

**Constitution**  
of the  
**Graduate Organization in Agricultural Education**  
at  
**Iowa State University**

Graduate Organization in Agricultural Education will abide by Iowa State University rules and regulations, state and federal laws.

*Article I -- Name*

This organization shall be known as the Graduate Organization in Agricultural Education. GO in AGED will be the operative name.

*Article II -- Purpose*

The purpose of this organization is to foster an atmosphere for personal and professional development of Agricultural Education graduate students at Iowa State University.

*Article III -- Membership*

**Section 1**

Active membership in this organization shall be limited to graduate students currently enrolled in Agricultural Education at Iowa State University. Active membership is defined as members who have paid dues to the GO in AGED.

**Section 2**

Associate membership shall be available to graduate students currently enrolled in other disciplines at Iowa State University who are interested in participating in the GO in AGED. Associate membership shall be available to faculty and staff in the Agricultural Education and Studies Department at Iowa State University who are interested in participating in the GO in AGED. Associate membership qualifies a person to all the rights and privileges of active membership except the rights to vote, hold offices, and serve as committee chairpersons. Associate membership must be approved by a majority vote of the active membership.

*Article IV -- Authority and Powers*

**Section 1**

The authority for the establishment of the GO in AGED is derived from the graduate students in Agricultural Education at Iowa State University.

## **Section 2**

The Department of Agricultural Education and Studies shall recognize the GO in AGEDS as an organization representing graduate students enrolled in Agricultural Education at Iowa State University.

## **Section 3**

The GO in AGED shall serve as an advisory agent on behalf of graduate students of the Agricultural Education and Studies Department by attending faculty meetings and serving on departmental committees.

## **Section 4**

The GO in AGED shall plan and implement programs in accordance with its purpose.

## **Section 5**

The GO in AGED shall have the primary authority to allocate and disburse funds from the treasury of the organization.

## ***Article V -- Officers and Elections***

### **Section 1**

The GO in AGED shall elect annually from its membership a President, Vice President, Secretary, Treasurer, and the number of Graduate Student Senate representatives allowed.

In order to be eligible for an officer position, members must meet the following criteria:

- (a) Have a minimum cumulative grade point average (GPA) as stated below and meet that minimum GPA in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office. For undergraduate, graduate, and professional students, the minimum GPA is 2.00. In order for this provision to be met, at least six hours (half-time credits) must have been taken for the semester under consideration.
- (b) Be in good standing with the university and enrolled: at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office, and at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.
- (c) Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b)."

## **Section 2**

Elections shall be held at the last regular meeting during the spring semester of the academic year. Nominations for officer selections must be turned in to the President two days before the last regular meeting. The President shall provide a list of the nominations at the last regular meeting at which time those nominated may decide to accept the nominations.

Voting will commence by secret ballot and then collected and counted by the president. Club members must have a majority of votes in order to be elected to an officer position.

The outgoing President shall make the announcement of new officers the day following the elections.

## **Section 3**

The President-elect shall appoint committee chairpersons by the second meeting of the new academic year.

## **Section 4**

The GO in AGED may at any time remove any officer from office by an affirmative vote of two-thirds of the active membership.

## **Section 5**

Vacancies in the GO in AGED officer positions shall be filled by a majority vote of the active membership.

## ***Article VI -- Committees***

### **Section 1**

Standing committees of this organization shall be the Programs and Research, Public Relations and Marketing, Social Activities, and Executive.

### **Section 2**

The Executive Committee shall create such additional standing committees, as it shall deem necessary and appropriate.

## ***Article VII -- Procedure for Amendments***

### **Section 1**

Any proposed amendment of this constitution must be presented, in writing, with the signatures of four members at a regular or special meeting of the GO in AGED.

## **Section 2**

A copy of the proposed amendment must be sent to each member within one week of the regular or special meeting at which the amendment was proposed. The organization's secretary will distribute this copy.

## **Section 3**

A secret ballot must be submitted to the President two weeks after the meeting at which the amendment was proposed.

## **Section 4**

An affirmative vote of two-thirds of the number of active members shall be sufficient to adopt the amendment.

## **Section 5**

The secretary shall send copies of all adopted amendments to each member.

### ***Article VIII – Adoption of the Constitution***

This constitution shall be adopted when the conditions for amendments as set forth in Article VII are met.

### ***Article IV – Finances/Dues***

#### **Section 1**

Membership dues will not be collected.

#### **Section 2**

"All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Campus Organizations Accounting Office and/or approved institution/office (must receive authorization via Campus Organizations Accounting Office). All funds must be deposited within 48 hours after collection. The Adviser to this organization must approve and sign each expenditure before payment."

## **Bylaws**

### ***Article I -- Duties of Officers***

#### **Section 1 -- Duties of the President**

1. To preside over general organization meetings and executive committee meetings.
2. To collect and count ballots for elections and constitutional amendments.
3. To appointment committee chairpersons and serve as ex-officio member on these committees.

### **Section 2 -- Duties of the Vice President**

1. Preside over meetings in the absence of the President.
2. Supervise committee operations.
3. Maintain communications between committee chairpersons and members.
4. Preside over executive committee meetings.

### **Section 3 -- Duties of the Secretary**

1. Keep an accurate record of meetings and fund-raising activities of the general organization and the executive committee.
2. Prepare and post an agenda for each meeting.
3. Maintain a list of current graduate students in Agricultural Education.
4. Maintain the GO in AGED information board.
5. Issue membership cards.

### **Section 4 -- Duties of the Treasurer**

1. Receive and deposit the GO in AGED funds, dues, etc., within 48 hours of receipt.
2. Prepare monthly treasurer's reports for the GO in AGED meetings.
3. Distribute funds and vouchers when necessary to authorized members of the organization.

### **Section 5 -- Duties of the Graduate Student Senate Representative(s)**

1. To represent the GO in AGED at Graduate Student Senate meetings.
2. To appoint a representative to attend Graduate Student Senate meetings in the event they are unable to attend.
3. To attend or appoint a specific GO in AGED member to attend faculty meetings.

### **Section 6 -- Duties of the Advisor(s)**

1. To maintain communication and meet with officer(s) regularly.
2. Awareness and approval of financial expenditures.
3. Ensure that the organization is operating in conformity with the standards set forth by Iowa State University and Student Activities Center.

The term of for the adviser will be one full year (from August to August). The adviser will be selected by the officers and then voted on by the general membership. A majority vote is needed for an adviser to be selected.

## ***Article II -- Duties of Committees***

### **Section 1 -- Duties of the Programs and Research Committee**

1. To develop and maintain a file of possible questions on preliminary and oral exams.
2. To compile a list of websites that contains journal articles relevant to agricultural education.
3. To compile a file of research conducted in agricultural education and list possible suggestions for further study.
4. To coordinate graduate student seminars.
5. To promote, review, and produce *The Outlet* in conjunction with the publication board and the Public Relations and Marketing committee.

### **Section 2 -- Duties of the Social Activities Committee**

1. To plan and organize recreational and social activities for the organization.

### **Section 3 -- Duties of the Public Relations and Marketing Committee**

1. To produce, organize, and distribute the organizational bi-monthly newsletter to faculty, staff, graduate students, and other organizations deemed necessary.
2. To publicize fundraisers, activities, seminars, and conferences.
3. To maintain the GO in AGED website.
4. To maintain the graduate student biographical data bulletin board.

## ***Article III -- Meetings***

Meetings shall be called by the President upon written request of four members of the organization. A quorum shall be defined as a simple majority of the active membership and shall be required to conduct a meeting. Meetings shall be every two weeks during the academic year.

***Article IV -- Distribution of Constitution and Bylaws***

Graduate students in Agricultural Education shall receive a copy of the constitution and bylaws of the Graduate Organization in Agricultural Education during the first term they are enrolled at Iowa State University.