussions will be conducted in a respectful manner. The President has the right to
111 interrupt a speaker to censure a disrespectful comment or to redirect the flow of the
112 discussion. All other acts of interruption should be resolved by the individuals subject to
113 the judgment of the President. After a warning, the President has the right to expel the
114 individual if disruption continues. This individual is allowed to return to subsequent
115 meetings unless the formal membership revocation procedure outlined in the constitution
116 is carried out.